



Sauk County Public Health Department

505 Broadway

Baraboo, WI 53913

Phone: (608) 355-3290

Fax: (608) 355-4329

Public Health Board Meeting Minutes

Monday, March 19, 2012 5:30 p.m.

ETN Room, West Square Building

Members Present: Judy Stoeckmann , Don Nobs, Donna Stehling, Amy Delong, Lowell Haugen

Members Absent: Mary Burns, Stacy Clement

Others Present: Cindy Bodendein, Cathy Warwick, Amy Lee, Bill Stehling, Nicole Sieler (nursing student)

The meeting was called to order at 5:31 p.m. by Stoeckmann. Certification of the open meeting law was noted.

Motion by Stehling to approve March 19, 2012 agenda, second by Nobs. Motion carried.

Motion by Nobs to adopt the minutes of the February 27, 2012 Public Health Board Meeting, second by Haugen. Motion carried.

Communications: Director's monthly report for February, articles from the "Baraboo News Republic" Home Care Budget is ok (03/16/12), and St. Clare donates to local program (03/15/12)(for donations to the Community care voucher program) and picture Cleaning Up for Charity (03/13/12) (Picture of Carla Mercer working at the Pizza Ranch to raise money for Rural Safety Days.) Wisconsin Health Ranking from "United Health Foundation."

Public Comment: Introduction of Nicole Sieler, nursing student, she is doing a clinical rotation in the Public Health Department.

Business Items for Discussion and/or Action:

- A. Discussion of the Policies & Procedures for Health Dept:
 - 1. Motion to approve the **Medical Voucher Program** policy & procedure by Stehling, second by Nobs. Motion carried
- B. Bodendein reported on the 2011 financial year end. All four division will have a carry over in their budgets this year. Handed out a copy of e-mail (that was sent to K. Beghin, Controller on 03/13/12) with specific amounts. Warwick handed out the carry over letter for Home Care. Reported that she and Cindy went back to the joint finance and personnel committee (Stoeckmann also attended the joint committee meeting) to report that there was not a deficit in Home Care's 2011 budget. Stoeckmann reported that at the finance committee meeting the supervisors of both committees were given the opportunity to vote on whether or not to combine the committee's. As a result of that vote the Personnel and finance committees will not be combined. Her concern was that even though the BOH voted against combining this was not taken into consideration by the TMG committee.
- C. Discussion of the the Management Group(TMGA)Ad Hoc Committee. Stoeckmann gave a summary of all the issues previously reported of the TMG committee meetings and briefly discussed that the combination of the Public Health & Human Service Board/Committees is

included in the review of the "Rules of the Board" at tomorrow nights Board of Supervisors meeting.

- D. Bodendein reported on the community health improvement plan. The second "Healthy Communities Kick Off" will be the middle of June 2012 and Reedsburg Area Medical Center is surveying their community to see what the greatest needs are in the Reedsburg area. Things are progressing nicely.
- E. Bodendein handed out a "Draft" of the Strategic Plan. Staff are continuing work on putting all the pieces together. The hope is to have a letter of intent by the end of the year or early part of 2013.
- F. Bodendein reported on the Functional Group status. The functional group met to present/discuss the County Human Services Association has been working on a redesign for regionalization of programs . Bill Orth as been part of this discussion for over a year as it has originated through the Wisconsin county's Human Services Association redesign committee

Department Updates:

- A. Reviewed the Monthly Financial Reports for February 2012.
- B. Motion by Stehling and second by Nobs to approve February 2012 invoices of \$21,334.78. Motion carried.
- C. Stehling reported on WPHA/WALHDOB. It seems that the State and CDC are requiring more paperwork and reports while there is less staff to complete the reports AND provide a service to the public.

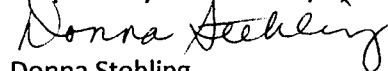
Agenda Items for next meeting:

- A. Accreditation for Public Health Dept & Stategic Plan – Bodendein
- B. Functional Group - Bodendein
- C. Report on Community Health Improvement Plan – Bodendein
- D. WALHDAB/WPHAAnnual Meeting (May 21-23, 2012)
- E. Education & Outreach Video Review
- F. Needs Assessment.

Next meeting date: April 16, 2012, at 5:30 p.m.

Motion by Delong, second by Haugen to adjourn the meeting. Motion carried. The time was 6:36 p.m.

Respectfully submitted by:



Donna Stehling

Secretary