



South Central Environmental Health Commission
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South Central Environmental Health Commission
Meeting Minutes
Friday, March 20, 2015
County Board Room Gallery, West Square Building

Members Present: Cynthia Bodendein, Sarah Grosshuesch, Rick Carlson, Barb Theis, John Wenum, John Miller
Members Absent: Heidi Roekle
Others Present: Laura Fry, Amy Lee, Justin Huelsemann, Cassidy Walsh, Steve Lisser

1. The meeting was called to order at 12:42 p.m. by Wenum. Certification of the open meeting law was noted.
2. Motion by Theis, to approve the Agenda for March 20, 2015, second by Bodendein, Motion carried.
3. Motion by Grosshuesch to adopt the corrected minutes of the December 19, 2014 South Central Environmental Health Commission Meeting, second by Bodendein, Motion carried.
4. **Communications:** None
5. **Public Comment:** None

Business Items for Discussion and/or Action:

- A. Discussed Adams and Juneau Counties consulting with their Corporation Counsels to have their ordinances mirror Sauk County's ordinances.
- B. Discussion of fee rate scale for Re-Inspections in the DATCP program. Motion by Grosshuesch, to change the DATCP Re-Inspections from a flat rate to a percentage scale of the license fee. The first Re-Inspection fee would be charged 50% of the license fee with a minimum of \$100 (One Hundred dollars), The second and any additional Re-Inspections, fees would be charged 100% of the license fee with a minimum fee of \$100 (One Hundred dollars) whichever is greater, Second by Bodendein, Motion carried.
- C. Discussion for an increase of license fees for the DATCP program. Motion by Carlson to increase the DATCP license fee by 3%, rounded to the nearest whole dollar, second by Theis. Motion carried.
- D. Discussion of establishing an Operating without a license fee for the DATCP program. Motion by Theis, to not do "Operating Without a License" fee but rather, use the Pre-Inspection fee and increase the Pre-Inspection fee rates to 80% of the license fee with a minimum fee of \$100 (One Hundred dollars) whichever is greater, second by Bodendein. Motion carried.
- E. Discussion of purchasing a new vehicle for the Environmental Health Department.
- F. C. Walsh discussed possible changes to the Mold Policy & Procedures. Will revisit at the June meeting.

Department Updates:

- A. Discussed the start date for the new manager in the Environmental Health Department.
- B. Reviewed the Quarterly Reports.

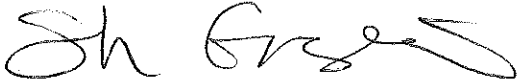
Agenda Items for next meeting:

- 1. Discussion of Department of Health facilities moving to the DATCP agency.
- 2. Mold Policy & Procedures
- 3. Jail Inspections
- 4. Citizen membership term

Next meeting date: June 19, 2015

Motion by Grosshuesch to adjourn the meeting, second by Carlson. Motion carried. The time was 2:27 p.m.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read 'Sh Grosshuesch', written in a cursive style.

Sarah Grosshuesch
Secretary