



Sauk County Health Department
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**Board of Health Meeting Minutes
Tuesday, August 11, 2015
Gallery, West Square Building**

Members Present: Donna Stehling, John Miller, Jeffrey Giebel, Scott VonAsten, Ken Carlson, Amy DeLong, Stacy Zobel

Members Absent:

Others Present: Cynthia Bodendein, Cathy Warwick,

The meeting was called to order at 5:30 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Miller, to approve the August 11, 2015 Board of Health Board Agenda removing letter G Review of Draft Budget, second by, Zobel. Motion carried.

Motion by Miller, to adopt the minutes of the July 14, 2015 Board of Health Meeting, second by Giebel Motion carried.

Communications: Emailed: email on "Food Safety Freeze vetoed" from Michael Welsh, "**What Matters more than income, race, gender or geography to a Child future health?**" WAHL DAB Board reminder 2015-2016 Legislative Grid, July 2015 Health Officer Monthly Report/ Strategic Plan.

Provided Handouts: NFP Updates for BOH August 2015 and Older Americans Act Program Transition Update

Public Comment: None.

Business Items for Discussion and/or Action:

- A. Motion by Zobel Second by DeLong to create a full-time Public Health Nurse outside of the budget process. Motion unanimously approved.
- B. Bodendein gave an Accreditation update. The department has completed the technical review and the notes will be submitted to PHAB before August 17, 2015.
- C. Warwick gave an update on Nurse Family Partnership (NFP) programs. The NFP program was awarded the Family Foundations grant and the department is requesting a PHN position through a resolution and with approval of this board the resolution will move to the full county board on August 18, 2015.
- D. Warwick gave update on Aging Disability and Resource Center programs. Written report was handed out.

- E. Discussion on Community Health Improvement Plan (CHIP). There have been 1591 responses to date of the survey. Key informants meeting throughout the county are being conducted within the next two weeks.
- F. Bodendein gave update on Environmental Health Program. The next consortium meeting is September 18, 2015. The vehicle bids were opened August 6, 2015 at 11:00 a.m. in the Health Department.
- G. Discussion of the 2016 Draft Budget was removed from the agenda.

Department Updates:

- A. Reviewed the monthly financial reports for July 2015.
- B. Motion by Miller to approve the July 2015 invoices of \$47,431.87 second by Zobel. Motion carried.
- C. WPHA/WALHDAB – Report by Bodendein

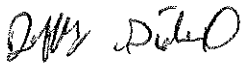
Agenda Items for next meeting:

- 1. Community Health Needs Assessment and Improvement Plan
- 2. Accreditation Update
- 3. NFP Update
- 4. ADRC Programs Update
- 5. Review Draft of 2016 Budget
- 6. Resolution to approve the purchase of a vehicle for the environmental Health Department
- 7. Legislative grid review.

Next meeting date: The next meeting date will be, Tuesday, **September 8, 2015** at 5:30 p.m

Motion by VonAsten, second by DeLong to adjourn the meeting. Motion carried. The time was 7:00 p.m.

Respectfully submitted by:



Jeffrey Giebel
Secretary