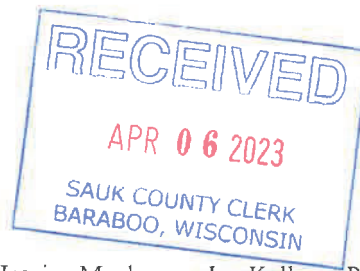


Sauk County Finance Committee
Thursday, March 2, 2023
Room 213, West Square Building, Baraboo



Members present: Tom Dorner, Mike Flint, Marty Krueger and Tim McCumber
Excused: Lynn Eberl

Others present: Susan Blodgett, Ian Crammond, Liz Geoghegan, Lynn Horkan, Jessica Machovec, Joe Kellogg, Richard Meister, Brent Miller and Tara Thompson

The meeting was called to order by Chair Krueger at 8:30 AM. Certification of open meeting compliance was given. **Motion by Flint, second by Dorner to adopt the amended agenda. Motion carried. Motion by McCumber, second by Flint to adopt the minutes of the previous meeting for February 2, 2023 and special meeting February 21, 2023. Motion carried.**

Public Comment: None

Communications: None

Consider Resolution to Authorize the Director of Land Resources and Environment to Accept Multi-Discharge Variance (MDV) Funding; and Amending the 2023 Budget.

Krueger reviewed the MDV program and excess funds available due to other counties not participating. Discussion followed. **Motion by Flint, second by McCumber to approve the Resolution to Authorize the Director of Land Resources and Environment to Accept Multi-Discharge Variance Funding; and Amending the 2023 Budget. Motion carried.**

Consider Resolution to Contract with TelCom Construction to Update the Fiber Locating Stations for Sauk County Fiber and to Amend the 2023 Budget.

Crammond explained the increase is based on the bids being higher than originally budgeted due to materials and completion timeframe of the project. Discussion followed. **Motion by McCumber, second by Dorner to approve the Resolution to Contract with TelCom Construction to Update the Fiber Locating Stations for Sauk County Fiber and Amending the 2023 Budget. Motion carried.**

Consider Resolution to Accept Department of Health Services Grant, Authorize the Creation of a Full-time Dementia Care/Independent Living Specialist Position and a Part-time Independent Living Specialist Supervision Coordinator Position and to Amend the 2023 Budget.

Blodgett explained two year pilot grant project. Aging and Disability Resource Center (ADRC) was awarded \$194,000, with potential increase if other counties choose not to participate. The grant assists county residents that do not qualify for Medicaid, to get them support with long-term care program resources. Discussion followed. **Motion by McCumber, second by Flint to approve the Resolution to Accept Department of Health Services Grant, Authorize the Creation of a Full-time Dementia Care/Independent Living Specialist Position, and a Part-time Independent Living Specialist Supervision Coordinator Position and to Amend the 2023 Budget. Motion carried.**

Discussion and possible consideration of budget guidelines, priorities, and strategic issues.

Miller discussed following policy for reporting grants to the Finance Committee. Horkan gave the Budget Guidelines to the committee so they can begin reviewing for the next year budget. Krueger wants everyone to start the thought process for next year budget and strategic issues. Discussion followed.

Consider Resolution Gratefully Accepting Donations and Gifts Presented to Sauk County in 2022.

Horkan presented the donations received during 2022 were \$457,323.97. The committee wanted to thank the residents of Sauk County for the donations. **Motion by Dorner, second by McCumber to approve the Resolution Gratefully Accepting donations and gifts Presented to Sauk County in 2022. Motion carried.**

Review of the per diem and mileage paid to the County Board members per Rule VII.B. of the Rules of the Sauk County Board of Supervisors.

No motion needed.

Presentation of County financial reports.

Horkan reviewed the financial reports. Sales tax revenue for 2022 was about \$12 million. She noted the premier resort tax for Wisconsin Dells and Village of Lake Delton were stronger than previous years. Accounting is still wrapping up 2022.

Consider Resolution to Purchase a TruNarc System with 2022 Carryforward Funds and Amend the 2023 Budget.

Meister presented the synopses on the TruNarc System, and the need of the device for the safety of our Law Enforcement Employees. Meister would like to use \$39,350 carryforward funds from 2022. Discussion followed. **Motion by McCumber, second by Flint to approve the Resolution to Purchase a TruNarc System with 2022 Carryforward Funds and Amend the 2023 Budget. Motion carried.**

Treasurers Department Update.

Geoghegan reviewed departmental activities, financial reports, year-to-date budget report, investment report and annual report.

Motion by McCumber, second by Dorner to approve invoices of \$3,029.51 and \$181,075.54 for 2023 expenses.

Accounting Department Update.

Horkan reviewed monthly report, 2022 annual report and the year-to-date budget report. The 2022 highlight was the timekeeping implementation and staff shuffling while still meeting all deadlines. **Motion by Flint, second by Dorner to approve the 2022 Annual Report.**

Consider carryforward of funds from 2022 to 2023 for the accounting department. MIS carryforward for \$120,708 will be used to finish up timekeeping implementation with highway, and to put toward the implementation of the Human Resource functions of Munis. Carryforward \$13,000 for overtime, training, conferences, and equipment. Carryforward \$10,000 for the ARPA/Opioid/Financial Policies consultant, which we will continue to use in 2023. Accounting will be returning \$11,631 to the general fund, and carryforward \$143,708. **Motion by McCumber, second by Flint to approve the carryforward of 143,708. Motion carried.**

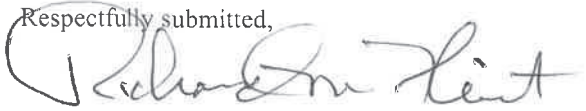
Flint, second by Dorner invoices of \$5,626.00 for 2023 expenses. Motion carried. Motion by McCumber, second by Flint to approve committee payments for \$10,539.75. Motion carried.

Next meeting:

Thursday, April 6, 2023, at 9:00 am – regular meeting.

Motion by Flint, second by Dorner to adjourn the meeting at 9:26am. Motion carried.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Richard 'Mike' Flint". The signature is fluid and cursive, with the first name "Richard" and last name "Flint" being the most legible parts.

Richard "Mike" Flint, Finance Committee Secretary