



Sauk County Public Health
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Public Health Board Meeting Minutes
Monday, November 21, 2011 5:30 p.m.
Room 306, West Square Building

Members Present: J.Stoeckmann , D. Nobs, D. Stehling, , A. Delong, L. Haugen, S. Clement

Members Absent: M. Burns

Others Present: C. Bodendein, C. Warwick, A. Lee, B. Stehling, K. Schauf, S. Nagelkirk

The meeting was called to order at 5:32 p.m. by Stoeckmann. Certification of the open meeting law was noted.

Motion by Haugen to approve November 21, 2011 and moved to change the order of item 6. C and 6. D agenda second by Stehling. Motion carried.

Motion by Nobs to adopt the minutes of the October 17, 2011 Public Health Board Meeting, second by Clement. Motion carried.

Communications: Handed out news paper articles, In denial over childhood obesity by Esther Cepeda, and Slashing Badgercare a step backward for state by: Robert Kraig.

Public Comment:

A. None

Business Items for Discussion and/or Action:

- A. Closed session Performance evaluation of the Public Health Director/Health officer. Motion by Nobs, second by Stehling to enter into closed session pursuant to Wis. Stats. 19.85 (1) (c) considering employment, promotion compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
Role call vote was taken: Stoeckmann – Aye, Haugen – Aye, Clement – Aye, Nobs – Aye, Delong – Aye, Stehling – Aye. Motion carried.
- B. Motion by Nobs to reconvene into open session. Second by Stehling.
- C. Nagelkirk from the UW extention office reported on the Family Living Grant they received. This grant focus's on Children, ages 2 to 6 years with parents who are incarcerated. Nagelkirk explained that some of the goals for this study are to create trust, make jail visits “family friendly,” increase family support, and investigate what is going on with the child while their parent is encarserated. (ie. Are they healthy, safe etc.) The research results from this grant will be used locally and on the national level.
- D. Annual review for the Home Care Professional Advisory Committee was held and financial statements, surveys, services, and referrals, etc were reviewed per HFS 133.05 (2)(b). Discussed Home care financial status.

- E. Discussion of the TMG Ad Hoc Committee. Suggestions were made and questions brought forward that need to be answered before moving forward:
1. Make changes for efficiencies in each department prior to any decisions on merging departments.
 2. Look for similarities.
 2. Determine how funding is impacted (decrease/increase) before change. What are the federal /state guidelines?
 3. Where/what are the specific **savings** of merging departments. (estimate real numbers before change is made)
 4. What changes have already been made in Human Services per the study?
 5. Use the Functional team for process improvement.
 6. What are the federal/state guidelines for individual committees?
 7. What's the "Plan" if a merge of departments is implemented?
 8. What are the efficiencies of merging? How will they be achieved?
 9. What are the standards in each department? What are their differences/similarities? Can they be combined without losing the integrity of the service provided or losing the "voice" of the smaller department?
- F. Bodendein reported on the community health improvement plan. RAMC is providing toothbrushes to all children in school, ages K – 2nd grade, and are integrating brushing their teeth into the daily curriculum. The board suggested some data collection be done to measure the outcomes of this program and look at short term and long term goals to include in improvement plan.
- G. Bodendein reported on the Accreditation process for the Public Health department. There are 12 focus areas and at the last meeting they completed 7. Next meeting is December 5. They will then set up the strategic plan for the department.

Department Updates:

- A. Reviewed the Monthly Financial Reports for October 2011.
- B. Motion by Nobs and second by Clement to approve October 2011 invoices of \$25,773.76. Motion carried.
- C. Nothing reported for WPHA/WALHDOB Legislative Updates.

Agenda Items for next meeting:

- A. Report on Management Group / Special Committee – Stoeckmann
- B. Accreditation for Public Health Dept & Strategic Plan – Bodendein
- C. Report on Community Health Improvement Plan - Bodendein
- D. Immunization policies.
- E. Report on Communicable Disease & Dental program – Diana Haley
- F. Policies and procedures for Home Care

Next meeting date: December 19, 2011, at 5:30 p.m.

Motion by Nobs second by Stehling to adjourn the meeting. Motion carried. The time was 7:25 p.m.

Respectfully submitted by:

Donna Stehling
Secretary