



Sauk County Public Health  
Department  
505 Broadway  
Baraboo, WI 53913  
Phone: (608) 355-3290  
Fax: (608) 355-4329

**Public Health Board Meeting Minutes**  
**Monday, June 20, 2011 5:30 p.m.**  
**Room 306, West Square Building**

**Members Present:** J.Stoeckmann, D. Nobs, A. DeLong, D. Stehling

**Members Absent:** S. Clement, L. Haugen , M. Burns

**Others Present:** C. Bodendein, C. Warwick, A. Lee, B. Walsh

The meeting was called to order at 5:40 p.m. by Stoeckmann. Certification of the open meeting law was noted.

Motion by Stehling to adopt agenda with the following changes. Removal of 6C – Removal of Resolution for Registered Dietician Project position for WIC program and Removal of item 6G Day at the Capital. Second by Nobs. Motion carried.

Moved by Nobs second by Delong, to adopt the minutes of the May 2011 Public Health Board Meeting. Motion carried.

**Communications:** Bodendein distributed letter of thanks to Home Care Staff from Virginia Conway, NALBOH Newsbrief publication, and email from Jeff Kindrai / Nathan Luedke regarding DHS not providing a letter of support for the Community Transformation Grant and no entity in Wisconsin will have that option. The letter of support is a requirement for grants to receive Federal dollars in grants.

**Public Comment:** None

**Business Items for Discussion and/or Action:**

- A. B. Walsh gave a report on the Immunization and Community Care Programs and provided a handout with information regarding the programs. New items to the Immunization program; we now offer appointments and questionnaires that will be used to analyze the outcome of Immunization clinics. Walsh reported that there are no big changes in Community Care program but will probably see some changes with the decrease in Medicare reimbursement, increase in Unemployment and new eligibility requirements for Badgercare.
- B. Discussion and review of Sauk County Health Care Multi-dose Medication Vial Policy and Procedure. Motion by Delong to approve Multi-dose Medication Vial Policy and Procedure. Second by Stehling. Motion carried.
- C. Reviewed "Form 1" regarding the Health Departments', mission, vision and goals. Suggestions were heard of possible increase outreach to Rural communities (i.e. Amish, Spanish, Polish and Russian communities)

- D. Stoeckmann reported on the The Management Group – Special Committee. They’ve only had 2 meetings. Are asking for full transparency and openness from all involved. Established professional focus group, that meets monthly/bi monthly, which includes the department heads from Veterans, HCC, ADRC, PH and HS to use collaborative efforts and increase opportunities and then gradually include general staff input to get a complete picture of services provided. The purpose of this is to maximize opportunities, find out what currently exists, and work outward to to increase/streamline services. Discussed not to change for change sake but to make educated decisions based on facts. *This committee will gather information to maximize the coordination of Public Health, Human Services and Aging and Disability Resource Center and make recommendations of their findings. Will report information of those meetings to BOH on a regular basis.*
- E. Bodendein reported that the Community Needs Assessment Group has not since the resignation of Kevin, a committee member in Baraboo . Sauk community is moving forward with their “Kids Count” program. “Kids Count” is a fitness and health program using benchmarks in 3<sup>rd</sup> and 7<sup>th</sup> grades. They are currently brainstorming ideas for goals using evidence based information.

**Department Updates:**

- A. Financial and Monthly reports were reviewed for May 2011.
- B. Motion by Nobs and second by Delong to approve May 2011 invoices of \$29,092.19. Motion carried.
- C. Bodendein read minutes provided by Haugen and reported that Preparedness grant money had an overall 13% cut, Sauk County is receiving about the same amount of money that we did last year. Public Affairs & Family planning cuts, new Businesses will be eligible for tax cuts only if they provide an employee wellness program, Raw Milk legislation topic is coming back.

**Agenda Items for next meeting:**

- A. Report on Management Group / Special Committee – Stoeckmann
- B. Report on Progress of Community Needs Assessment - Bodendein
- C. Resolution for Registered Dietician position
- D. Report on MCH Program – Bjorklund or Dental Program - Haley
- E. Equipment Policy & Procedure

**Next meeting date:** July 18, 2011, at 5:30 p.m. in ETN Room

Motion by Delong second by Nobs to adjourn the meeting. Motion carried. The time was 7:01 p.m.

Respectfully submitted by:

Donna Stehling  
Secretary