



Sauk County Public Health Department
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Public Health Board Meeting Minutes
Monday, March 18, 2013
Gallery, West Square Building

Members Present: Donna Stehling, Don Nobs, Joan Smoke, John Miller, Ken Carlson, Stacy Zobel
Members Absent: Amy DeLong
Others Present: Cindy Bodendein, Cathy Warwick, Amy Lee, Steve Pate, Mitch Lohr, Bill Stehling

The meeting was called to order at 5:30 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Smoke to amend the February 19, 2013 Public Health Board Agenda by moving the Mid Term Assessment to item number 6. B will be the second item on the Business Items for Discussion and/or Action on the agenda, otherwise approved, second by Nobs. Motion carried.

Motion by Nobs to adopt the minutes of the January 21, 2013 Public Health Board Meeting, second by Smoke. Motion carried.

Communications: Bodendein handed out Wisconsin's "State Smoke Fee Policy" which contained statistic on Wisconsin's Tobacco use. Bodendein also handed out the Public Health Director's monthly report for January 2013 and highlighted the sections of the report that had goals, measures and status. **The Health Policy Brief** regarding the "*Federally Facilitated Exchanges. States that do not establish, an insurance exchange or 'partnership' model will have the federal government run one for them.*" Miller discussed Warming houses/shelters in the area. They are looking for volunteers for the overnight shifts. The Wesleyan Church in Baraboo is the only shelter who takes men in the area. In the future John Miller will provide updates regarding shelter information. This topic will be put on the agenda in the future.

Public Comment: Introduction of student nurse, Kathy Pedan.

Business Items for Discussion and/or Action:

- A. Steve Pate shared the AllScripts Implementation Status Report. The majority of items are complete. Regarding the interface with Epic: The understanding originally was that there was a standard interface with Epic. We have found that not to be the case. In order to be HL7 compliant we would need to build an interface with each client, which would be an additional cost. The licensing issue regarding mobile units and AllDocs require separate licenses to access information in the field. We are looking to trade out the cost of the Epic interface and apply that to the individual licensing for the mobile units. The Allscripts training portal was down as well and we are also looking to apply a credit for that for the mobile licensing too. Otherwise

the implementation is moving forward nicely. We are gearing up for the "Go Live" week the first week in April. Allscript will have tech support here for the go live week.

- B. Discussed WAHL DAB/WPHA Annual convention coming up in May 2013. Discussed which Board of Health members who were interested in attending. Board members will notify Cindy by March 28, 2013 with who wants to attend, so that the appropriate registrations can be made.
- C. Miller shared information on warming center in the Baraboo area. They see 10 to 20 people per night. Mostly male, 1 female. Looking for donations. The warming center is open through April 2013 and will reopen in the fall.
- D. Discussion to increase DATCP fees. Mitch Lohr provided information regarding current license fees and proposed license fees. Lohr shared that since the start of the DATCP program in 2005, there has never been a fee increase. Fee's cover the cost of inspections, changes in the program from two Environmental Health Techs to two Environmental Health Sanitarians and a Tech, decrease in grant funding and the increase of the cost of doing business. Motion to approve DATCP license fees as presented, by Smoke, second by Miller. Motion carried.
- E. Discussion to change Ordinance Chapter 44. Specifically, adding an Addendum allowing the Environmental Health Department to prorate DATCP license fees to a 15 month license when applicable. Motion by Smoke to adopt the addendum for the 15 month license fee in Ordinance Chapter 44, second by Zobel. Nobs- absent. One opposed – Miller, Aye – Stehling, Carlson, Smoke, and Zobel. Motion carried.
- F. The following strategic issues were discussed. 1. Improve access to Mental Health Care, 2. Improve Health Department services through a "One Stop Shop," 3. Provide educational services and individual support regarding illicit drug and alcohol use in parents, youth and pregnant women, 4. Lead an effort to attain full agent status, 5. County funding of health care services. Formulated issue from discussion will be sent to the board for further Discussion at the April board meeting.
- G. Bodendein reported on the community health improvement plan. There will be a meeting in April or May with Ann Dopp regarding the health professional shortage for mental health services.
- H. Bodendein reported on the Accreditation process. They have had one meeting with Wood County, which is Sauk's "mentor county." Will continue to work toward accreditation. Cindy has some work to complete before moving forward.
- I. Functional Group report. They have not met.

Department Updates:

- A. Reviewed the monthly financial reports for February 2013. There will be carry over in all of the departments except for Homecare.
- B. Motion to approve the February 2013 invoices of \$27,931.39 by Smoke, second by Carlson. Motion carried.
- C. WPHA/WALHDOB report. Bodendein reported that only one regional director position in the state is staffed due to retirements and resignations. The regional director provides direct guidance to the local health officers.

Agenda Items for next meeting:

- 1. Strategic Issues – County funding of health care services
- 2. Accreditation for Public Health Department & Strategic Plan – Bodendein
- 3. Functional Group
- 4. Report on Community Health Improvement Plan - Bodendein

5. Immunization Rates
6. Candidates for Medical Advisor

Next meeting date: Monday, April 15, 2013, at 5:30 p.m.

Motion by Smoke, second by Zobel to adjourn the meeting. Motion carried. The time was 7:37 p.m.

Respectfully submitted by:

Don Nobs
Secretary

A handwritten signature in blue ink, appearing to read "Don Nobs", followed by a long horizontal flourish.