



# Health Department

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**Public Health**  
Prevent. Promote. Protect.

## Board of Health Meeting Minutes

**DATE: Tuesday, November 2, 2021**

**TIME: 1:00 P.M.**

**PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI**

### REGULAR MEETING

**Members Present:** Patricia Rego, Ross Curry, Tom Dorner, Melanie Burkhalter, Ken Carlson, Rebecca Klitzke, Kiana Beaudin  
**Members Absent:** None  
**Others Present:** Treemanisha Stewart, Heather Rebedew, Julie Jaech, Siobhan Allen, and Jennifer Weitzel  
**Public:** None

1. The meeting was called to order at 1:00 p.m. by Patricia Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Motion by Rebecca Klitzke, second by Ross Curry to approve of Agenda for November 2, 2021. Motion carried.
3. Motion by Tom Dorner, second by Melanie Burkhalter to approve the October 12, 2021 Board of Health Meeting minutes. Motion carried.
4. **Communications – Emailed:**
  - A. BOH COMMUNICATION- FW Weekly COVID Data Update10-18-2021
  - B. BOH COMMUNICATION FW\_ Recording Now Available\_ how can our communities become healthier places\_ 10-19-2021
  - C. BOH COMMUNICATION- FW\_ School Data 10-21-21
  - D. BOH COMMUNICATION- FW\_ Nov. Vaccine Flyer attached 10-21-2021
  - E. BOH COMMUNICATION- FW\_ Nov. Vaccine Flyer attached 10-21-2021
  - F. BOH COMMUNICATION- FW\_ Weekly COVID Data Update 10-25-2021
  - G. BOH COMMUNICATION- FW\_ Boosters Available at West Square Building 10-26-21
  - H. BOH COMMUNICATION- FW\_ Boosters Available at West Square Building 10-26-21
  - I. BOH COMMUNICATION- FW\_COVID-19 Vaccine Update 10-28-2021
  - J. BOH COMMUNICATION- FW\_COVID Booster Flow Chart 10-28-2021
  - K. BOH COMMUNICATION- FW\_ Weekly COVID Data Update 11-1-21
  - L. BOH COMMUNICATION- FW\_ Nov. Testing Updated Booster Sheet 11-2-21
5. **Public Comment- None**
6. **Business Items for Discussion and/or Review:**
  - A. Discussion and presentation by Siobhan Allen on Quality Improvement Project Results
7. **Business Items for Discussion and/or Action:**
  - A. Acceptance of a check in the amount of \$ 11,470.64 from SSM Heath for Rural Safety Days. Motion to approve by Tom Dorner, second by Rebecca Klitzke, motion carried.
  - B Director's Monthly Report
    - i. **Future Planning and Goals were presented by Treemanisha:**
      - Public Health is in the process of rebranding the Public Health logo to match services provided.

- Under Brent Millers recommendation Treemanisha is reaching out to a temp agency to fill some if the Disease investigator positions, if it is cost efficient.
- The need for a Health Educator position out of the budget cycle was discussed and a resolution will be presented at the next Board of Health meeting. This position is 100% grant funded over 3 years.
- Vaccines for Children, assuming approval Public Health will possibly work with local hospitals/pediatricians due to the age of the children. No clear decision has been made yet. The decision is evolving due to approval.

ii. **Program Updates and Numbers**

- Tom Dorner asked for future Director reports to also have number to from last year/month for a comparison. Siobhan to work on updating the report to include that information.

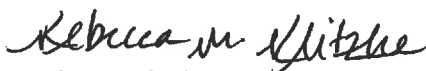
iii. **Coalition Updates – None**

8. **Department Updates:**

- A. Financial Reports review for October 2021 was presented by Treemanisha.
    - The grants tracking worksheet was reviewed and discussed as some grants ended and some were added.
    - Carryover funds will be used to sustain vaccination efforts.
  - B. Review and approval of invoices for November Warrant# 110521 in the amount of \$48,034.76. Motion to approve by Ross Curry, second by Melanie Burkhalter, motion carried.
9. Wisconsin Public Health Association (WPHA)/Wisconsin Association of Local Health Departments and Boards (WALHDAB). The next meeting is 11-3-2021, all meetings are the first Wednesday of the month.
10. Agenda Items for the next meeting are:
- 1) Resolution for Health Educator and Public Health Tech
  - 2) Drug Free Communities Presentation
  - 3) Address future meeting times/day
  - 4) Discuss the Board Assessment
11. Next Meeting Date: Tuesday, December 14, 2021 at 1:00pm
12. Call for Adjournment: Motion to adjourn the meeting by Rebecca Klitzke, second by Ross Curry, motion carried.

Time 2:29 p.m.

Respectfully submitted by:



Rebecca Klitzke  
Secretary