



Sauk County Health Department
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**Board of Health Meeting Minutes
Tuesday, December 08, 2015
Gallery, West Square Building**

Members Present: Donna Stehling, John Miller, Jeffrey Giebel, Scott VonAsten, Ken Carlson, Amy DeLong
Members Absent: Stacy Zobel
Others Present: Cynthia Bodendein, Cathy Warwick, Michelle Posewitz, Brentt Michalek, Amy Elizabeth Merwin

The meeting was called to order at 5:38 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Giebel to approve the December 08, 2015 Board of Health Board Agenda, second by VonAsten, Motion carried.

Motion by Giebel to adopt the minutes of the November 09, 2015 Board of Health Meeting, second by Carlson, Motion carried.

Communications: Emailed: 11/12/15 -[NCI] Wisconsin Department of Health Services "Wisconsin Vectorborne Disease Toolkit," 11/18/2015; *New York Times* "Dental Clinics, Meeting a Need With No Dentist."

Public Comment: None.

Business Items for Discussion and/or Action:

- A. Closed session: Performance evaluation of the Public Health Director/Health officer. Motion by Carlson, second by Miller to enter into closed session pursuant to Wis. Stats. 19.85 (1) (c) considering employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Role call vote was taken: Stehling – Aye, Giebel – Aye, Miller– Aye, Carlson– Aye, DeLong – Aye, VonAsten – Aye, Zobel - Nay. Motion carried.
- B. Motion by VonAsten to reconvene into open session. Second by Giebel. Motion carried.
- C. Warwick gave update on Aging Disability and Resource Center programs. The nutrition programs have been transferred as of November 1 back to the ADRC at the request of the ADRC director Susan Blodgett. Will be doing invoices until December 31, 2015.
- D. Warwick gave an update on Nurse Family Partnership (NFP) programs. Handouts provided. Case load continues to increase. The new nurse will attend training next week in Colorado.

- E. Bodendein gave an update. PHAB video presentation, "Life After An Action Plan, How to go from good to great.
- F. Discussion on Community Health Improvement Plan (CHIP). Motion by Carlson to approve the 2015 Needs Assessment and Community Health Improvement Plan, second by Giebel. Motion carried.
- G. Bodendein gave update on Environmental Health Program, reviewed the fiscal sheet for Full Agent, and asked the Board for input on how to proceed. Bodendein directed by the board to consult with Corporation Counsel on how to proceed with either withdrawing from the South Central Environmental Health Consortium or to dissolve. The next consortium meeting is December 14, 2015.

Department Updates:

- 1. Reviewed the monthly financial reports for November 2015.
- 2. November financials, motion by VonAsten and second by Delong to approve \$29,017.35

WPHA/WALHDAB – Report by Stehling

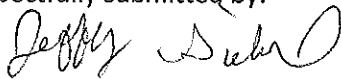
Agenda Items for next meeting:

- 1. Accreditation Update
- 2. NFP Update
- 3. ADRC Programs Update
- 4. Update of Environmental Health Program

Next meeting date: Tuesday January 12, 2016

Motion by VonAsten , second by Miller to adjourn the meeting. Motion carried. The time was 7:21 p.m.

Respectfully submitted by:



Jeffrey Giebel
Secretary