



Sauk County Health Department  
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**Board of Health Meeting Minutes**  
**Monday, January 12, 2015**  
**Gallery, West Square Building**

**Members Present:** Donna Stehling, Jeffrey Giebel, Scott VonAsten, Ken Carlson, Amy DeLong, Stacy Zobel, John Miller  
**Members Absent:** None  
**Others Present:** Bill Stehling, Cindy Bodendein, Cathy Warwick, Michelle Krantz, Amy Elizabeth Lee

The meeting was called to order at 5:35 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Zobel, to approve the January 12, 2015 Board of Health Board Agenda, second by, VonAsten. Motion carried.

Motion by Miller to adopt the minutes of the December 08, 2014 Board of Health Meeting, second by Giebel. Motion carried.

**Communications:** Bodendein had emailed: ABC News – *“First Child’s Death From Liquid Nicotine Reported as Vaping Gains Popularity,”* South Central Wisconsin Tobacco Free Coalition – *“Summary of Tobacco Retailer Investigations Sauk County 2014,”* Wisconsin Oral Health Coalition – *“DentaQuest Foundation Funds a Midwest Collaborative Initiative,”* Wisconsin Public Health Association – *“Rules Proposed for Health Jobs Act,”* WALHDAB – *“Board Meeting Update from November and December meetings,”* Warm Regards TM, *“How to Help WIC Moms Make Healthy Lifestyle Choices,”* CDC – *“Morbidity and Mortality Weekly Report”* – Vital Signs: Alcohol Poisoning Deaths – United States 2010 – 2012.

**Public Comment:** None

**Business Items for Discussion and/or Action:**

- A. Michelle Krantz gave a presentation on Nurse Family Partnership program.
- B. Bodendein reported that DATCp will be taking over all inspection programs for the Department of Health. However, the Health Officers did not have a voice at the table regarding this change. The Health Officers are statutorily responsible for food borne illnesses and outbreaks.
- C. Discussion of travel in excess of 300 miles for two (2) Public Health Staff members to attend The Public Health Preparedness 2015 Summit in Atlanta, GA April 14 – 14, 2015. Motion, by Giebel to approve travel in excess of 300 miles for two (2) Public Health Staff members to attend The Public

Health Preparedness 2015 Summit in Atlanta, GA April 14 – 14, 2015, second by VonAsten. Motion carried.

- D. Environmental Health Commission Report. Bodendein reported that last Commission meeting was on December 19. Two people, in public comment, spoke regarding the revision of the exotic animal ordinance. The recruitment of the Environmental Health Manager position continues.
- E. Bodendein reported that the Health Department received the Technical Review from PHAB. Minimal changes were made and it was sent back on Thursday, January 8, 2015. The director anticipates the site visit in two to three months.
- F. Bodendein reported on the Community Health Improvement plan. The last meeting was in December. A representative from Reedsburg Area Medical Center and two Health Department staff are attending a GIS Mapping training on Tuesday, January 13, 2015. Carlson shared that we need to look at what we're doing right and mentioned the Asset Based Community Development (ABCD) method.
- G. Bodendein reported on the Ebola preparedness. The only change is that Mali has been removed from the list of countries being screened.
- H. Bodendein reported that the Home Care program has made the move to the Health Care Center and that the Aging and Disability Resources Center (ADRC) programs; congregate dining, home delivered meals, prevention and caregiver, are now managed through the Health Department. ADRC and the Health Department staff are having weekly meetings and the new Home Care Manager and Public Health Staff are also holding regular meetings to ensure a smooth transition of programing.
- I. Bodendein gave a presentation on the Public Health Governance Performance Assessment. A review of the Ten Essential Services was provided and discussion on how the board supports the health department through policy development. There will be a presentation on the more of the 10 essential public health services in order to prepare the board for the Accreditation review.

**Department Updates:**

- A. Reviewed the monthly financial reports for December 2014.
- B. Motion by Carlson to approve the November 2014 invoices of \$19,325.97 second by Miller. Motion carried.
- C. Motion by DeLong to approve the December 2014 invoices of \$24,172.14 second by Zobel. Motion carried.
- D. WPHA/WALHDOB –Bodendein presented the WAHLDOB report.

**Agenda Items for next meeting:**

- 1. Dashboard Trending – Immunizations down

**Next meeting date:** The next meeting date will be, Tuesday, February 10, 2015 at 5:30 p.m.

Motion by Zobel, second by DeLong to adjourn the meeting. Motion carried. The time was 7:35 p.m.

Respectfully submitted by:



Jeffrey Giebel  
Secretary