



**Sauk County Public Health
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**Public Health Board Meeting Minutes
Monday, May 16, 2011 5:30 p.m.
Room 306, West Square Building**

Members Present: J.Stoeckmann, D. Nobs, A. DeLong, D. Stehling, S. Clement, L. Haugen , M. Burns

Members Absent: None

Others Present: C. Bodendein, C. Warwick, A. Lee, K. Schauf, B. Stehling, A. Allen, L. Doherty, H. Netzinger

The meeting was called to order at 5:30 p.m. by Stoeckmann. Certification of the open meeting law was noted.

Motion by Nobs to move the Discussion of budget, priorities and mandated programs up in the agenda to accommodate K. Schauf's time and also wait to hear the Prenatal Care Program and go through through the Immunization poilicy until A. Delong arrived. Second by Burns. Motion carried.

Moved by Clement second by Nobs, to adopt the minutes of the April 2011 Public Health Board Meeting. Motion carried.

Communications: Bodendein distributed letters of support for the Seal-a-Smile program from school nurses; Sheri Kujak, RN at Baraboo School District, and Pat Thompson, RN at Sauk Prairie Schools. Letter of thanks to Cathy Warwick from Department of Health Services.

Public Comment: None

Business Items for Discussion and/or Action:

- A.** Discussion of budget, priorities and mandated programs. Schauf explained two different ways of going through this process; program by program using the flow chart to determine necessity or general overview of each program with a question/answer platform following. Chose the general overview process. C. Bodendein discussed each program on the mandated programs form for Public Health, WIC and Environmental Health. C. Warwick discussed the Home Care program.
- B.** L. Doherty reported on the Prenatal Care Coordinstion Program. Doherty reported primary function of PNCC is to ensure high risk woman are receiving education, services that are needed and provide follow up support. She reported several measurement statistic to show how the progress of the effectiveness of the program. She is a trained grief counselor dealing with SIDS (Sudden Infant Death Syndrome) now referred to as SUDI (Sudden Unexpected Death of Infant). She assists with immunization clinics, paternity testing, rabies post exposure, pregnancy tests, first breath, coordinates with Human Service Dept to assist

with Badger Care. Allen reported on her portion of the PNCC program and other duties. Coordinates Rural Safety Days – ALL 3rd graders (785 students) except for 2 schools in Sauk County participate. Preparedness coordinator, Employee Health and Brain Game Book (a book given to PNCC clients to assist in childhood development).

- C. Discussion and review of Sauk County Health Care Worker Employee TB Screening Policy. Motion by Delong to approve TB Screening Policy. Second by Burns. Motion carried.
- D. Discussion and review of Sauk County Health Care Worker Employee Immunization Policy. Motion by Delong to approve Immunization Policy. Second by Stehling. Motion carried.
- E. Discussion of a resolution regarding elimination of dietary technician position and creation of registered Dietician project position. Will be presented at the next Board of Health meeting. Motion by Stehling to endorse the progression steps of this process second by Burns. Haugen abstained. Motion carried.
- F. Stoeckmann reported there was good representation at the meeting. She reported that the Committee requested Dept Heads of HS, HCC, ADRC & PH to meet for more collaboration of services to provide an information base. They discussed not to change for change sake but to make educated decisions based on facts. Next meeting is June 16, 2011. *This committee will gather information to maximize the coordination of Public Health, Human Services and Aging and Disability Resource Center and make recommendations of their findings. Will report information of those meetings to BOH on a regular basis.*
- G. Bodendein reported that the last meeting for the community needs assessments meeting was cancelled due to the resignation of a committee member in Baraboo. Reedsburg and Sauk City will go forward.
- H. Stehling reported on Day at the Capital Human Services.

Department Updates:

- A. Financial and Monthly reports were reviewed for April 2011.
- B. Motion by Stehling and second by Nobs to approve April 2011 invoices of \$26,512.78. Motion carried.
- C. Haugen reported that they didn't meet WPHA/WALHDAB Legislative updates from the State.

Agenda Items for next meeting:

- A. Immunizations program report – B. Walsh
- B. Resolution for Registered Dietician position
- C. Update on Health Functional Group

Next meeting date: June 20, 2011, at 5:30 p.m. in ETN Room

Motion by Nobs second by Stehling to adjourn the meeting. Motion carried. The time was 7:34 p.m.

Respectfully submitted by:

Donna Stehling
Secretary