



Sauk County Public Health
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Public Health Board Meeting Minutes
Monday, July 18, 2011 5:30 p.m.
County Board Room Gallery, West Square Building

Members Present: S. Clement, D. Nobs, A. DeLong, D. Stehling, L. Haugen , M. Burns

Members Absent: J.Stoeckmann

Others Present: C. Bodendein, C. Warwick, A. Lee, B. Stehling, Z. Meyer

The meeting was called to order at 5:31 p.m. by Clement. Certification of the open meeting law was noted.

Motion by Nobs to approve agenda second by Haugen. Motion carried.

Motion by Burns to adopt the minutes of the June 2011 Public Health Board Meeting, second by Nobs. Motion carried.

Communications: Bodendein distributed Dangerous Hot Weather Forecast News Release and Public Health Director's Report for June 2011.

Public Comment: None

Business Items for Discussion and/or Action:

- A.** Discussion and review of Resolution to eliminate a dietary technician position and create a Registered Dietician Project Position for the WIC Program. Motion by Nobs to approve the new Registered Dietician Project position, second by Burns. Motion carried.
- B.** Discussion and review of Quality Control of Health Department/Home Care Equipment Policy and Procedure. Motion by Stehling to approve Quality Control of Health Department/Home Care Equipment Policy and Procedure. Second by Burns. Motion carried.
- C.** Bodendein briefly reported on the The Management Group – Special Committee. They met on June 21st , next meeting is July 21st. Explained that the group has contacted different Counties for comparison and to gain information on what has and has not worked for their respective counties. *This committee will gather information to maximize the coordination of Public Health, Human Services and Aging and Disability Resource Center and make recommendations of their findings. Will report information of those meetings to BOH on a regular basis.*
- D.** Bodendein reported that the Community Needs Assessment Group is slow going. She is waiting for confirmation of date for the next meeting. Bodendein will be giving a presentation on July 27th to the St. ClareHospital Foundation Board.

Department Updates:

- A. Financial and Monthly reports were reviewed for June 2011.
- B. Motion by Stehling and second by Nobs to approve June 2011 invoices of \$26,752.34.
Motion carried.
- C. Haugen reported no new information on WPHA/WALHDOB legislative updates.

Agenda Items for next meeting:

- A. Report on Management Group / Special Committee – Stoeckmann
- B. Accreditation for Public Health Dept & Strategic Plan - Bodendein
- C. Policy for Cold Chain - Immunization
- D. Report on MCH Program – Bjorklund or Dental Program - Haley
- E. After action Re: Cooling Centers - Bodendein

Next meeting date: August 15, 2011, at 5:30 p.m.

Motion by Stehling second by Burns to adjourn the meeting. Motion carried. The time was 6:28 p.m.

Respectfully submitted by:

Donna Stehling
Secretary