

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA
AGENDA**

COMMITTEE: FINANCE, PERSONNEL & INSURANCE

DATE: Wednesday, May 8, 2024

TIME: 5:00 p.m.

PLACE: Room 213, West Square Building, 505 Broadway, Baraboo, WI 53913

REASON FOR MEETING: REGULAR

A quorum may be present consisting of members of the Aging & Disability Resource Center Committee; Economic Development Committee; Finance, Personnel & Insurance Committee; Health Resources Committee; Land Resources & Environment Committee; Law Enforcement & Judiciary Committee; Public Works and Infrastructure Committee; and Executive & Legislative Committee. No governing body will exercise any responsibilities, authority or duties except for the Finance, Personnel & Insurance Committee. It is possible that a quorum of county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Adopt Minutes of Previous Meeting(s).
4. Public Comment.
5. Communications.
6. Business Items.
 - a. County finance overview.
 - b. Discussion and possible action on a Resolution to Amend the Land Resources and Environment (LRE) 2024 Budget for the Purchase of Permitting & Licensing Community Development Software from Opengov.
 - c. Discussion and possible action regarding the Submittal of a Grant Application and Potential Additional Funding for the American Transportation Infrastructure and Investment Program for engineering/design and construction of the Great Sauk State Trail Corridor.
 - d. Discussion and Possible Action to Promote Louis Birkholz to the Assistant Veterans Services Officer Position as of May 12, 2024.
 - e. Discussion and Possible Action on the revisions for the Employee Handbook and Administration and Management Manual for June 1, 2024.
 - f. Discussion and consideration of budget guidelines, priorities, strategic issues and calendar.
 - g. Set meeting special meeting date/time in September for County Administrator's budget presentation.
 - h. Presentation of County financial reports.
7. Personnel and Insurance Department Update.
 - a. Workers Compensation/Safety/Risk Management Report
 - b. Benefits Report
 - c. Monthly report and Year-to-date budget report.
 - d. Review and approval of invoices: Personnel and Insurance Department
8. Treasurer's Department Update.
 - a. Monthly report and Year-to-date budget report. Investment reports.
 - b. Review and approval of invoices.
9. Accounting Department Update.
 - a. Monthly report and Year-to-date budget report.
 - b. Review and approval of invoices: Accounting Department
 - c. Review and approval of Committee payments.
10. Next Meeting(s).
11. Adjournment.

COPIES TO:

Burchill Carver Eberl Evert, A Lohr Lombard McCumber Roxen Spencer, T Cooke Horkan Machovec Miller Thompson
Tyczynski Wilson

PREPARED BY: *Accounting, Personnel and Treasurer Department*

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.