



Sauk County Health Department
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Board of Health Meeting Minutes
Monday, August 11, 2014
Gallery, West Square Building

Members Present: Donna Stehling, Stacy Zobel, John Miller , Jeffrey Giebel, Scott VonAsten, Ken Carlson, Amy DeLong
Members Absent: None
Others Present: Cindy Bodendein, Cathy Warwick, Amy Lee, Kathy Schauf, Julie Sutherland, Keri Olson, Laura Gieck, Lee Roundy, Cathy Bindl

The meeting was called to order at 5:30 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Zobel to approve the August 11, 2014 Board of Health Board Agenda with the motion to move the Performance Management Plan presentation to the first business item, second by Miller. Motion carried.

Motion by VonAsten, to adopt the minutes of the July 14, 2014 Joint Board of Health Meeting and the Health Care Center Committee, second by Giebel. Motion carried.

Motion by Zobel, to adopt the minutes of the July 14, 2014 Board of Health Meeting, second by VonAsten. Motion carried.

Communications: Bodendein had emailed: "Stop Smoking - E-Cigarette Researchers Count Puffs, Scour Facebook to Assess Risks"

Public Comment: None

Business Items for Discussion and/or Action:

- A. Julie Sutherland, presented the Performance Management Plan for the Health Department which also served a dual role in covering Domain 9 of the Accreditation process.
- B. Discussion of Zobel and Bodendein to attend the National Association of Local Boards of Health (NALBOH) conference in Milwaukee on August 13 through August 15, 2014. Motion by Giebel to approve Zobel and Bodendein's attendance to the NALBOH conference, second by Carlson. Motion carried.
- C. Keri Olson, Interim Director of the Aging Disability Resource Center (ADRC) presented a power point presentation regarding subcontracting the Nutrition, Prevention and Caregiver programs with the

Health Department. The Board of Health was in favor of this decision after much discussion and will look for it in the 2015 Budget Process, if approved by the ADRC Committee and GWAAR.

- D. Miller reported on the Environmental Health Commission meeting and shared the newly drafted Mission, Vision and Goals of the Commission.
- E. Bodendein reported on the staffing changes in Environmental Health. The current Environmental Health Manager, Mitchell Lohr, took a position with the State and will be leaving at the end of this week. Justin Huelsemann, has been promoted to the Sanitarian position vacated by Matt Kachel, which leaves the Environmental Health Technician position vacant. Bodendein, Warwick and Lohr conducted interviews on Monday, August 11, 2014 for the Environmental Health position and certified three applicants. Due to an increase in the Limited Agent contract, an increase of 100 more inspections, the Environmental Health program will also be hiring a limited term Environmental Health Technician to assist with those inspections.
- F. Bodendein presented Domain 8 of the National Accreditation program. Information discussed and reviewed.

Department Updates:


- A. Reviewed the monthly financial reports for July 2014.
- B. Motion by Zobel to approve the July 2014 invoices of \$28,613.90 second by DeLong. Motion carried.
- C. WPHA/WALHDOB –Stehling reported on WALHDOB meeting.

Agenda Items for next meeting:

- 1. 2015 Budget
- 2. Accreditation – Domain #10
- 3. Nurse Family Partnership Program
- 4. Community Health Improvement Plan

Next meeting date: The next meeting date will be, September 8, 2014 at 5:30 p.m.

Motion by Zobel, second by VonAsten to adjourn the meeting. Motion carried. The time was 7:40 p.m.

Respectfully submitted by: 

Jeffrey Giebel
Secretary