

Sauk County Finance Committee
Friday, April 12, 2024
Room 213, West Square Building, Baraboo

Members present: Tom Dorner (8:30am), Lynn Eberl, Mike Flint, Marty Krueger, Tim McCumber
Others present: Staci Dankert, Jessica Machovec, Brent Miller, Tara Thompson, Lisa Wilson, Eric VanDenHeuvel

The meeting was called to order by Chair Krueger at 8:00 AM. Certification of open meeting compliance was given. **Motion by Flint, second by Eberl to adopt the amended agenda. Motion carried. Motion by McCumber, second by Eberl to adopt the minutes of the previous meetings from March 4, 2024, and March 19, 2024. Motion carried.**

Public Comment: None

Communications: None

Discussion and Consideration of Resolution to Purchase Vehicles for Transportation Program and Amend the 2024 Budget.
Dankert discussed the need for two more vans for a total price of \$92,240 for the transportation program, utilizing Department of Transportation (DOT) Trust Funds. Discussion followed. **Motion by Flint, second by McCumber to approve the Resolution to Purchase Vehicles for Transportation Program and Amend the 2024 budget. Motion carried.**

Discussion and Possible Consideration of Resolution to Amend the Land Resources and Environment 2024 Budget for the Hemlock Dam Replacement Project.

Wilson presented the need for an increase in ARPA funds for the project in the amount of \$75,000. **Motion by Eberl, second by Flint to approve the Resolution to Amend the Land Resources and Environment 2024 Budget for the Hemlock Dam Replacement Project. Motion carried.**

Discussion and Possible Consideration of Resolution to Amend the 2024 Budget for additional Allocation of Grant Funds to Combat Drug Trafficking within Sauk County.

VanDenHeuvel discussed the grant awarded to the department in the amount of \$27,410, which will be used to increase the ability to retrieve digital evidence for drug trafficking and a mobile drug incinerator. **Motion by Flint, second by Eberl to approve the Resolution to Amend the 2024 Budget for additional Allocation of Grant Funds to Combat Drug Trafficking within Sauk County. Motion carried.**

Discussion and Possible Approval to Carryforward Funds from 2023 to 2024 for University of Wisconsin Platteville/Baraboo/Sauk County.

Thompson presented the need for carrying forward the funds of \$56,750 for 80-ton AC unit at the UW Campus. **Motion by McCumber, second by Eberl to approve the Resolution to Carryforward Funds from 2023 to 2024 for University of Wisconsin Platteville/Baraboo/Sauk County. Motion carried.**

Consider update to Financial Policy 1-96, Capitalized Fixed Asset Accounting.

Thompson discussed the changes made to the Fixed Asset Policy. Discussion by Eberl reference the \$5,000 limit for fixed assets and moving that amount up to \$10,000 based on inflation. **Motion to approve the update to Financial Policy 1-96, Capitalized Fixed Asset Accounting with the move from \$5,000 to \$10,000 by Eberl for future purchases, seconded by Flint. Motion carried.** Accounting will verify with the auditors that they approve the change.

Presentation of County financial reports.

Thompson presented the county financial reports. **Motion by Dorner, second by McCumber to receive the County financial reports. Motion carried.**

Treasurers Department Update.

Machovec reviewed departmental activities, financial reports, investment reports and presented the Year-to-Date Budget Report. **Motion by McCumber, second by Flint to approve the April 2024 invoices in the amount of \$3,734,302.03. Motion carried.**

Discussion and possible approval of contract with Jewell Associates Engineers, Inc. for survey map and Buildings, Fixtures and/or Improvement Document (BFI).

Machovec reviewed the background for the need of the contract. **Motion by Eberl, second by McCumber to approve the contract with Jewell Associates Engineers, Inc. for survey map and Buildings, Fixtures and/or Improvement Document (BFI). Motion Carried.**

Discussion and Possible Approval to Carryforward Funds from 2023 to 2024 for the Treasurer Department.

Machovec presented the need for carrying forward \$20,150 to 2024. **Motion by Eberl, second by Flint to approve the Carryforward Funds from 2023 to 2024 for the Treasurer Department. Motion carried.**

Accounting Department Update.

Thompson reviewed departmental activities, monthly report, and Year-to-Date Budget Report. **Motion by Flint, second by Eberl to approve invoices for \$3,697.19. Motion carried.**

Discussion and Possible Approval to Carryforward Funds from 2023 to 2024 for the Accounting Department.

Thompson presented the need for carrying forward \$155,363 to 2024. **Motion by Dorner, second by McCumber to approve the Carryforward Funds from 2023 to 2024 for the Accounting Department. Motion carried.**

Motion by McCumber, second by Dorner to approve the Committee payments of \$15,184.18. Motion carried.

Next meeting(s):

Tuesday, May 14th, 2024, at 9:00 am Motion by McCumber, second by Dorner. Motion carried.

Motion by Flint, second by Dorner to adjourn the meeting at 8:40 am. Motion carried.

Respectfully submitted,



Lynn Eberl
Finance Committee Vice-Chair