



Sauk County Public Health Department
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Public Health Board Meeting Minutes
Tuesday, February 19, 2013
Gallery, West Square Building

Members Present: Donna Stehling, Don Nobs, Joan Smoke, John Miller, Ken Carlson, Amy DeLong,
Members Absent: Stacy Zobel
Others Present: Cindy Bodendein, Cathy Warwick, Amy Lee, Steve Pate, Kathy Schauf, Marty Krueger, Kathy Pedan (Nursing student)

The meeting was called to order at 5:32 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Smoke to amend the February 19, 2013 Public Health Board Agenda by moving the Mid Term Assessment to item number 6. B will be the second item on the Business Items for Discussion and/or Action on the agenda, otherwise approved, second by Nobs. Motion carried.

Motion by Nobs to adopt the minutes of the January 21, 2013 Public Health Board Meeting, second by Smoke. Motion carried.

Communications: Bodendein handed out Wisconsin's "State Smoke Fee Policy" which contained statistic on Wisconsin's Tobacco use. Bodendein also handed out the Public Health Director's monthly report for January 2013 and highlighted the sections of the report that had goals, measures and status. **The Health Policy Brief** regarding the "*Federally Facilitated Exchanges. States that do not establish, an insurance exchange or 'partnership' model will have the federal government run one for them.*" Miller discussed Warming houses/shelters in the area. They are looking for volunteers for the overnight shifts. The Wesleyan Church in Baraboo is the only shelter who takes men in the area. In the future John Miller will provide updates regarding shelter information. This topic will be put on the agenda in the future.

Public Comment: Introduction of student nurse, Kathy Pedan.

Business Items for Discussion and/or Action:

- A. Steve Pate shared the AllScripts Implementation Status Report. The majority of items are complete. They have installed the integration server for EPIC, the host application training and second configuration for Public Health is progressing. The All Docs configuration was last week. The point of care tablets have arrived for the Nurses and will be using them this week. Pate stated "Kudos goes to Cindy and Cathy and their staff for being well prepared for this implementation process. It's going very well." A couple of issues: 1. The Allscripts Academy training was down for 3 weeks and appears to be back up. 2. Billing template for Medicaid in

Allscripts will be developed and will take 6 weeks to 4 months to complete. 3. Licensing issue regarding mobile units require separate licenses. We may be able to swap out the cost with some things that we won't be using.

- B. Schauf started by defining what the Mid Term Assessment is: Every other year the Sauk County Board develops a two year plan focused on "where" Sauk County wants to be and where we're "really" at. This Mid Term assessment is to provide tools to produce better products and services to our constituents. Krueger shared that each governing board for all departments are asked to bring forward key challenges or issues/programs. The County Board of Supervisors will listen to 1 minute descriptive summary for each program and then use the "dot system" to decide which are the most important to further discuss strategic issues and ways to help the programs succeed.
- C. Annie Allen gave a power point presentation on the Prenatal Care Coordination program (PNCC) and the Quality Improvement (QI) information gathered for measured outcomes. Allen shared there is an increased risk for low income women on Medicaid. The PNCC program works to provide better birth outcomes for high risk low income women. The public health nurses work closely with several resources, departments and disciplines (i.e.: Badgercare, WIC, Human Services and providers) to give the high risk women opportunities to have better birth outcomes.
- D. Discussion of a grant from the Greater Sauk County Community Foundation for the Foot Clinic. Motion by Nobs for approval to apply for a grant from the Greater Sauk County Community Foundation for the Foot Clinic, second by Smoke. Motion carried.
- E. Bodendein handed out the Public Health Annual Report and went through the document, specifically, going over outcome and efficiency measures for the department.
- F. Bodendein reported on the community health improvement plan. Bodendein contacted Ann Dopp regarding the health professional shortage for mental health services. Jody Bruni, PHN, is organizing a presentation for all school districts in the county for student and parents on Illicit drug use.
- G. Bodendein reported on the Accreditation process. We are looking into having a mentor county assist with this process. Cindy Bodendein and Staci Dankert will need to go to Virginia before the Public Health department submits the application for accreditation which will be sometime this year. The letter of intent was sent on February 15, 2013. The department has one year to file the application and supporting documentation.
- H. Functional Group report. They have not met.

Department Updates:

- A. Reviewed the monthly financial reports for January 2013. There will be carry over in all of the departments except for Homecare.
- B. Motion to approve the January 2013 invoices of \$27,701.09 by Nobs, second by Miller. Motion carried.
- C. WPHA/WALHDOB report. Stehling reported that WALHDAB will be going through a big exercise in "Preparedness" in Madison, including the local hospitals, on June 1, 2013, at the Alliant Energy Center.

Agenda Items for next meeting:

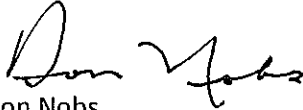
- 1. Accreditation for Public Health Department & Strategic Plan – Bodendein
- 2. Functional Group

3. Report on Community Health Improvement Plan - Bodendein
4. Miller – Homeless Shelters & Warming houses.
5. Candidates for Medical Advisor
6. DATCP Increase in Fees

Next meeting date: Monday, March 18, 2013, at 5:30 p.m.

Motion by Nobs, second by DeLong to adjourn the meeting. Motion carried. The time was 7:20 p.m.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Don Nobs", written in a cursive style.

Don Nobs

Secretary