

SAUK COUNTY BOARD OF SUPERVISORS

MEETING NOTICE/AGENDA

AGENDA

COMMITTEE: FINANCE, PERSONNEL & INSURANCE

DATE: Wednesday, December 10, 2025

TIME: 4:00 p.m.

PLACE: Room 213, West Square Building, 505 Broadway, Baraboo, WI 53913

REASON FOR MEETING: REGULAR

A quorum may be present consisting of members of the Aging & Disability Resource Center Committee; Economic Development Committee; Finance, Personnel & Insurance Committee; Health and Human Services Committee; Land Resources & Extension Committee; Law Enforcement & Judiciary Committee; Public Works and Infrastructure Committee; and Executive & Legislative Committee. No governing body will exercise any responsibilities, authority, or duties except for the Finance, Personnel and Insurance Committee. It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

SUBJECTS FOR DISCUSSION:

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Adopt Agenda.
- 3) Adopt Minutes of Previous Meeting(s).
- 4) Public Comment.
- 5) Communications.
- 6) Business Items.
 - a. Update on possible 2025 budget overrun for Human Services Department.
 - b. Update on possible 2025 budget overrun for Accounting Department.
 - c. Discussion and possible action on a Resolution to Award a Contract for the Construction of the White Mound County Park Maintenance Building.
 - d. Discussion and possible action on Resolution to Approve the Liability, Property, and Workers' Compensation Coverage, Insurance, Carrier, and Premiums for 2026.
 - e. Discussion and possible action to promote Lori Miller to the Veterans Benefit Specialist position effective December 21, 2025.
 - f. Discussion and possible action to extend the LTE positions for:
 - i. Jane Hill, End User Support Technician with the MIS Department, until December 31, 2026.
 - ii. Diana Fox, Accounting Clerk with the Highway Department, until May 9, 2026.
 - g. Discussion and possible action to update the effective date of the promotion for Samantha Mittlesteadt for the Administrative Services Coordinator position from September 14, 2025, to June 8, 2025.
 - h. Discussion of 2026 County Budget process and looking forward to 2027 County Budget.
 - i. Presentation of County financial reports.
- 7) Personnel and Insurance Department Update.
 - a. WC/Safety/Risk Management Report
 - b. Benefits Report
 - c. Department Report
 - d. Monthly report and Year-to-date budget report.
 - e. Review and approval of invoices: Personnel and Insurance Department.
- 8) Treasurer's Department Update.
 - a. Monthly report – Year-to-date budget report. Investment reports.
 - b. Review and approval of invoices: Treasurer Department.
- 9) Accounting Department Update.
 - a. Monthly report – Year-to-date budget report.
 - b. Review and approval of invoices: Accounting Department.
 - c. Review and approval of Committee payments.
- 10) Next Meeting: January 14, 2026
- 11) Adjournment.

COPIES TO:

Burchill Carver Eberl Evert, A Lohr Lombard McCumber Roxen Spencer, T Alt
Beardsley Box Cooke Gavinski Horkan Kabat Lange Machovec Mijal Pate Thompson Tyczynski Wilson

PREPARED BY: *Accounting, Personnel and Treasurer Department*

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3286 or the free nationwide telecommunications relay service (TRS), by calling 7-1-1,) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.