



Sauk County Public Health Department
505 Broadway
Baraboo, WI 53913
Phone: (608) 355-3290
Fax: (608) 355-4329

Public Health Board Meeting Minutes
Monday, May 21, 2012 5:30 p.m.
ETN Room, West Square Building

Members Present: Don Nobs, Donna Stehling, Joan Smoke, John Miller

Members Absent: Amy Delong, Mary Burns, Stacy Clement

Others Present: Cindy Bodendein, Cathy Warwick, Amy Lee, Kathy Schauf

The meeting was called to order at 5:35 p.m. by Stehling. Certification of the open meeting law was noted.

Motion by Smoke to approve May 21, 2012 agenda, second by Miller. Motion carried.

Motion by Nobs to adopt the minutes of the April 16, 2012 Public Health Board Meeting, second by Stehling. Motion carried.

Communications: BOH contact information, Article "10 for Us" from Wisconsin Health Inc., "Home visits by Nurses to Low-Income First-time Mothers yield Enduring Benefits," from NIDA Notes Vol 24, #2. 05/07/12 article from the *Baraboo News Republic* "More students need Meal Money," and 05/08/12 article from the *Baraboo News Republic* "Study: Obesity problem unlikely to let up."

Public Comment: None

Business Items for Discussion and/or Action:

- A. Election of officers for Chair. Nobs nominated Stehling for chair, second by Miller no further nominations called 3 times, Nobs called to close nominations second by Smoke. All in favor of electing Stehling at Board of Health Chair, motion carried unanimously.
Motion by Smoke to nominate herself for Vice Chair, second by Miller no further nominations called 3 times, Nobs called to close nominations second by Miller. All in favor of electing Smoke to Board of Health Vice Chair, motion carried unanimously.
Motion by Stehling to nominate Nobs for Board of Health Secretary, second by Smoke no further nominations called 3 times, Smoke called to close nominations second by Miller. All in favor of electing Nobs to Board of Secretary, motion carried unanimously.
- B. Viewed the Education and Outreach videos (Environmental Health, PHEP and PNCC. They are currently located on the Sauk County Website, and Local Television stations. The board found the videos to be very educational. There will be educational videos shown monthly highlighting each Public Health program. The board has asked that the videos be made available additionally, to the local libraries, Dairy breakfast, Stand at the Sauk County Fair. The videos will also be shown at the school registration specifically for the immunization and dental programs. The board is looking forward to more program specific educational videos in the future.
- C. Warwick discussed current rates in Home Care based on the Annual Cost report. Discussed episodic payment for 60 day period of services for reimbursement. It used to be paid by

visit. Currently home care charges \$130 for a Skilled Nurse visit. Based on the cost report findings it costs home care \$161.70 for a Skilled Nurse visit. Warwick requested that we raise our current Skilled Nurse visit rate to \$162 effective 05/22/12. Motion to raise our Skilled Nurse visit rate from \$130 to \$162 by Nobs, second by Smoke. Motion carried.

- D. Reviewed Form 1 for Public Health, WIC, Home Care and Environmental Health. Discussed programs. Suggested that to increase numbers for Immunizations, Dental and Fluoride tablet program to provide and insert to local church/faith based bulletins so more people are reached.
- E. Bodendein reported on the current Pertussis outbreak. Last week when information was sent to the Board members there were approximately 30 reported cases. Currently there are over 60 cases of Pertussis in Sauk and Baraboo communities and it is growing. The good news is that pertussis is treatable and no extremely severe cases have been seen.
- F. Bodendein reported on the community health improvement plan. Public health in conjunction with the UW Extension Office received a grant for \$1250 and each area hospital also received a grant for \$1250. They will be meeting soon to set up goals.
- G. Bodendein reported on the Accreditation process. We have an intern studying Health Care Administration, Stacy Dankert, who will be assisting on three projects for the Public Health Dept. The Dairy Breakfast, Environmental Health with a program review by county, Documentation for the Letter of Intent for the Accreditation process.
- H. Bodendein reported on the Functional Group. At the last meeting had Jenny from UW Extension office facilitate meeting using "Appreciative Inquiry" process. Will take time to earn back trust between departments. Public Health will continue to be open and transparent in the information they share.

Department Updates:

- A. Reviewed the Monthly Financial Reports for April 2012.
- B. Motion by Nobs and second by Smoke to approve April 2012 invoices of \$22808.17. Motion carried.
- C. Bodendein reported on WPHA/WALHDOB. Annual meeting is tomorrow. Smoke and Stehling will be attending parts of the conference. Delong is Key Note speaker to begin conference.

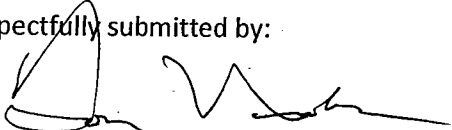
Agenda Items for next meeting:

- A. Accreditation for Public Health Dept & Strategic Plan – Bodendein
- B. Functional Group - Bodendein
- C. Report on Community Health Improvement Plan – Bodendein
- D. WALHDAB/WPHA Annual Meeting (May 21-23, 2012)
- E. Education & Outreach Videos.
- F. Needs Assessment.

Next meeting date: June 18, 2012, at 5:30 p.m.

Motion by Nobs, second by Miller to adjourn the meeting. Motion carried. The time was 7:45 p.m.

Respectfully submitted by:



Don Nobs
Secretary