



Sauk County Public Health Department
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Public Health Board Meeting Minutes
Monday, December 19, 2011 5:30 p.m.
Room 306, West Square Building

Members Present: J.Stoeckmann , D. Nobs, D. Stehling, , A. Delong, S. Clement

Members Absent: M. Burns, L. Haugen,

Others Present: C. Bodendein, C. Warwick, A. Lee, D. Haley, J. Smidl

The meeting was called to order at 5:30 p.m. by Stoeckmann. Certification of the open meeting law was noted.

Motion by Nobs to approve December 19, 2011 agenda second by Clement. Motion carried.

Motion by Stehling to adopt the minutes of the November 21, 2011 Public Health Board Meeting, second by Clement. Motion carried.

Communications: Letter of Support for Home Care Program dated December 16, 2011, from Katherine Burgess, was shared. Briefly discussed the News paper article from December 07, 2011 from the Baraboo News Republic regarding Homecare. Public Health Director Monthly Report for November and NALBOH NewsBrief was handed out.

Public Comment: None

Business Items for Discussion and/or Action:

- A. D. Haley gave a report on the Public Health departments communicable disease, community care and dental programs. Haley handed out Information on disease incidents and reported that more occurrences of communicable diseases are higher in the summer months. Discussed whooping cough in Sauk County and “cacooning” programs to help decrease the number of affected people. Haley reported we have two major dental programs Seal-A-Smile and WIC Fluoride. Both programs are doing well and looking to expand. Haley also reported on the Dental Voucher program. Currently only one (1) dentist in Baraboo is participating and offers one (1) appointment per month. The public Health nurses to “Intake” every morning from 8:00 am until 12:00 pm. Haley handed out a summary/log with information on why people or requesting vouchers.
- B. Home Care Professional Advisory Committee (Public Health Board) were given Home Care policies to review at last months meeting. Motion by Clement to approve the “Professional Advisory Committee Policy and Procedure”, second by DeLong. Motion carried. Motion by DeLong to approve “Case Management Coordination of Care Policy and Procedure”, second by Nobs. Motion carried. Motion by Clement to approve “Change of Condition Policy and Procedure”, second by Stehling. Motion carried. Motion by Clement to approve “Client

Concern/Complaint Proces Policy and Procedure”, second by Stehling. Motion carried.

Motion by DeLong to approve “Equipment- Quality and Infection Control Policy and Procedure”, second by Nobs. Motion carried. Motion by DeLong to approve “Advance Directives Policy and Procedure”, second by Clement. Motion carried.

- C. Discussed Home Care budget overrun. Board of Health expectation and direction is remain “Status Quo, until policy change indicates that the Home Care Department is not the safety net. We will remain the safety net until that policy change has been made and voted on.”
- D. Discussion of the TMG Ad Hoc Committee. Stoeckmann shared that the initial meeting began with the approval to empower the Functional Group and to proceed with the goal of Total Quality Improvement. The 2nd issue of One Mega oversite committee was voted down. At the end of the TMG meeting there was a motion by Supervisor Bach to combine the Human Services and Public Health’s oversite committees.
- E. Stoeckmann reported that she made a motion to table Bachs motion and take it back to the oversight committees and discuss at the next TMG meeting.
The concern by the Board of Health is the reduction in the size of the oversight committee, fewer people/supervisors knowing whats going on. Motion to Remain a fully separate and intack oversite committee for the Public Health Department. Moved by Delong/Clement.
VOTE: AYE (5) Clement, DeLong, Nobs, Stehling, Stoeckmann. NAY: (0) ABSENT: (2) Burns, Haugen. **Motion carried unanimously.**
- F. Bodendein reported on the community health improvement plan. St. Clare Hospital, “Healthy Partner Grant” provides healthy snacks to under served children and their families.
- G. Bodendein reported on the Accreditation process for the Public Health department. The self assessment is completed and are currently setting up thr plan of action to integrate information on shared systems (all electronic.)

Department Updates:

- A. Reviewed the Monthly Financial Reports for November 2011.
- B. Motion by Clement and second by Stehling to approve November 2011 invoices of \$30,429.63 Motion carried.
- C. Bodendein reported that the Raw milk controversy has been shut down and owner is incarcerated for WPHA/WALHDOB Legislative Updates.

Agenda Items for next meeting:

- A. Report on Management Group / Special Committee – Stoeckmann
- B. Accreditation for Public Health Dept & Stategic Plan – Bodendein
- C. Report on Community Health Improvement Plan - Bodendein
- D. Immunization policies.

Next meeting date: January 16, 2012, at 5:30 p.m.

Motion by Clement second by Nobs to adjourn the meeting. Motion carried. The time was 7:34 p.m.

Respectfully submitted by:

Donna Stehling
Secretary