

SAUK COUNTY BOARD OF SUPERVISORS

MEETING NOTICE/AGENDA

AGENDA

COMMITTEE: FINANCE, PERSONNEL & INSURANCE

DATE: Wednesday, October 09, 2024

TIME: 4:00 p.m.

PLACE: Room 213, West Square Building, 505 Broadway, Baraboo, WI 53913

REASON FOR MEETING: REGULAR

A quorum may be present consisting of members of the Aging & Disability Resource Center Committee; Economic Development Committee; Finance, Personnel & Insurance Committee; Health Resources Committee; Land Resources & Environment Committee; Law Enforcement & Judiciary Committee; Public Works and Infrastructure Committee; and Executive & Legislative Committee. No governing body will exercise any responsibilities, authority or duties except for the Finance, Personnel & Insurance Committee. It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Adopt Minutes of Previous Meeting(s).
4. Public Comment.
5. Communications.
6. Business Items.
 - a. Resolution to Authorize an Increase in the Full Time Equivalent (FTE) for the Community Health Worker (CHW) in Public Health from .4 FTE to 1.0 FTE.
 - b. Resolution to Amend the 2024 Budget for Allocation of the Environmental Impact Fee from the Badger-Coulee 345 Kilovolt Transmission Project Received from the American Transmission Company (ATC) Funds for a Remotely Operated Vehicle (ROV).
 - c. Update and possible action for the American Rescue Plan (ARPA) funds.
 - d. Resolution Allocating American Rescue Plan Act (ARPA) Funds and Amending the 2024 Budget.
 - e. Resolution Authorizing the Acquisition of an Employee Assistance Program (EAP) from FEI by AllOne Health.
 - f. Resolution Authorizing the Acquisition of a Leave of Absence Management System from Total Absence Management.
 - g. Resolution Authorizing Changes to the Sauk County Offered Dental Insurance from Delta Dental.
 - h. Discussion on Sauk County Health Care Center Incentives for Current Employees.
 - i. Discussion and Possible Action on the revisions for the Employee Handbook and Administration and Management Manual for November 1, 2024.
 - j. Consider update to Financial Policy 6-95 Timesheet Authorization
 - k. Presentation of County financial reports.
 - l. Discussion and Possible Appearances by County Departments or Outside Agencies for the 2025 Budget.
 - m. Discussion and Consideration and finalization of 2025 budget recommendation to the County Board.
 - n. 2025 Budget Supervisor Amendment process and timeline.
7. Personnel and Insurance Department Update.
 - a. WC/Safety/Risk Management Report
 - b. Benefits Report
 - c. Department Report
 - d. Monthly report and Year-to-date budget report.
 - e. Review of Personnel and Insurance Department 2025 budget.
 - f. Review and approval of invoices: Personnel and Insurance Department
8. Treasurer's Department Update.
 - a. Monthly report – Year-to-date budget report. Investment reports.
 - b. Review of Treasurer Department 2025 budget.
 - c. Review and approval of invoices.
9. Accounting Department Update.
 - a. Monthly report – Year-to-date budget report.
 - b. Review of Accounting Department 2025 budget.
 - c. Review and approval of invoices: Accounting Department
 - d. Review and approval of Committee payments.

10. Possible closed session pursuant to Wisc. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Annual performance evaluation of Human Resources Director. A roll call vote will be taken to go into closed session and to return to open session.

11. Next Meeting.

12. Adjournment.

COPIES TO:

Burchill Carver Eberl Evert, A Lohr Lombard McCumber Roxen Spencer, T Cooke Horkan
Machovec Miller Thompson Wilson Meister Hoenisch Crammond Gavinski Weitzel Rebedew

PREPARED BY: *Accounting, Personnel and Treasurer Department*

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.