

MINUTES

Executive & Legislative Committee

Tuesday, October 1, 2019 at 3:00 p.m.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

Members Present: Hambrecht, Vedro, Czuprynski, Riek and Kriegl (arrived @ 3:13 PM)

Members Absent:

County Personnel: Steve Pate, MIS Coordinator; Michelle Commings, Deputy, Sauk County Clerk; and Alene Kleczek Bolin, Administrative Coordinator

County Personnel Absent: Jeff Jelinek, Emergency Management and Daniel Olson, Corporation Counsel.

Others Present: Pat Rego, John Dietz, Bryant Hazard, Chuck Spencer, Jean Berlin and Mary Wagner.

Chair Vedro called the meeting to order at 3:00 p.m. and compliance with the open meeting law was verified.

MOTION (Riek/Czuprynski) to adopt the amended agenda, posting item **#13 Discussion of Process for Reimbursement of Costs Associated with Ethic Complaints**, and item **#15 Possible closed session pursuant to Wis. Stat. Sec. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Discussion and possible action on Christmas Mountain litigation strategy resolution by settlement agreement for Sauk County case number 15 CV 401. Local government class action opioid litigation update from Corporation Counsel**, to the next Executive & Legislative meeting. Motion carried unanimously.

MOTION (Czuprynski/Riek) to approve the minutes from the Regular Meeting on September 3, 2019 and the minutes from the Special Meeting on September 17, 2019. Motion carried unanimously.

Public Comment: None.

Communications: None.

Steve Pate, MIS Department:

a) Monthly Report/Review and Approval of Vouchers.

Pate presented the monthly report and list of bills for his department. MOTION (Czuprynski/Riek) to approve bills in the amount of \$35,643.90 & \$61,095.06. Motion carried unanimously.

b) Consideration of computer donation requests: None.

c) Discussion of Possible MIS 2020 Budget Changes. No changes.

d) Consideration of Memorandum of Understanding with Village of Lake Delton for computer support services.

MOTION (Czuprynski/Vedro) to support Memorandum of Understanding with Village of Lake Delton for computer support services. Motion carried unanimously.

Alene Kleczek Bolin, Emergency Management:

a) Monthly Report/Review and Approval of Vouchers.

Kleczek Bolin presented the monthly report and list of bills for the Emergency Management Department. MOTION (Czuprynski/Hambrecht) to approve bills in the amount of \$548.15. Motion carried unanimously.

b) Discussion of Possible Emergency Management 2020 Budget Changes. No changes.

Michelle Commings, Sauk County Clerk:

a) Monthly Report/Review and Approval of Vouchers.

Commings presented the monthly report and list of bills for the County Clerk's Office. MOTION (Czuprynski/Hambrecht) to approve bills in the amount of \$17,860.51. Motion carried unanimously.

b) Discussion of Possible County Clerk 2020 Budget Changes. No changes.

Corporation Counsel Department:

- a) **Monthly Report/Review and Approval of Vouchers.** Report postponed until the November meeting. List of bills for his department. MOTION (Czuprynko/Hambrecht) to approve bills in the amounts of \$425.86. Motion carried unanimously.
- b) **Discussion of Possible Corporation Counsel 2020 Budget Changes.** No changes.
- c) **Local government class action opioid litigation update from Corporation Counsel-** postponed until the November meeting.

Alene Kleczek Bolin, Administrative Coordinator:

- a) **Administrative Coordinator Monthly Report, Review and Approval of Vouchers.**
- i. **Departmental Output and Outcome.**
Kleczek Bolin presented the monthly report and list of bills for her department. MOTION (Czuprynko/Riek) to approve the Administrative Coordinator bills in the amount of \$1907.31. Motion carried unanimously.
- b) **Discussion of Possible Administrative Coordinator 2020 Budget Changes.** No changes.

Consideration of Community Development Block Grant ('CDBG') Close Fund Grand Requests

- a) MOTION (Hambrecht/Czuprynko) to approve resolution **Adopting A Community Development Block Grant (CDBG) Citizen Participation Plan.** Motion carried unanimously.
- b) **Resolutions supporting participation in the CDBG Grant Close Public Services Program authorizing application for funds for the following programs:**
MOTION (Kriegl/Hambrecht) to approve resolution for **Authorizing Participation In The Community Development Block Grant-Close-Public Services (CDBG CL-PS Program) Program** (*Reentry coordinator for the Criminal Justice Coordinating Program*). Motion carried unanimously.

Facilitation of Process for Performance Feedback of Administrative Coordinator and Corporation Counsel Positions:

Telephone call with Jeffrey Russell, Russell Consulting.

Continuation of discussion continued on Consideration of Community Development Block Grant ('CDBG') Close Fund Grand Requests

MOTION (Hambrecht/Riek) to approve resolution **Authorizing Participation In The Community Development Block Grant-Close- Public Facilities (CDBG CL-PF) Program** (*Rock Springs Community Center*). Motion carried unanimously.

MOTION (Vedro/Kriegl) to postpone resolution **Authorizing Participating In The Community Development Block Grant-Close- Housing (CDBG Housing) Program** (*South School Housing Project*) until the committee has more time to review the amendments.

Resolution - Support for the Central Sands Groundwater County Collaborative:

Supervisor Pat Rego gave a brief overview of the project. MOTION (Vedro/Czuprynko) to approve resolution. Motion carried unanimously.

MOTION (Vedro/Riek) to set the next regular meeting for Tuesday, November 5, 2019 at 3:00 p.m. Motion carried unanimously and the meeting adjourned at 4:32 p.m.

Respectfully submitted,

Michelle Commings
Deputy, Sauk County Clerk