

Sauk County Finance, Personnel & Insurance Committee  
Wednesday, February 11, 2026  
Room 213, West Square Building, Baraboo

Members present: Gaile Burchill, Sheila Carver, Lynn Eberl, Aaron Evert, Brandon Lohr, Andrea Lombard, Tim McCumber, Terry Spencer

Not present: Jake Roxen

Others present: Stephanie Beardsley, Anna Cooke, Jessica Machovec, Lisa Wilson, Carrie Wastlick

The meeting was called to order by Chair Eberl at 4:00 PM. Certification of open meeting compliance was given. **Motion by Lombard, second by Evert to adopt the agenda. Motion carried. Motion by Evert second by Lohr to adopt the minutes of the previous meeting from January 14, 2026. Motion carried.**

Public Comment: None

Communications: None

Update on possible 2025 budget overrun for Court Commissioner Department.

Beardsley discussed the reason for the Court Commissioner Department overrun is due to staff retirement.

Discussion and Possible Action on the Elected Officials (Clerk of Courts, Coroner and Sheriff) Compensation Plan for the 2027-2030 Term of Office.

Cooke discussed the Compensation Plan for the 2027-2030 term of office. Will discuss and take action during March meeting.

Discussion and Possible Action on Resolution Designating County Depositories, Establishing Investment and Related Financial Procedures.

Machovec presented the County Depositories. **Motion by Lohr, second by Spencer to approve the Resolution Designating County Depositories, Establishing Investment and Related Financial Procedures. Motion carried.**

Discussion and Possible Action on Resolution to Honor Lynn Horkan for Over Twenty-Nine (29) Years of Service.

Beardsley discussed the resolution. **Motion by McCumber, second by Carver to approve the Resolution to Honor Lynn Horkan for Over Twenty-Nine (29) Years of Service. Motion carried.**

Presentation of Quarterly Accounts Receivable Reports as of December 31, 2025.

Beardsley presented the quarterly accounts receivable report for the Clerk of Courts, Health Care Center, Highway and Human Services.

Presentation of County financial reports.

Beardsley presented the county financial reports through December 2025.

Personnel and Insurance Department Update.

Cooke reviewed departmental activities and various reports.

Review and Approval of Invoices for the Personnel and Insurance Department.

**Motion by Burchill, second by Lohr to approve invoices in the amount of \$3,893.64. Motion carried.**

Treasurers Department Update.

Machovec reviewed departmental activities, financial reports, and investment reports.

Review of Eleven Year Write Off of Tax Certificates.

Machovec reviewed the 11<sup>th</sup> year write offs of tax certificates. **Motion by McCumber, second by Lombard to approve Eleven Year Write off of Tax Certificates for the amount of \$ 8, 851.08. Motion carried.**

Review Approval of Invoices for the Treasurer's Department.

**Motion by McCumber, second by Spencer to approve invoices for \$171,232.72. Motion carried.**

Accounting Department Update.

Beardsley reviewed departmental activities, monthly report, and budget report.

Review and Approval of Invoices for the Accounting Department.

**Motion by Spencer, second by Burchill to approve invoices 2026 invoices for \$160,150.00 and the 2025 invoices for \$65.40. Motion carried.**

Review and Approval of Committee payments.

**Motion by Carver, second by Evert to approve the Committee payments of \$13,226.17. Motion carried.**

Next meeting(s):

Wednesday, March 11, 2026, at 4:00 PM.

**Motion by Lohr, second by Evert to adjourn the meeting at 4:52 PM. Motion carried.**

Respectfully submitted,



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Gaile Burchill,  
Finance, Personnel & Insurance Committee Secretary