

Sauk County Finance, Personnel & Insurance Committee
Wednesday, March 11, 2026
Room 213, West Square Building, Baraboo

Members present: Gaile Burchill, Sheila Carver, Lynn Eberl, Aaron Evert, Brandon Lohr, Andrea Lombard, Tim McCumber, Terry Spencer

Not present: Jake Roxen

Others present: Stephanie Beardsley, Anna Cooke, Patrick Gavinski, Greg Hahn, Timothy Kabot, Jessica Machovec, Richard Meister, Tara Thompson, Lisa Wilson

The meeting was called to order by Chair Eberl at 4:02 PM. Certification of open meeting compliance was given. **Motion by Burchill, second by Evert to adopt the amended agenda. Motion carried. Motion by Evert second by Lombard to adopt the minutes of the previous meeting from February 11, 2026. Motion carried.**

Public Comment: None

Communications: None

Discussion and Action to Approve a Resolution and Amend the 2026 Budget to Accept Funding from the State of Wisconsin Department of Justice for the State Crisis Intervention Program (SCIP) Suicide Prevention Initiatives - 2023 (2026) Grant in the amount of \$100,000. Beardsley discussed the extra funding being offered by the State of Wisconsin Department of Justice. **Motion by Lohr, second by Spencer to Approve a Resolution and Amend the 2026 Budget to Accept Funding from the State of Wisconsin Department of Justice for the State Crisis Intervention Program (SCIP) Suicide Prevention Initiatives – 2023 (2026) Grant in the amount of \$100,000. Motion carried.**

Discussion and Possible Action on Resolution to Amend the Sheriff's Office 2026 Budget for Additional Allocation of Grant Funds to Combat Drug Trafficking within Sauk County.

Meister discussed the addition of \$22,784 in grant funds to Combat Drug Trafficking to purchase equipment. **Motion by Lohr, second by Carver to Approve the Resolution to Amend the Sheriff's Office 2026 Budget for Additional Allocation of Grant Funds to Combat Drug Trafficking within Sauk County. Motion carried.**

Discussion and Possible Action on Resolution to Authorize the Director of Land Resources and Environment to Accept Multi-Discharge Variance Funding and Amending the 2026 Budget.

Kabot discussed the use of the Multi-Discharge Variance Funding with the total funding amount equaling \$24,691.94. **Motion by Lohr, second by Evert to Approve the Resolution to Authorize the Director of Land Resources and Environment to Accept Multi-Discharge Variance Funding and Amending the 2026 Budget. Motion carried.**

Discussion and Possible Action on Resolution to Consider Gratefully Accepting Donations and Gifts Presented to Sauk County in 2025.

Beardsley presented the list of Donations and Gifts Sauk County received during 2025. **Motion by Spencer, second by Lohr to Accept Donations and Gifts Presented to Sauk County in 2025. Motion carried.**

Discussion and Possible Action on the Elected Officials (Clerk of Courts, Coroner and Sheriff) Compensation Plan for the 2027-2030 Term of Office.

Cooke discussed the Compensation Plan for the 2027-2030 term of office. **Motion by Lohr, second by Spencer to Approve the Elected Officials (Clerk of Courts, Coroner and Sheriff) Compensation Plan for the 2027-2030 Term of Office. Motion carried.**

Discussion on Policy and Procedure for Policy Development, Amendment and Training.

Wilson presented the policy and procedure for policy development, amendments and training. Discussion followed.

Discussion of options for the Holiday Pay Policy.

Wilson discussed the options for Holiday Pay within the Employee Handbook. **Motion by McCumber, second by Burchill to table the discussion on Holiday Pay until at or before the May Finance meeting. Motion carried.**

Discussion of County budget planning and guidelines.

Beardsley presented the tentative budget planning schedule.

Review of per diem and mileage paid to the County Board members per Rule II. I. of the Rules of the Sauk County Board of Supervisors.

Beardsley discussed the 2025 Supervisor Per Diem and Mileage Summary.

Presentation of County financial reports.

Beardsley presented the county financial reports through January 2026.

Personnel and Insurance Department Carryforward Request.

Cooke reviewed the Personnel Departments Carryforward Request in the amount of \$60,000. **Motion by Lohr, second by Spencer to approve the Personnel Department's Carryforward Request from 2025 – 2026. Motion carried.**

Personnel and Insurance Department Annual Report.

Cooke reviewed annual report. **Motion by Spencer, second by Lohr to approve Personnel Department's Annual Report. Motion carried.**

Personnel and Insurance Department Update.

Cooke reviewed departmental activities, and various other reports.

Review and Approval of Invoices for the Personnel and Insurance Department.

Motion by Lohr, second by Burchill to approve invoices in the amount of \$3,784.05. Motion carried.

Treasurers Department Update.

Machovec reviewed departmental activities, financial reports, and investment reports.

Treasurer's Department Annual Report.

Machovec reviewed annual report. **Motion by Lohr, second by McCumber to approve Treasurer Department's Annual Report. Motion carried.**

Review Approval of Invoices for the Treasurer's Department.

Motion by Spencer, second by Lohr to approve invoices for \$196,447.90. Motion carried.

Accounting Department Carryforward Request.

Beardsley reviewed the Accounting Department's Carryforward Request in the amount of \$12,677.00. **Motion by McCumber, second by Lohr to approve the Accounting Department's Carryforward Request from 2025 – 2026. Motion carried.**

Accounting Department Update.

Beardsley reviewed departmental activities, monthly report, and budget report.

Accounting Department Annual Report.

Beardsley reviewed annual report. **Motion by McCumber, second by Lombard to approve Accounting Department's Annual Report. Motion carried.**

Review and Approval of Invoices for the Accounting Department.

Motion by Carver, second by Burchill to approve invoices for \$62,758.00. Motion carried.

Review and Approval of Committee payments.

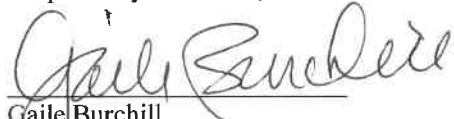
Motion by Lohr, second by Spencer to approve the Committee payments of \$16,621.68. Motion carried.

Next meeting(s):

Wednesday, April 8, 2026, at 4:00 PM.

Motion by Lohr, second by Carver to adjourn the meeting at 5:13 PM. Motion carried.

Respectfully submitted,



Gaile Burchill,
Finance, Personnel & Insurance Committee Secretary