



*Sauk County Public Health Department
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**Public Health Board Meeting Minutes
Wednesday August 11, 2010 5:30 p.m.
ETN Room, West Square Building**

Members Present: J Stoeckmann, L. Haugen, D. Nobs, S. Clement, A. DeLong, D. Stehling,

Members Absent: M. Brown

Others Present: C. Bodendein, C. Warwick,

The meeting was called to order at 5:30 p.m. by Stoeckmann. Certification of the open meeting law was noted.

Moved by Haugen. Second by Stehling to approve the agenda. Motion carried.

Moved by Nobs, Second by Clement to adopt the minutes of the June 9, 2010 Public Health Board meeting. Motion carried.

Communications: South Central Wisconsin Tobacco Free Coalition Summer 2010 newsletter. Wisconsin Hospital Association Guest Columnist Julie Willems Van Dijk on hospitals participating in community needs assessment.

Public Comment: None

Business Items for Discussion and/or Action:

- A. Discussion regarding the Environmental health program, quality improvement process to be conducted with the Southern Region Director and State Sanitarian Carol Drury set for August 20, 2010. The Environmental Health program has grown over the past 3 years by taking on the DNR well water contract, DATCP contract and the limited Agent of the State Department of Health Services. The goal is to improve scheduling, have monthly reports and to have access to work performance numbers for all 3 health officers in the consortia.
- B. Discussion ensued regarding the culture of the Public Health Department. Morale has improved in the health department over the past six months. Board was advised regarding changes in the Sauk County Human Services Department that impact the health department staffing. 1.
- C. Discussion regarding needs assessment included the UW extension's interest in assisting with planning of focus groups and key stake holder interviews.
- D. Stehling reported that the Continuum of Care Committee received the draft data on the Keefe and Associates study.

Department updates:

- A. Financial and monthly reports reviewed for July 2010
- B. Motion by Stehling and second by Nobs to approve the July 2010 invoices of \$31,651.94. Motion carried.
- C. Haugen presented the WPHA/WALHDAB legislative updates.

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Agenda Items for next meeting:

- A. Continue Budget Process.
- B. Update on the needs assessment.
- C. Continuum of care committee report
- D. Report from the South Central Wisconsin Tobacco Free Coalition- Melby
- E. Possible approval to purchase a car for the environmental health program.

Next meeting date: September 8, 2010 at 5:30 p.m. ETN room.

Motion by Stehling, second by Delong to adjourn the meeting. Motion carried. The time was 6:30 p.m.

Respectfully submitted,

Donna Stehling
Sauk County Public Health Board Secretary