



## Health Department

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**Public Health**  
Prevent. Promote. Protect.

### Board of Health Meeting Minutes

Tuesday, August 8, 2017

Board Room Gallery, West Square Building

**Members Present:** Scott Von Asten, Donna Stehling, Andrea Lombard, Ken Carlson, John Miller, Diane Rienfeldt  
**Members Absent:** Dr. Amy Delong  
**Others Present:** Cynthia Bodendein, Cathy Warwick, Brian Becker  
**Public:** Bill Stehling

The meeting was called to order at 5:30 p.m. by Donna Stehling. Certification of the open meeting law was noted.

Motion by Andrea Lombard, to approve the Board of Health Agenda for July 11, 2017, second by Scott Von Asten. Motion carried

Motion by John Miller to adopt the Board of Health meeting minutes for June 13, 2017, second by Scott Von Asten. Motion carried.

**Communications:** emailed:

SAS Award letter for the 2017-2018 school year.

NALBOH update correspondence provided to all members.

**Public Comment:**

None

**Business Items for Discussion and/or Action:**

- A. The 2018 budget goals were discussed and approved by the committee.
- B. Presentation by Brian Becker on the temporary license fees. The temporary fees will be adjusted with the annual fees for 2018-2019 DATCP fiscal year. Re-inspection fees discussion will be completed at the September board of health meeting. The department is completing the department budget for 2018 and will know how to adjust the fees.
- C. Report on Nurse Family Partnership report provided by Cathy Warwick. Seventy two families served as of August 1, 2017. The goal is to serve 70 clients by October 1, 2017. Written report provided to the committee.
- D. Warwick reported on the PDO grant presentation. Two hundred and fifty two individuals have been trained on how to administer nasal naloxone.
- E. The department is completing Qi projects that are needed for the Accreditation process. The annual accreditation report will be sent in June 2018.

- F. The Health and Wellness coalition will meet on August 16, 2017 a report will be provided at the September 12, 2017 meeting.

**7. Department Updates:**

- A. Cindy Bodendein reported on the Financial/ Monthly reports of July, 2017  
B. Motion by John Miller to approve the July 2017 invoices in the amount of \$13,109.32; second by Andrea Lombard. Motion carried.

**8. WPHA/WALHDAB-**

Stehling reported on the activities surrounding alcohol abuse and community efforts to decrease alcohol consumption in the state.

**9. Agenda Items for the next meeting**

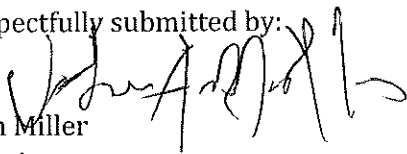
1. Continue Budget Process
2. Re-inspection fees

**Next meeting date:** Tuesday, September 12, 2017

Motion by Andrea Lombard to adjourn the meeting; second by Ken Carlson. Motion carried. The time was 6:55p.m.

Respectfully submitted by:

John Miller  
Secretary

A handwritten signature in black ink, appearing to read 'John Miller', is written over the printed name and title.