



Health Department

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Board of Health Meeting Minutes

DATE: Tuesday, February 09, 2021 TIME: 1:00 P.M.

PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI – Held Virtually via Zoom

REGULAR MEETING

Members Present: Patricia Rego, Rebecca Klitzke, Thomas Dorner, Ross Curry, Ken Carlson, Melanie Burkhalter
Members Absent: Kiana Beaudin
Others Present: Cathy Warwick, Jeff Jelinek, Brent Miller, Amy Elizabeth Merwin, Siobhan Allen, Timothy McCumber, Jacob Curtis (Interim Corp Council representative)
Public: None

1. The meeting was called to order at 1:00 p.m. by Patricia Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Motion by Ross Curry, second by Tom Dorner to approve the Board of Health Agenda for January 12, 2021. Motion carried.
3. Motion by Tom Dorner, second by Ross Curry to approve the minutes for the December 08, 2020 Board of Health meeting. Motion carried.
4. **Communications:**
 - A. January 12, 2021 – Covid-19 Vaccine Press Conference scheduled for January 21, 2021 from 5:30pm to 6:30pm, zoom link attached. Emailed to the Board of Health members immediately following January's Board of Health meeting.
 - B. January 15, 2021 – Covid-19 Update Community Call video link, also located on the County website.
 - C. January 26, 2021 – NFP Grassroots Gazette – first edition – “Wisconsin Update”
5. **Public Comment** – None
6. **Business Items for Discussion and/or Action**
 - A. Discussion regarding the new standing agenda item to deviate the order of items on the agenda as necessary. This will be discussed and decided on at the February 16, 2021, Board of Supervisor's meeting. The Board of Health requested that it be placed prior to the approval of the agenda on each agenda if it is approved at the Board of Supervisor meeting next Tuesday. No action was taken at this meeting.
 - B. Introduction of new Health Director/Health Officer, Treemanisha Stewart. Treemanisha shared that she started on February 1, 2021. She has a degree in Health management and is pursuing her Doctorate in Administration. Her coarse work has been completed and she has submitted her dissertation for review and edits. Her previous job was with the State of New Jersey WIC Farmers Market and Headstart programs. She is currently working on getting immersed in the programs of our Health Department. The Board of Health members and today's meeting attendees introduced themselves and welcomed Ms. Stewart to Sauk County.
 - C. Discussion of the revision of the Board of Health Sauk County Ordinance Chapter 3. Timothy McCumber and Corporation Council passed out a version of Chapter 3 for review at the meeting. Several edits still need to be made including the level of Health department as the current revision lists the Health Dept as a Level I health department and it is a Level III health department and change 3.02(4) (1)(1) “appointment”. Chair Pat Rego suggested that we bring this agenda item back to the March 9, 2021 Board of



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Health meeting and allow the new Director to weigh in on the revision. Motion by Tom Dorner, second by Rebecca Klitzke to table any action on Sauk County Ordinance Chapter 3 Board of Health to March 9, 2021 meeting. Motion Carried

- D. Discussion on the status of Accreditation. The Public Health Accreditation Board (PHAB) reached out to Cathy and gave us an extension of September 2021 for the annual report that was originally due September 2020. Initially we became accredited because of the possibility of additional funding streams to Accredited Health Departments. This has not come to fruition. The work that needs to be completed is a full time job and currently Siobhan is consumed by COVID-19 data tracking with the pandemic. Motion by Tom Dorner, second by Rebecca Klitzke to re-evaluate the status of the 2020 PHAB Annual Report and come back to the April 13, 2021 Board of Health meeting with a recommendation on if and how to proceed. Motion carried.

E. Director's monthly report

i. Treemanisha Stewart gave an update on Covid-19 including:

1. The new Covid-19 vaccination registry which is located on the Sauk County website.
2. We are currently in phase 1A and 1B of vaccine administration.
3. A new question regarding mobility has been added to the Disease investigation process to we can identify needs to ensure everyone has the opportunity to get vaccinated and plan for access to transportation when needed.
4. We are currently conducting vaccine clinics on Thursday's and Fridays depending on the number of vaccines we receive from the state.
5. A virtual press conference is being planned with local hospitals to discuss the variant strains of Covid-19.
6. We will continue to have County-wide testing sites thru March 31, 2021.

ii. Siobhan Allen gave report on Covid-19 numbers and reviewed the Data Hub , information. 50% of 65yrs and older have received their first Covid-19 vaccine dose. 4% of this group has receive their second dose. A huge thank you to our local partners for assisting in this process. Questions on the effectiveness of the vaccine can be found on the Sauk County website.

iii. Treemanisha reported on the Monthly Director's report. A revised version will be emailed to the Board of Health members immediately following today's meeting. The Coalition updates are in the Directors monthly report that was emailed to all Board members last week and are also posted on Granicus.

7. Department Updates

- A. Amy Elizabeth Merwin gave an update on the Covid-19 Budget Impact. Total Health Department Covid-19 expenses for 2020 are approximately \$1,864,903.59, however, due to end of year variables, is not reflective of all Covid-19 Expenses. Amy still needs to meet with the Accounting manager, Kerry Beghin to go over the distribution of CARES Routes to Recovery funds. We will have a better picture of all expenses at the
- B. Amy Elizabeth Merwin gave the monthly financial reports for December 2020 and January 2021.

- C. Amy Elizabeth Merwin reported on the December 2020 invoices Warrant 123120FF and January 2021 invoices Warrant 021221. Motion by Tom Dorner, second by Ross Curry to approve the December 2020 and January 2021 invoices in the amount of \$57,816.35. Motion carried.

8. Wisconsin Public Health Association (APHA)/ Wisconsin Association of Local Health Departments and Boards (WALHDAB). There was no meeting due to Covid-19.

A. Agenda Items for next meeting

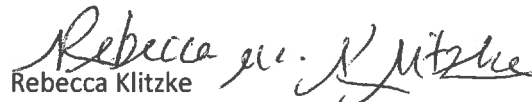
1. Board of Health Responsibilities and Chapter 3 Board of Health Ordinance
2. WIC programs

B. Next Meeting Date: Tuesday, March 9, 2021 at 1:00 p.m.

- C. Call for Adjournment:** Motion to adjourn the meeting by Rebecca Klitzke, second by Ross Curry. Motion carried.

Time: 2:06 p.m.

Respectfully submitted by:


Rebecca Klitzke
Secretary