

SAUK COUNTY BOARD OF SUPERVISORS

MEETING NOTICE/AGENDA

COMMITTEE: FINANCE

DATE: Thursday, June 04, 2020

TIME: 9:30 a.m.

PLACE: Room 213, West Square Building, 505 Broadway, Baraboo, WI 53913

In recognition of the ongoing health concerns due to COVID-19, this meeting will be conducted in-person and virtually or by phone. Supervisors who wish to attend virtually or by phone must contact the Finance Director for an access link. The public is encouraged to attend by phone at 1-301-715-8592 webinar ID 829 7826 5746 or on-line at http://sauk.granicus.com/ViewPublisher.php?view_id=2.

REASON FOR MEETING: REGULAR

SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Adopt Minutes of Previous Meeting(s).
4. Public Comment.
5. Communications.
6. Unfinished Business and Items Layed on the Table.
 - a. Review of 2021 budget and processes. Discussion and consideration of 2021 budget projections, vacancy factor, outside agency funding. (postponed May 11, 2020)
 - b. Discussion and resolution Authorizing Adjustments to the 2019 Budget. (postponed May 11, 2020)
 - c. Consider updates to Financial Policy 1-94, Donations and Gifts to Sauk County. (layed on the table May 11, 2020)
 - d. Consider Resolution Amending Financial Policy 17-95, Disposal of County-Owned Property, Excluding Land and Buildings. (layed on the table May 11, 2020)
 - e. Consider Resolution Authorizing The Creation Of One Full-Time Business Services Manager And Amending The 2020 Budget To Transfer Contingency Funds. (layed on the table May 11, 2020)
7. Business Items.
 - a. Preliminary update from auditors on 2019 audit results.
 - b. Update on possible 2020 budget overrun for Corporation Counsel Department.
 - c. Consideration of financial impact of COVID-19 pandemic on Sauk County budget. (presentation by Dale Knapp, Director of Research & Analytics for the Wisconsin Counties Association, regarding sales tax projections 10:30 am)
 - d. Consider update to Financial Policy 5-94 Fund Balance/Retained Earnings and Contingent Funds Policy.
 - e. Consider transfer of Human Services prior year fund balance (Fin Pol 5-94).
 - f. Discussion and Selection of 2 Finance Committee Representatives for the Capital Improvements Committee.
 - g. Presentation of American Transmission Company Environmental Impact Fee payments.
 - h. Presentation of County financial reports.
8. Treasurer's Department Update.
 - a. Monthly report – Year-to-date budget report. Investment reports.
 - b. Consider Resolution Designating County Depositories; Establishing Investment and Related Financial Procedures.
 - c. Amending Sauk County Ordinance Chapter 2, Taxes, Collections, And Assessments - Subchapter 2.200, Delinquent Tax, Special Assessment, And Charge Penalties.
 - d. Consider Resolution Authorizing a Taxation District to Waive Interest and Penalties on Property Tax Payment Installments due on or After April 1, 2020.
 - e. Review and approval of invoices.
9. Accounting Department Update.
 - a. Monthly report – Year-to-date budget report.
 - b. Review and approval of invoices: Accounting Department
 - c. Review and approval of Committee payments.
10. Next Meeting.
11. Adjournment.

COPIES TO:

Dorner	Eberl	Flint	Krueger	McCumber	Beghin	Horkan
Bretl	Geoghegan	Vosen	Rehfeldt	Blomberg	Knapp	

PREPARED BY: *Accounting Department*

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.