



Sauk County Public Health Department  
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**Public Health Board Meeting Minutes**  
**Monday, August 20, 2012 5:30 p.m.**  
**Gallery, West Square Building**

**Members Present:** Don Nobs, Donna Stehling, Joan Smoke, John Miller, Amy DeLong, Stacy Zobel

**Members Absent:** Mary Burns

**Others Present:** Cindy Bodendein, Cathy Warwick, Amy Lee, Tim Damos

The meeting was called to order at 5:30 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Smoke to approve August 20, 2012 agenda, second by Nobs. Motion carried.

Motion by Smoke to adopt the minutes of the July 16, 2012 Public Health Board Meeting, second by Zobel. Motion carried.

**Communications:** 06/14/12 article from the *Baraboo News Republic* "Heroin kills more than car wrecks" by Tim Damos and a booklet called, "The Truth About Heroin" from Drug Free World. Also handed out information from the CDC Vital Signs "Prescription Painkiller Overdoses."

**Public Comment:** None

**Business Items for Discussion and/or Action:**

- A. Bodendein presented the the 2013 Public Health Budget by program. Discussed highlights and changes. The Public Health's basic budget is at a Zero tax levy increase. This does not include the new computer cost of which \$75,000 was approved in the the 2012 budget and an additional \$75,000 that was allocated to use in the 2013 budget. \$80000 has been appropriated by MIS dept for potential use as discussed to provide implemenation support for contracted/project position. Environmental Health has a zero% tax levy increase for the 2013 budget. Home Care and WIC continued to operate with zero county tax levy dollars for the 2013 budget. Motion by Nobs to approve \$2,478,094 for the 2013 Public Health budget, second by Miller, motion carried unanimously.
- B. Discussion of radon kit rate increase. Each radon kits actual cost including staff time is \$10.00 per kit. Motinby Nobs to increase radon kit fee to \$10.00 effective 08/21/2012, second by Smoke. Motion carried.
- C. Discussion of a board of health member to volunteer to participate in Shared Services grant activities. The BOH requested more information re: how much travel and more specific details of the commitment. Bodedein will look into more specifics and email each board member. The grant can financially support one board member to participate. Bodendein will need a letter of of support by August 30, 2012.
- D. Bodendein reported on the Pertussis outbreak. Continues to be on-going. Had an increase in immunizations at school registration in both Baraboo and Reedsburg schools. PH nurses are still working on cacooning immunizations to immunize the people around the targeted

population of effected individuals. Looking forward re: immunizations - the Baby Boomers will need to be tested for Hepatitis C. There is also a new influenza H3N2 – a new swine flu. Started in Indiana and Ohio, has moved to Michigan and 2 people in Wisconsin at the State Fair. Right now it is transferred from animal to person, not person to person.

- E. Bodendein reported on the Community Health Improvement plan. Public Health will be working with UW Extension office on getting a plan and topic in place. Some ideas of topic have been a Dental video, Education on Heroin & Pain killers.
- F. Bodendein reported on the Accreditation process. Cindy is working on the MOU's (memorandum of understanding) and quality improvement projects. Looking at increasing DATCP fees (havn't ever been increased)
- G. Bodendein reported that the Functional Group will be meeting tomorrow to go over their budget presentation process.

#### **Department Updates:**

- A. Reviewed the Monthly Financial Reports for July 2012. Discussed that the Home Care budget is currently at a defeciet of approximately \$50,000 due to an increase of more accute care needs and less reimbursement funds available. For example in Home Care last year July had the same caseload. However, the number of skilled nursing visits in 2011 was 182 and the number in 2012 was 284. 102 more nursing visits in one month for the same amount of people. We continue to see sicker people with more needs. Warwick asked the BOH if they wanted her to change how she handles admissions or continue to be the "safety net." All board of health members advised her to continue to be the "safety net" and continue to evaluate each case individually for additional revenue resources. The board also advised Warwick to give home cares financial report at the September 11, 2012 Finance meeting. Warwick continues to look for ways to save money and will be implementing the use of Planning & Zoning and Human Sevice vehicles to help decrease mileage costs for the home care program.
- B. Motion by Zobel and second by DeLong to approve July 2012 invoices of \$42,801.04. Motion carried.
- C. Bodendein reported on WPHA/WALHDOB. Discussion of the presentation by Don Hoffensperger regarding changes to Act 317.

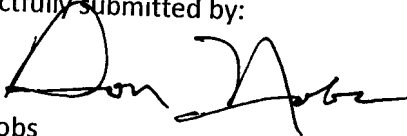
#### **Agenda Items for next meeting:**

- A. Accreditation for Public Health Dept & Stategic Plan – Bodendein
- B. Functional Group - Bodendein
- C. Report on Community Health Improvement Plan – Bodendein
- D. Education & Outreach Videos – Immunizarion & WIC/Breastfeeding
- E. Policy & Procedures for Environmental health
- F. Influenza rate increase

**Next meeting date:** September 17, 2012, at 5:30 p.m.

Motion by Miller, second by Zobel to adjourn the meeting. Motion carried. The time was 6:45 p.m.

Respectfully submitted by:



Don Nobs  
Secretary