



Sauk County Public Health Department
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Public Health Board Meeting Minutes
Monday, December 17, 2012
Gallery, West Square Building

Members Present: Donna Stehling, Don Nobs, Joan Smoke, John Miller, Stacy Zobel, Amy DeLong, Ken Carlson
Members Absent: None
Others Present: Cindy Bodendein, Cathy Warwick, Amy Lee, Steve Pate, Jeff Melby, Wes Hardin (MD Intern), Bill Stehling

The meeting was called to order at 5:30 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Nobs to approve the December 17, 2012 agenda, second by Zobel. Motion carried.

Motion by Smoke to adopt the minutes of the November 19, 2012 Public Health Board Meeting, second by Zobel. Motion carried.

Communications: Introduction of Dr. Wes Hardin Intern at St. Claire in his final rotation as a student. Jeff Melby from the Tobacco Coalition, which is a 4 county coalition to prevent tobacco and tobacco products sold to under age constituents. Melby shared a summary of 2012 retail investigations for Sauk County. Melby also handed out a pamphlet showing that Sauk County is high in Tobacco use compared to State statistics.

Public Comment: None

Business Items for Discussion and/or Action:

- A. Steve Pate shared the AllScripts Implementation Status Report. The initial configuration for the Home Health is approximately 80% completed and are working with the Public Health side to find the gaps in the system. The process maps will be a great help to this process. The next onsite visit is at the end of January and the second configuration meeting is in February 2013. MIS staff will be attending a training in Cleveland. Workflows will change as will job descriptions as we move forward in this process.
- B. Bodendein reviewed the QI plan, Lead and Radon policies and procedures. Motion to approve the QI plan, Lead and Radon policies and procedures as presented by Smoke, second by Miller. Motion carried.

- C. Bodendein reviewed the role of medical advisor vs. board of health member and that by state statute Amy DeLong can no longer hold both positions. DeLong has decided to stay on as a Public Health Board member, therefore we are currently seeking a medical advisor for the Public Health Department. Some names were brought forward as possibilities and will be investigated for willingness to serve as the Health Department Advisor.
- D. Warwick discussed the Home Care Professional Advisory Committee meeting requirements. Handed out brochures, reviewed the survey results, Fazzi report, Foot Clinic report. Discussed ways we are currently maximizing efficiencies by using County vehicles, buying in bulk, monitoring productivity and regionalizing visits. Currently looking for ways to positively affect the committee. The new computer system will bring more efficiency to how we provide care to our constituents. Wisconsin is currently rated last in the nation, spending only \$39.00 per person on health care.
- E. Bodendein reported that the Community Health Improvement Plan Committee meets again in January 2013. There is nothing new to share at this time.
- F. Bodendein reported on the Accreditation process. Notification of funding of a \$ 30,000 infrastructure grant through DHS for three counties to assist with the accreditation process will occur sometime this month.
- G. Functional Group report. They have not met.

Department Updates:

- A. Reviewed the monthly financial reports for November 2012.
- B. Motion to approve the November 2012 invoices of \$26,069.58 by Nobs, second by Miller. Motion carried.
- C. WPHA/WALHDOB report. Bodendein shared it was regular business meeting. Chuck Warzecka discussed Agent status. Bodendein shared that we should conduct a feasibility study before we go full agent.

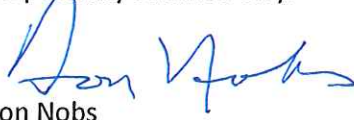
Agenda Items for next meeting:

- 1. Accreditation for Public Health Department & Strategic Plan – Bodendein
- 2. Functional Group
- 3. Report on Community Health Improvement Plan - Bodendein
- 4. Policies
- 5. Candidates for Medical Advisor
- 6. Home Care Financial report from Finance Committee meeting on January 8, 2013

Next meeting date: January 21, 2013, at 5:30 p.m.

Motion by Smoke, second by Zobel to adjourn the meeting. Motion carried. The time was 6:47 p.m.

Respectfully submitted by:


Don Nobs
Secretary