



Health Department

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Public Health
Prevent. Promote. Protect.

Board of Health Meeting Minutes

Tuesday, March 14, 2017

Board Room Gallery, West Square Building

Members Present: John Miller, Ken Carlson, Scott Von Asten, Donna Stehling, Dr. Amy DeLong
Members Absent: Doug Ament, Stacy Zobel
Others Present: Cynthia Bodendein, Cathy Warwick, Billy Joe Larsen, nursing student
Public:

The meeting was called to order at 5:42 p.m. by Donna Stehling. Certification of the open meeting law was noted.

Motion by Scott Von Asten, to approve the Board of Health Agenda for March 14, 2017, second by Amy DeLong. Motion carried

Motion by John Miller to adopt the Board of Health meeting minutes for February 14, 2017, second by Donna Stehling. Motion carried.

Communications: emailed

Benefit of 140 Reviews

Repealing the ACA

WAHLDAB-February 2017 eNews

Lead Article

Health Related Behaviors

Wisconsin America's Health Rankings 2016

Substance Abuse Prevention Training

Substance Abuse Prevention Training Flyer

Health Care Article

5 Ways GOP Health Bill Reverses ACA

Inside Public Health- March 2017

No Public Comment

Business Items for Discussion and/or Action:

- A. Motion by Ken Carlson, second by Donna Stehling to appoint John Miller as Secretary of the BOH. Motion Carried.
- B. Motion by John Miller to approve the resolution commending Sharon Wick for over 17 years of service, second by Ken Carlson. Motion carried.

- C. Motion by Ken Carlson to approve the Health Department 2016 Annual Report, second by John Miller. Motion carried.
- D. Motion by Scott Von Asten to approve the RFP for a vehicle for the Health Department. Second by Amy Delong. Motion carried.
- E. Motion by Amy Delong, to approve a travel request in excess of 300 miles for one public health nurse to attend the Unit Two Training for the Nurse Family Partnership Program in Denver, Colorado in April 2017. Second by Ken Carlson. Motion carried.
- F. Cathy Warwick reported on Nurse Family Partnership Program, a public health nurse has been hired and will start with the health department on March 28, 2017. Caseload is at 51.
- G. Cathy Warwick reported on PDO Grant progress. The coordinator is awaiting the curriculum before setting up training activities. A MOU has been approved with Genoa Pharmacy to provide a pharmacist for training and dispensing of Narcan™. In Wisconsin Registered Nurses are not licensed to dispense medication so an alternative was researched in order to dispense by the pharmacist. Cathy has been in contact with the Southern Region Public Health Office to discuss the potential of allowing RN's to dispense Narcan™. Current plan is to start in March if curriculum approved and include law enforcement in the first year of the grant.
- H. Cindy Bodendein reported that the team submitted all documentation to Public Health Accreditation Board on March 7, 2017.
- I. Motion by Ken Carlson to approve the 2016 Community Health Improvement Plan, second by Scott Von Asten. Motion carried.
- J. The Community Health Improvement Plan goals and Action Plan was reviewed.

7. Department Updates:

- A. Cindy Bodendein reported on the Financial/ Monthly reports of February, 2017
- B. Motion by Scott Von Asten to approve the February 2017 invoices in the amount of \$8,311.63. Second by John Miller. Motion carried.
- C. Motion by John Miller to approve 2016 carryover funds: WIC \$ 10,769.00; Environmental Health \$ 79,169.00; Public Health \$59, 737.00. Second by Amy Delong. Motion carried.

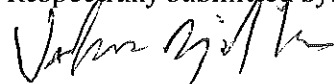
8. Agenda Items for next meeting:

- 1. Accreditation Update/ Community Health Improvement/Strategic Plan
- 2. NFP Update
- 3. Report on WIR training and types of available reports

Next meeting date: Tuesday, April 11, 2017

Motion by Scott Von Asten to adjourn the meeting, second by, Ken Carlson. Motion carried. The time was 6:51 p.m.

Respectfully submitted by:



John Miller
Secretary

Board of Health
March 14, 2017