



Sauk County Health Department
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Board of Health Meeting Minutes
Tuesday, January 12, 2016
Gallery, West Square Building

Members Present: Donna Stehling, John Miller, Jeffrey Giebel, Scott VonAsten, Ken Carlson, Amy DeLong, Stacy Zobel
Members Absent: None
Others Present: Cynthia Bodendein, Cathy Warwick, Amy Elizabeth Merwin

The meeting was called to order at 5:32 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Miller to approve the January 12, 2016 Board of Health Board Agenda, second by Zobel, Motion carried.

Motion by VonAsten to adopt the minutes of the December 08, 2015 Board of Health Meeting, second by Giebel, Motion carried.

Communications: Emailed: 12/09/15 – [Tobacco Talk] – Campaign for Tobacco Free Kids Releases Annual Tobacco Funding Report – National Report: Wisconsin Ranks 30th in Protecting Kids from Tobacco,” 12/10/15 -[CDC] Wisconsin Department of Health Services “Everyday Words for Public Health Communications,” 12/22/15 [MMWR] “Exposure to Elevated Carbon Monoxide Levels at an Indoor Ice Arena,” 12/31/15 - Letter From Terry Feil from Feil’s Catering for 24 years of service, 01/04/16 – SCW Tobacco Free News, December 2016 Directors report.

Public Comment: None.

Business Items for Discussion and/or Action:

- A. Warwick gave update on Aging Disability and Resource Center programs. All programs have been transferred, as of January 1, 2016, back to the ADRC at the request of the ADRC director Susan Blodgett.
- B. Warwick gave an update on Nurse Family Partnership (NFP) programs. Handouts provided. Case load continues to increase.
- C. Bodendein gave an update on Accreditation. Working on the Improvement Plan, the Wisconsin Division of Health, Southern Regional Office are providing Technical Assistance for the creation of the Accreditation Improvement Plan. The Improvement Plan will be submitted by February 11,

2016. The department will have one year to meet the identified conditions on the measures that were not met at the site visit.

- D. Discussion on Community Health Improvement Plan (CHIP) and reviewed Goals and Action Plan. The Community a Health Improvement Plan will be finalized with the goals and objectives.
- E. Bodendein gave update on Environmental Health Program. The three health Offices will meet with Jim Kaplanek, the state Division, of Health Food Recreation and Licensing program on January 14, 2016. The requirements for achieving full agent status will be discussed that will assist in the determining the timeline.
- F. **Department Updates:**
 - 1. Reviewed the monthly financial reports for December 2015.
 - 2. December financials, motion by VonAsten and second by Carlson to approve \$32,941.94

WPHA/WALHDAB – Report by Stehling

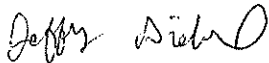
Agenda Items for next meeting:

- 1. BRACE grant report
- 2. Annual Report
- 3. Program report from WIC department
- 4. Accreditation Update
- 5. NFP Update
- 6. Update of Environmental Health Program

Next meeting date: Tuesday, February 9, 2016

Motion by VonAsten , second by Carlson to adjourn the meeting. Motion carried. The time was 6:18 p.m.

Respectfully submitted by:



Jeffrey Giebel
Secretary