



Health Department

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Public Health
Prevent. Promote. Protect.

Board of Health Meeting Minutes

Tuesday, June 13, 2017

Board Room Gallery, West Square Building

Members Present: John Miller, Scott Von Asten, Donna Stehling, Dr. Amy Delong, Andrea Lombard, Ken Carlson

Members Absent:

Others Present: Cynthia Bodendein, Cathy Warwick, Brian Becker

Public: Anna Fela, Christine Novak

The meeting was called to order at 5:30 p.m. by Donna Stehling. Certification of the open meeting law was noted.

Motion by Andrea Lombard, to approve the Board of Health Agenda for June 13, 2017, second by Scott Von Asten. Motion carried

Motion by Andrea Lombard to adopt the Board of Health meeting minutes for May 9, 2017, second by John Miller. Motion carried.

Communications: emailed:

BOH of the Year Award!

2017 County Environmental Health Profiles

Notification of Health Department Accreditation

News Issues Brief- the cost of Cancer

Packet of information regarding DATCP licensing Program presented by Brian Becker

Public Comment:

Anna Fela from the Lake View Motel and Christine Novak of the Lake side Hotel in Lake Delton expressed concern regarding the increase in licensing fees.

Business Items for Discussion and/or Action:

- A. Brian Becker presented a brief history of the inspection program at Sauk County and the changes that were made to the state inspection program and the decision to have the county enter into a contract with the DATCP to operate a full agent FRSL program. Brian provided a map with the number of counties that have a full agent contract. The BOH and the Sauk County Board of supervisor voted to continue with the inspection program without tax levy input. The cost to the county for the program would have been well over \$200,000 had the rates not been increased. A contract has been signed for the 2017-2019 with the state DATCP program. The state contract requires Sauk County to meet the contract objectives of completing an inspection on all facilities yearly. The

categories of license fee levels are set by the state. Rates have not been increased by the state in 5 years so rates did increase significantly. The BOH requested that the health department balance the fees of the program with the protecting the health of the public. All fees will be evaluated in 6-8 months to determine next year's rates for July 2018. Additional information was provided by Brian to the board (written report provided) and the public present at the meeting.

- B. Motion by Dr. Amy Delong to approve a resolution commending Dr. Stacy Zobel on over fourteen years of faithful service to Sauk County; second by Von Asten. Motion carried. As part of the discussion Ken Carlson requested that Donna Stehling contact Marty Kreuger regarding a replacement of the citizen member to the BOH.
- C.

Motion by Ken Carlson to approve the health department director to move forward on seeking Level III health department status; second by VonAsten. Motion carried.

- D. Report on nurse family partnership report provided by Cathy Warwick. Case load increased to 54 families in May. The new nurse will be admitting 4 new mothers a month to the program. Written report provided to the committee.
- E. Cathy Warwick reported that the first Naloxone (Narcan) training will be held on June 27, 2017. The first training will be health department staff and county department heads. Since our program will be using a pharmacist, the program will use the curriculum provided and approved with the state standing order for pharmacists. Cathy presented a sample of the registration form and advertisement flyer.
- F. Motion by Andrea Lombard to approve creating a full time Health Educator position and eliminating a full time Public Health Nurse position outside the budget process; second by Donna Stehling. Motion carried.
- G. The department was notified by the Public Health Accreditation Board (PHAB) on June 12, 2017 that accreditation has been achieved. The department will plan a celebration for the great accomplishment that will include the BOH.
- H. Bodendein reported on the updates of all the partners and the efforts that are being made throughout the county. Notes were provided from the last committee meeting.

7. Department Updates:

- A. Cindy Bodendein reported on the Financial/ Monthly reports of May, 2017
- B. Motion by Ken Carlson to approve the May 2017 invoices in the amount of \$4,488.31; second by Andrea Lombard. Motion carried.

8. WPHA/WALHDAB- Stehling presented the WAHL DAB award to the BOH from the 2017 Annual Convention

9. Agenda Items for the next meeting

- 1. Continue Budget Process
- 2. PDO grant update

Next meeting date: Tuesday, July 11, 2017

Board of Health
June 13, 2017

Motion by Scott Von Asten to adjourn the meeting; second by Andrea Lombard. Motion carried.
The time was 7:30 p.m.

Respectfully submitted by:

John Miller
Secretary

Donna M. Stehling
Chair