



Sauk County Public Health Department

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**Public Health Board Meeting Minutes**

**Monday, April 16, 2012 5:30 p.m.**

**ETN Room, West Square Building**

**Members Present:** Judy Stoeckmann, Don Nobs, Donna Stehling, Amy Delong, Lowell Haugen, Mary Burns, Stacy Clement

**Members Absent:** None

**Others Present:** Cindy Bodendein, Cathy Warwick, Amy Lee, Bill Stehling

The meeting was called to order at 5:30 p.m. by Stoeckmann. Certification of the open meeting law was noted.

Motion by Clement to approve April 16, 2012 agenda, second by Haugen. Motion carried.

Motion by Nobs to adopt the minutes of the March 19, 2012 Public Health Board Meeting, second by Burns. Motion carried.

**Communications:** News article "*County Health Status Strong*" from the Baraboo News Republic, County Health Rankings & Roadmaps, Letter "*Public Health Professionals Help Keep Our Communities Healthy and Safe*" from Karen McKeown, RN, MSN, Administrator of the Division of Public Health Wi Dept of Health Services, Mailbag Letter "*Tim Reppen would be a fesh face on the Sauk County Board*" by Pamela G. Head in Baraboo News Republic.

**Public Comment:** Thank you for your service and congratulations to Lowell Haugen and Judith Stoeckmann on their retirement from the County Board.

**Business Items for Discussion and/or Action:**

- A. Discussion of the Strategic plan. A draft was handed out at the March 2012 meeting. Motion to approve the Sauk County Health Department Strategic Plan by Clement, second by Delong. Motion carried.
- B. Discussion of which of the Board of Health Members will be attending the WALHDOB/WPHA meeting (May 22 & 23). A decision will be made after the outcome of Board of Health and Human Services Board decision at Tuesday, April 17, 2012 County Board Supervisor meeting.
- C. Viewed the Education and Outreach video. The Board of Health thought it to be very educational and supports the video in its entirety. The board has asked that the video be made available to the public as soon as possible and to other county board members, the county website, tv stations, libraries and other sources. Discussion of the video. The board is looking forward to more program specific educational videos in the future.
- D. Bodendein reported on the community health improvement plan. The next meeting is in June. UW Extension wrote for the grant "*Keeping Communities Health Improvement Plan*" which supports upcoming Community Health Improvement Plan activities. Shows



- collaboration between two departments that are not necessarily thought of being similar but work together for the greater good of Sauk County constituents. Continued collaboration with each community hospital (each conducting their own needs assessment)
- E. Bodendein reported on the Accreditation process. Good news – we will have help! A student going to school in Health Care Management will be doing her internship (300 hours) with the Public Health Department to assist with the accreditation process.
  - F. Bodendein reported on the Functional Group status. Reported that the Human Services director, Bill Orth gave a presentation regarding the Dept of Health Services redesign and plan to absorb Public Health, ADRC, VA, HCC and regionalize the state. The latest program being examined by the state is foster care. The functional group will not meet again until the new Board of Supervisors are seated.

**Department Updates:**

- A. Reviewed the Monthly Financial Reports for March 2012.
- B. Motion by Clement and second by Stehling to approve March 2012 invoices of \$18,156.18. Motion carried.
- C. Haugen reported on WPHA/WALHDOB. Board of Directors met and chose people for nomination awards. Stehling will email everyone her notes from the meeting.

**Agenda Items for next meeting:**

- A. Accreditation for Public Health Dept & Strategic Plan – Bodendein
- B. Functional Group - Bodendein
- C. Report on Community Health Improvement Plan – Bodendein
- D. WALHDAB/WPHA Annual Meeting (May 21-23, 2012)
- E. Education & Outreach Video Review for new board members.
- F. Needs Assessment.

**Next meeting date:** May 21, 2012, at 5:30 p.m.

Motion by Delong, second by Burns to adjourn the meeting. Motion carried. The time was 6:41 p.m.

Respectfully submitted by:



Donna Stehling  
Secretary