



Health Department

505 Broadway Street, Suite 372

Baraboo, WI 53913

Telephone: (608) 355- 3290 Fax: (608)355-4329



Public Health
Prevent. Promote. Protect.

Board of Health Meeting Minutes

Tuesday, May 9, 2017

Board Room Gallery, West Square Building

Members Present: John Miller, Scott Von Asten, Donna Stehling, Dr. Amy Delong, Andrea Lombard, Marty Krueger
Members Absent: Stacy Zobel, Ken Carlson
Others Present: Cynthia Bodendein, Cathy Warwick,
Public: Bill Stehling

The meeting was called to order at 5:34 p.m. by Donna Stehling. Certification of the open meeting law was noted.

Motion by Andrea Lombard, to approve the Board of Health Agenda for May 9, 2017, second by John Miller. Motion carried

Motion by Andrea Lombard to adopt the Board of Health meeting minutes for April 11, 2017, with the correction of the spelling Andrea Lombard's name noted, second by John Miller. Motion carried.

Communications: emailed:

BOH of the Year Award!

Excessive Revocation in Wisconsin

Health Impact Assessment of Incarceration

Healthier Lives, Stronger Families, Safer Communities

Health Watch Newsletter

Mental, Behavioral Developmental Health of Children

Oral health for Pregnant Women

Strategies for the Midterm Assessment

Wisconsin Mental Health and Substance Abuse Needs Assessment

Public Comment:

Anna Fela from the Lake View Motel and Christine Novak of the Lake side Hotel in Lake Delton expressed concern regarding the increase in licensing fees. They were assured that the issues they raised would be put on the agenda for the June 13, 2017 Board of Health Meeting.

Business Items for Discussion and/or Action:

- A. The Cindy Bodendein discussed the benefits of becoming a Level III health department with the next 140 review process in January 2018. The department will need to identify 14 programs above what a Level I Health Department is required to do. The department along with our community coalition work easily has the 14 programs. The full agent Department of Agriculture, Trade and Consumer Protection, was the last step required

to become a Level III Health Department. The board requested that this change in level be an action item on the next month agenda.

- B. A discussion was held regarding the 2018 Budget Mission, Vision and Goals was discussed. Mission: The Sauk County Health Department protects Sauk County residents and visitors by taking action through collaboration to promote health and safety and prevent illness, injury, and disease. Vision: The Sauk County Health Department will be an independent, nationally-accredited health department that builds and sustains a healthy diverse community. The goals for the next year were approved at the January 2017 BOH that are listed in the Department Strategic Plan.
- C. Report on nurse family partnership report provided by Cathy Warwick. Case load stable at 49 mothers. The new nurse is admitting mothers to the program. Written report provided to the committee.
- D. Cathy Warwick reported that the approved curriculum has been released. Since our program will be using a pharmacist, the program will use the curriculum provided and approved with the state standing order for pharmacists. Ted Hall from Ho chunk will be contacted this week to explore ways to collaborate with the grant. The nurse who had been working in the grant has moved into another position in the department. Management is requesting a health educator to replace the nurse. Much of the work will be coalition building which is a strength of health educators.
- E. The department reviewed the Public Health Accreditation Board (PHAB) web site and a list of the results of the review by the site visitors of the action plan was provided to the board. We are anticipating being accredited. The final notification will be made in June.
- F. Bodendein reported on the updates of all the partners and the efforts that are being made throughout the county.

7. Department Updates:

- A. Cindy Bodendein reported on the Financial/ Monthly reports of April, 2017
- B. Motion by John Miller to approve the April 2017 invoices in the amount of \$12,752.29 Second by Scott Von Asten. Motion carried.
- C. Monthly Report- Bodendein reported that she has been asked to testify in support of the Act 293 Local Health Department funding Act by Representative Ed Brooks. It was also noted in the report that the foot clinic cost is not exceeding expense.

8. Agenda Items for next meeting:

- 1. Environmental Health Licensing Fee's
- 2. Level III Health Department discussion and action
- 3. Continue Budget Process
- 4. Health Educator resolution

Next meeting date: Tuesday, June 13, 2017

Motion by Andrea Lombard to adjourn the meeting, second by Amy Delong. Motion carried. The time was 6:45 p.m.

Respectfully submitted by:

John Miller
Secretary



