



Health Department

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Public Health
Prevent. Promote. Protect.

Board of Health Meeting Minutes

DATE: Tuesday, May 10, 2022 TIME: 1:00 P.M.

PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI
REGULAR MEETING

Members Present: Patricia Rego, David Clemens, Tom Dorner, Melanie Burkhalter, Rebecca Klitzke
Members Absent: Kiana Beaudin, Barclay Shultz (excused)
Others Present: Treemanisha Stewart, Julie Jaech, Jennifer Weitzel, Joseph Larson, Kaleen Kahl
Public: None

1. The meeting was called to order at 1:00 p.m. by Pat Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Patricia Rego made a motion to approve the agenda moving 8A to #3. Motion to approve by Rebecca Klitzke, second by Melanie Burkhalter. Motion carried.
3. Election of Chair, Vice Chair and Secretary for the Board of Health.

Patricia Rego called for nominations for Chair:

Nomination by Tom Dorner for Pat Rego for Chair. Motion to close nominations by Rebecca Klitzke. Patricia Rego elected as Chair of the Board of Health.

Patricia Rego called for nomination for Vice Chair:

Nomination by Tom Dorner for Rebecca Klitzke for Vice Chair. Motion to close nominations by Tom Dorner. Rebecca Klitzke elected as Vice Chair.

Patricia Rego called for nominations for Secretary:

Nomination by Tom Dorner for Melanie Burkhalter for Secretary. Motion to close nominations by Rebecca Klitzke. Melanie Burkhalter elected as Secretary.

4. Communications- Emailed:

- A. BOH COMMUNICATION- FW_ Weekly COVID-19 Data Update April 18, 2022
- B. BOH COMMUNICATION- FW_ Weekly COVID-19 Data Update April 25, 2022
- C. BOH COMMUNICATION_ Organization of the Year 4-26-2022
- D. BOH COMMUNICATION- FW_ Weekly COVID-19 Data Update May 2, 2022
- E. BOH COMMUNICATION- FW_ May 2022 Schedules- Vaccine Clinics & Testing 5-2-2022
- F. BOH COMMUNICATION- FW_ Sauk County Testing Options 5-2-2022
- G. Campaign addressing underage drinking launches Community wiscnews.com ARTICLE 5-3-2022
- H. BOH COMMUNICATION- FW_ Small Talks Stock Images 5-3-2022
- I. BOH COMMUNICATION- FW_ [NCI] 2022 County Health Rankings Released! 5-4-2022
- J. BOH COMMUNICATION- FW_ Health Study in your County 5-4-2022
- K. BOH COMMUNICATION- FW_ Weekly COVID-19 Data Update May 9, 2022

5. Business Items for Discussion and/or Review:

- A. Discussion and PowerPoint presentation- Sauk County Board of Health Orientation by Joseph Larson, DHS Nurse Consultant and Kaleen Kahl, Public Health Strategist

6. Business Items for Discussion and/or Action:

- A. Discussion and possible action- Election of Officers – moved to #3.
- B. Discussion about the remainder of 2022 and 2023 meeting dates and times- The meetings will remain the same, the 2nd Tuesday of the month at 1pm.

7. Directors Monthly Report

A. Future Planning and Goals

- i. Treemanisha discussed an COVID response after-action plan. Wellness Wednesday's emails are sent to all staff to assist with the staff burnout/recovery of COVID, with an emphasis on Mental Health.
- ii. Long term Goal- to be an Academic Health Department
- iii. Treemanisha Will be working on obtaining an intern to participate in tasks on hand throughout the year, with the pilot will taking place in the fall.

B. Program Updates and Numbers

- i. Treemanisha discussed the Performance Management Dashboard which replaces the Director's report.

8. Department Updates:

A. Financial Reports Review for April 2022

- i. Treemanisha reviewed the Grants Tracking spreadsheet and made note that, we are still waiting for carry over approval.
Treemanisha made mention of the possibility of the 3 current budgets (Public Health, Environmental Health and WIC) being combined in the future. This would benefit the new time keeping system and would make it universal for everyone.
- ii. Motion by Tom Dorner, second by Melanie Burkhalter to approve the March invoice Warrant# 051322 \$18,065.87

9. Wisconsin Public Health Association (WPHA)/Wisconsin Association of Local Health Departments and Boards (WALHDAB)

- i. There was discussion on the previous meeting and future meetings that will be held in person/virtual.

10. Agenda Items for next meeting

- i. NALBOH Board of Health Appointment
- ii. DHS follow up Presentation/Discussion- Board of Health Orientation

11. Motion for adjournment by Rebecca Klitzke, second by David Clemens. Motion carried

12. Next Meeting Date: Tuesday, June 14, 2022 at 1:00pm

Time 2:55 p.m.

Respectfully submitted by:



Melanie Burkhalter
Secretary