

Extension Education, Arts and Culture Committee
Minutes of the Regular Meeting
November 3, 2021

Members present: R. Klitzke, R. Nelson, B. Stehling, V. McAuliffe, A. Anderson

Members absent: B. Hazard

Extension staff: J. Hoffman, A. Coorough, J. Gurgel, D. Patterson, A. Voss, T. Ripp, C. Richardson, M. Beernink, J. Erickson

Others present: Donna Stehling

Call to Order

The meeting was called to order by Vice-Chair McAuliffe.

Certification of Open Meeting Notice

Requirements of the Open Meeting Law met.

Motion to deviate from the order of the agenda if necessary

Motion made by Nelson, second by Klitzke to move agenda item # 15 after #12. Motion carried. All in favor.

Adopt Agenda

Motion made by Nelson, second by Klitzke to adopt the agenda as amended. Motion carried. All in favor.

Adopt Minutes of Previous Meeting

Motion made by Nelson, second by Klitzke to **approve** the Regular Meeting of October 6. Motion carried. All in favor.

Public Comment: Communications shared with committee.

- a. *State and National Register of Historic Places nomination – Baraboo Chicago & NW Depot and Division Offices, 220 Lynn Street, Baraboo, Sauk County, WI – notice of public meeting.

Extension Education

Review Extension Financial Reports and Approval of Extension Vouchers

Extension budget and invoices reviewed. Motion made by Nelson, second by Klitzke to **approve** Extension invoices in the total amount of \$94,418.31 which included 2nd contract fees for period of July thru December 2021. Motion carried. All in favor.

Area Extension Director Divisional updates:

- a. Office Updates – defer to next agenda item

Discussion, possible action on the resignation of Jennifer Erickson, Community Dev. Educator

Erickson will be resigning after fifteen years with Sauk County as the Extension Community Dev. Educator. Anderson commented that Erickson has impacted Sauk County in many ways and her good work is appreciated. Motion made by Nelson, second by Stehling to reluctantly **accept** the resignation of Erickson. Motion carried. All in favor.

Discussion, possible action on refilling of the vacant Community Dev. Educator position

Hoffman informed the committee that a full hiring process would be followed if they wished to refill the Community Educator position. Motion made by Nelson, second by Klitzke to **approve** taking the necessary steps to refill the vacant position. Motion carried. All in favor.

Educator report on Sauk County programming

- a. Amanda Coorough, Human Dev. Educator shared “We Cope” and “Parents Forever” classes are in process.
- b. Tim Ripp, Horticulture Educator informed the committee of upcoming project involvement and progress with on-boarding since February. The Horticulture View is the bi-weekly newsletter he has developed and is looking to increase his audience via email.

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ARTS & CULTURE

Arts & Culture Financial Reports

Budget reviewed; approximately \$5,907 remaining for Good Idea Grant funding with the option of using \$500 from special programs. Note: \$500 will be returned (GIG return)) and commitment to carry-forward \$5,000 to restore 2022 budget.

Spring Green General Store (Community mural)– return of 2020 Good Idea Grant funds in the amount of \$500

Gurgel stated the project could not be completed and the funds were returned and deposited.

Discussion, possible action on commitment to suspend further expenditures in 2021 and carry forward \$5,000 of unspent funds to 2022 to restore funding

Administrator Miller stated the Finance Committee was in favor of the recommendation made to carry forward \$5,000 of unspent funds into 2022 to restore funding of the Arts & Culture budget.

Discussion, possible action on request for an extension of the timeline until Spring 2022 to complete the “Historic Apple Trees of Badger—Interpretive Signs” grant project

Motion made by Klitzke, second by Stehling to **approve** extending the timeline until Spring of 2022 for the Historic Apple Trees of Badger AHHP grant project. Motion carried. All in favor.

Arts & Culture Updates:

- a. Updated applications will be available December 1st

Discussion, possible action on Good Idea Grant applications:

- a. Bridgette Baldwin – OLE Story walk/Bridges Elementary: Motion made by Nelson, second by Klitzke to **approve** funding of the OLE Store Walk project in the amount of \$700. Motion carried. All in favor.
- b. Antowon Hallman Sr. – Faith Works Ministries Greater Works: Motion made by Nelson, second by Stehling to **deny** funding of the Faith Works Ministries Greater Works project in the amount of \$1,000. Motion carried. All in favor.
- c. Wormfarm Institute – Crowning of the Peace posts: Motion made by Klitzke, second by Nelson to **approve partial** -funding of the Crowning of the Peace posts project with the remaining balance of funding in the amount of \$706. Motion carried. All in favor

Discussion and action on Good Idea Grant amount (\$500 vs. \$1,000) for 2022

Motion made by Nelson, second by Klitzke to **set the amount for Good Idea Grants in 2022 at \$500** and adjust if needed based on the large grant participation in the spring. Motion carried. All in favor.

Next Meeting Date: Regular Meeting; **Wednesday, December 1, 2021.** Stehling will not be in attendance.

Future Agenda Item(s): Budget

Adjournment: Motion made by McAuliffe, second by Klitzke to **adjourn** the meeting. Motion carried. All in favor.

Respectfully Submitted,

Rob Nelson, Extension Education, Arts & Culture Committee Secretary
Judy Gurgel, Recording Secretary