



Health Department

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Board of Health Meeting Minutes

DATE: Tuesday, January 12, 2021 TIME: 1:00 P.M.

PLACE: Sauk County Board Room, 505 Broadway, Baraboo WI – Held Virtually via Zoom

REGULAR MEETING

Members Present: Patricia Rego, Rebecca Klitzke, Thomas Dorner, Ross Curry, Ken Carlson, Melanie Burkhalter
Members Absent: Kiana Beaudin
Others Present: Cathy Warwick, Jeff Jelinek, Brent Miller, Amy Elizabeth Merwin, Siobhan Allen
Public: None

1. The meeting was called to order at 1:00 p.m. by Patricia Rego, Board of Health Chair. Certification of the open meeting was noted.
2. Motion by Ross Curry, second by Tom Dorner to approve the Board of Health Agenda for January 12, 2021. Motion carried.
3. Motion by Tom Dorner, second by Ross Curry to approve the minutes for the December 08, 2020 Board of Health meeting. Motion carried.
4. **Communications:**
 - A. December 15, 2020 – “We Can Must do this Together” article by Eric Ostermann, Executive Director, Wisconsin Association of Local Health Department and Boards (WALHDAB)
 - B. December 17, 2020 – Covid-19 Update Community Call video link, also located on the County website.
 - C. January 12, 2021 – Notice of virtual Covid-19 Vaccine Press Conference, Thursday, January 21, 2021 5:30 to 6:30 PM. Zoom link <http://bit.ly?SaukVaccine> Passcode: Vaccine
5. **Public Comment** – None
6. **Business Items for Discussion and/or Action**
 - A. Discussion of the Appointment of Treemanisha Stewart as the new Health Director/Health Officer effective February 01, 2021. Brent Miller, County Administrator shared Ms. Stewart’s education and experience. She is coming from New Jersey. She is working on her Doctorate in Public Administration and should be completing in January 2021. With the Board of Health’s approval, Brent will be recommending Ms. Stewart’s appointment as the Sauk County Health Director – Health Officer at the January 19, 2021, Board of Supervisors meeting. Motion by Tom Dorner, second by Ross Curry to appoint Ms. Treemanisha Stewart as the Sauk County Health Director – Health Officer effective February 1, 2021. Motion carried.
 - B. Discussion of the revision of the Board of Health Sauk County Ordinance Chapter 3. Pat Rego reported that she reached out to Chair Timothy McCumber and Corporation Council to see where the status of the revision and has not heard anything back. She suggested that we bring this agenda item back to the February 9, 2021 Board of Health meeting and the new Director can also weigh in on the revision.
 - C. Cathy Warwick and Siobhan Allen reported on the status of Accreditation. The Public Health Accreditation Board (PHAB) reached out to Cathy and gave us an extension of September 2021 for the annual report that was originally due September 2020. Initially we became accredited because of the possibility of additional funding streams to



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Accredited Health Departments. This has not come to fruition. The work that needs to be completed is a full time job and currently Siobhan is consumed by COVID-19 data tracking with the pandemic. After much discussion the Board decide to bring this agenda item back to the February 9, 2021 Board of Health meeting.

D. Director's monthly report

i. Jeff Jelinek gave an update on Covid-19 including:

1. Notification to the Board of Health of the Virtual Press Conference "The Covid-19 Vaccines: What You Need to Know" hosted by the three local hospitals and the Sauk County Health Department being held on January 21, 2021 from 5:30pm – 6:30pm. Amy Merwin forwarded the email to the Board of Health with the Zoom link information.
2. Dept of Health Services has offered a Pilot program for Vaccine clinics and Sauk County has applied to participate. This would allow the Health Department to partner with the Wisconsin National Guard (WING). This is still in the planning process.
3. Law Enforcement and Fire & Rescue have been added to Phase 1A Vaccine distribution list. Local partners have rallied together to facilitate this endeavor.
4. We had our first vaccination clinic for Phase 1A Front line essential workers on Thursday, January 7, 2021. We vaccinated 103 individuals. Jelinek stated you could feel the positive energy in the room.
5. Phase 1B of the Vaccination distribution by the end of the month or first part of February.
6. We will continue to have County-wide testing sites thru March 31, 2021.

ii. Siobhan Allen gave report on Covid-19 numbers and reviewed the Data Hub information. Sauk County currently has 220 active cases which brings the total positive cases to 4766. 888 more than last Board of Health meeting. In the last 14 day period we are averaging 28 cases a day and had a total of 31 deaths to date. This has decreased and are hopeful that it keeps decreasing, however, we are not out of the woods. Siobhan encouraged Board members to follow the data on the Data Hub as it is updated daily, Monday thru Friday.

iii. Coalition updates are in the Directors monthly report that was emailed to all Board members last week and also posted on Granicus.

7. Department Updates

- A. Amy Elizabeth Merwin gave an update on the Covid-19 Budget Impact. Total Health Department Covid-19 expenses are approximately \$1,367,366.84, however, due to end of year variables, is not reflective of all Covid-19 Expenses. We have received some grant reimbursement but are waiting on the majority of it. Year to Date (YTD) we have received \$1,177,608 in Covid-19 funding reimbursement. The funding summary is a County wide report so other departments are reflected on this report, which is why the bottom dollar is different than our expense report.
- B. Amy Elizabeth Merwin gave the monthly financial reports for December 2020. The next two months you will receive 2020 and 2021 fiscal data reports.

- C. Amy Elizabeth Merwin reported on the December 2020 invoices Warrant 123120BB and Warrant 011521. Motion by Tom Dorner, second by Melanie Burkhalter to approve the December 2020 invoices in the amount of \$107,385.31. Motion carried.

8. Wisconsin Public Health Association (APHA)/ Wisconsin Association of Local Health Departments and Boards (WALHDAB). There was no meeting due to Covid-19.

A. Agenda Items for next meeting


1. Board of Health Responsibilities and Chapter 3 Board of Health Ordinance
2. Accreditation
3. Introduction of the New Director

B. Next Meeting Date: Tuesday, February 9, 2021 at 1:00 p.m.

C. Call for Adjournment: Motion to adjourn the meeting by Rebecca Klitzke, second by Ross Curry. Motion carried.

Time: 2:17 p.m.

Respectfully submitted by:


Rebecca Klitzke
Secretary