

Sauk County Finance, Personnel & Insurance Committee
Wednesday, October 8, 2025
Room 213, West Square Building, Baraboo

Members present: Gaile Burchill, Sheila Carver, Tim McCumber, Aaron Evert, Terry Spencer, Andrea Lombard, Brandon Lohr,
Members not present: Jake Roxen
Others present: Anna Cooke, Staci Dankert, Martin Krueger (virtual), Quinn Hause, Lynn Horkan, Lewis Lange, Jessica Machovec,
Steve Pate, Tara Thompson, Lisa Wilson and members of the public

The meeting was called to order by Chair Eberl at 4:00 PM. Certification of open meeting compliance was given. **Motion by Burchill, second by Lohr to adopt the agenda with review of the oversight committee budgets .7c., 8.b., and 9.b. moved to be before the full budget consideration 6.d. Motion carried. Motion by Carver, second by Spencer to adopt the minutes of the previous meetings from September 10, 2025. Motion carried.**

Public Comment: Ken Kidd – Health Care Center budget
Tom Kreigel – Health Care Center and Sheriff's Department budget

Communications: None

Resolution Amending the 2025 Budget and Authorizing the Acceptance of a State & Local Cybersecurity Grant from the Wisconsin Department of Emergency Management and the Implementation of a Managed Cyber Security Threat Detection and Response Solution.
Pate presented the resolution and grant award agreement. **Motion by McCumber, second by Lohr to approve Amending the 2025 Budget and Authorizing the Acceptance of a State & Local Cybersecurity Grant from the Wisconsin Department of Emergency Management and the Implementation of a Managed Cyber Security Threat Detection and Response Solution. Motion carried.**

Resolution Authorizing the Acquisition of a Safety Management Suite Subscription from J.J. Keller & Associates, Inc.
Cooke presented the reason for the purchase of the software. **Motion by Lohr, second by Carver to approve the Resolution Authorizing the Acquisition of a Safety Management Suite Subscription from J.J. Keller & Associates, Inc. Motion carried.**

Resolution Authorizing Changes to the Sauk County Offered Vision Insurance.
Cooke presented the changes to vision insurance. **Motion by Lohr, second by Spencer to approve the Resolution Authorizing Changes to the Sauk County Offered Vision Insurance. Motion carried.**

Review of the Personnel and Insurance Department 2026 Budget.
Cooke reviewed the department 2026 budget.

Review of the Treasurer's Department 2026 Budget.
Machovec reviewed the department 2026 budget.

Review of the Accounting Department 2026 Budget.
Horkan reviewed the department 2026 budget.

Discussion and Consideration and finalization of 2026 budget recommendation to the County Board.
Horkan answered questions regarding the budget.

Resolution Approving the 2026 Budget and Establishing Taxes to be Levied in Sauk County for the year 2025 (Payable in 2026).
Horkan discussed the budget process and the status. **Motion by Lohr, second by McCumber to forward the 2026 Finance Budget for recommendation to the County Board and approve the Resolution 2026 Budget and Establishing Taxes to be Levied in Sauk County for the year 2025 (Payable in 2026). Motion carried.**

2026 Budget Supervisor Amendment process and timeline.
Horkan reviewed the budget amendment process and timeline. Committee consented to the process and timeline.

Presentation of County Financial reports.
Horkan presented the county financial reports for August 2025.

Personnel and Insurance Department Update.
Cooke reviewed departmental activities and various reports.

Review and Approval of Invoices for the Personnel and Insurance Department.
Motion by Burchill, second by Evert to approve invoices in the amount of \$2,305.53. Motion carried.

Treasurers Department Update.

Machovec submitted departmental activities, financial reports, and investment reports.

Review Approval of Invoices for the Treasurer's Department.

Motion by Evert, second by Burchill to approve invoices for \$215,201.44 and \$5,975.01. Motion carried.

Accounting Department Update.

Horkan reviewed departmental activities, monthly report, and budget report.

Review and Approval of Invoices for the Accounting Department.

Motion by McCumber, second by Evert to approve invoices for \$5,073.00. Motion carried.

Review and Approval of Committee payments.

Motion by McCumber, second by Carver to approve the Committee payments of \$12,696.10. Motion carried.

Next meeting(s):

Wednesday, November 5, 2025, at 4:00 PM

Motion by Everet, second by McCumber to go to closed session at 5:14 PM pursuant to Wisc. Stats. 19.85(1)(c) for the annual performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Annual performance evaluation of Human Resources Director. Aye: Gaile Burchill, Sheila Carver, Lynn Eberl, Aaron Evert, Brandon Lohr, Andrea Lombard, Tim McCumber, Terry Spencer. Nay: None. Motion Carried.

Motion by McCumber, second by Carver at 5:28 PM to return to open session. Motion carried.

Motion by Lombard, second by Evert to adjourn the meeting at 5:29 PM. Motion carried.

Respectfully submitted,



Gaile Burchill,

Finance, Personnel & Insurance Committee Secretary