

FINANCE COMMITTEE MINUTES

County Board Room, West Square Building, Baraboo WI

Tuesday, November 08, 2016

Members present: Tommy Lee Bychinski, Mike Flint, Marty Krueger, Eric Peterson and Kristin White Eagle
Others present: Kerry Beghin, Susan Blodgett, Cindy Bodendein, Ian Crammond, Liz Geoghegan, Mark Graupman, Lynn Horkan, Tom Kriegl, Jessica Machovec, Sheriff Meister, Steve Muchow, Mary Ellen Murray, Henry Netzing, Keri Olson, Chuck Spencer, Jeff Spencer, Donna Stehling, Jennifer Vosen, Jerry Ward, Cathy Warwick and media

The meeting was called to order by Bychinski at 2:00 PM. Certification of open meeting compliance was given.

Motion by Flint, second by Krueger to adopt the agenda. Motion carried. Motion by White Eagle, second by Flint to adopt the minutes of previous meetings on October 11 and 18, 2016. Motion carried.

Public Comment: Jerry Ward commented on the Sauk County Development Corporation appropriation in the 2017 budget.

Communications: None

Discussion and consideration of 2017 budget and proposed amendments.

Amendment #1 by Supervisor Kriegl – Increase jail rent revenue and meals expense. Sheriff Meister commented on the jail rental revenue. The Committee discussed the revenue.

Motion by Krueger, second by Flint that the Committee does not concur with the amendment. Motion carried.

Amendment #2 by Supervisor Kriegl – Increase sales tax estimate to restore Home Care program. Vosen commented on the home care and foot clinic programs. The Committee discussed the programs and use of county sales tax.

Motion by Krueger, second by Flint that the Committee does not concur with the amendment. Motion carried.

Amendment #3 by Supervisor Kriegl – Vacancy factor re-allocated between departments. Beghin reviewed how the vacancy factor is budgeted. **Motion by Flint, second by Peterson that the Committee does not concur with the amendment. Motion carried.**

Amendment #4 by Supervisor Stehling – Include Wis Prescription Drug/Opioid Overdose grant receipt and expenditure. Kriegl commented on the grant funds. Bodendein reviewed the five year grant and its purpose. She noted there will be a need to hire staff. They are in initial stages of putting together the plan and budget with the State.

Motion by Krueger, second by Peterson that the Committee does concur with the amendment as long as the positions and expenses are tied to the grant. Motion carried.

Amendment #5 by Supervisor Vedro – Add \$20,000 to estimated sales tax revenue and add \$20,000 to Sauk County Development Corporation. Olson commented on the budget and transition of the organization. The Committee discussed the budget and SCDC representation. **Motion by Krueger, second by Flint to support an amendment for the \$30,000 previously recommended by the Finance Committee and also support an additional designated \$20,000 for special SCDC projects to be approved for later distribution by the Economic Development Committee. Motion carried.**

Amendment #6 by Supervisor Von Asten – Add \$100,000 use of general fund balance for capital improvements in the Courthouse (from \$250,000 to \$350,000); Upgrade pneumatic to digital controls, plan/design office space and future 4th courtroom, demolition plan for old jail. Crammond commented on the budget. **Motion by Flint, second by Peterson that the Committee does not concur with the amendment. Motion carried.**

Consider Resolution Establishing Taxes to be Levied in Sauk County for the Year 2017.

Motion by Flint, second by White Eagle to approve the resolution Establishing Taxes to be Levied in Sauk County for the Year 2017. Motion carried.

Presentation of quarterly accounts receivable reports as of September 30, 2016.

Beghin noted Health Care Center is a little higher due to a change in therapy providers.

Consider resolution Authorizing a Contractual Agreement for Professional Auditing Services.

Beghin noted with the completion of the 2015 audit the County is at the end of the contract. She reviewed the proposals, review team and results. Flint and the Committee commented on the reviews and recommendation, including hours spent and cost. White Eagle commented an annual review of services provided would be useful. **Motion by Peterson, second by White Eagle to approve a resolution Authorizing a Contractual Agreement for Professional Auditing Services with Baker Tilly. Motion carried.**

Consider increase to Treasurer's petty cash account.

Geoghegan commented on the increase for petty cash from \$5,000 to \$10,000.

Motion by Flint, second by White Eagle Authorizing Treasurer to increase petty cash account to \$10,000. Motion carried.

Presentation of County financial reports.

Beghin reviewed the County financial reports, sales tax and other notable items. **Motion by Flint, second by Peterson to accept the report. Motion carried.**

Treasurer's Department Update.

Geoghegan highlighted departmental activities. **Motion by Krueger, second by White Eagle, to accept the monthly report and approve payment of Treasurer's Department invoices in the amount of \$141,187.97. Motion carried.**

Accounting Department Update.

Beghin highlighted departmental activities.

Motion by Krueger, second by Flint to accept the monthly report and approve payment of Accounting Department invoices in the amount of \$63,640.88 and County invoices in the amount of \$3,787,892.97. Motion carried.

Public Comment: None

Next regular Finance Committee meeting will be Tuesday, December 13, 2016, 8:30 AM.

Motion by Flint, second by White Eagle to adjourn the meeting. Motion carried.

Respectfully submitted,

Kristin White Eagle
Finance Committee Secretary