

MINUTES

Executive & Legislative Committee

Tuesday, August 6, 2019 at 3:00 p.m.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

Members Present: Vedro, Hambrecht, Czuprynko, Kriegl and Riek

Members Absent:

County Personnel: Jeff Jelinek, Emergency Management; Steve Pate, MIS Coordinator; Becky Evert, Sauk County Clerk; Daniel Olson, Corporation Counsel and Alene Kleczek Bolin, Administrative Coordinator

County Personnel Absent:

Others Present: Chuck Spencer, Jean Berlin, Marty Krueger, Mary K. Wagner, Nicole Kruschel, Jeff Thelen, Lisa Zautke, Jenny Roloff and Steven Zibell

Chair Vedro called the meeting to order at 3:00 p.m. and compliance with the open meeting law was verified.

MOTION (Czuprynko/Riek) to adopt the amended agenda moving item 13b to appear after public comment and reversing items 19 and 20. Motion carried unanimously.

MOTION (Czuprynko/Hambrecht) to approve the minutes from the regular and closed session meetings on July 2, 2019 and the special meeting on July 16, 2019. Motion carried unanimously.

Public Comment: None.

Consideration of Community Development Block Grant Close Program:

b. Community Development Block Grants: Applicants spoke regarding their grant applications.

Communications:

1) 06/07/2019 Letter: re, CBDG Housing DOA Letter.

Supervisor Kriegl arrived at 4:17 p.m.

Jeff Jelinek, Emergency Management:

a) Monthly Report/Review and Approval of Vouchers.

Jelinek presented the monthly report and list of bills for his department. MOTION (Czuprynko/Kriegl) to approve bills in the amount of \$660.87. Motion carried unanimously.

b) Discussion and Approval of 2020 Budget.

Jelinek presented the 2020 Budget for his department. MOTION (Czuprynko/Kriegl) to approve the 2020 Budget and forward to the Finance Committee for approval. Motion carried unanimously.

c) Consideration of Resolution Amending the 2019 Emergency Management Budget To Transfer Funds from the Contingency Fund to Fund Limited Term Employees for Flood Case Management.

MOTION (Hambrecht/Czuprynko) to approve the resolution and forward to the August 20, 2019 County Board Meeting for approval. Motion carried unanimously.

Steve Pate, MIS Department:

a) Monthly Report/Review and Approval of Vouchers.

Pate presented the monthly report and list of bills for his department. MOTION (Czuprynko/Hambrecht) to approve bills in the amount of \$189,630.00. Motion carried unanimously.

b) Consideration of computer donation requests: None.

c) Discussion and Approval of 2020 Budget.

Pate presented the 2020 Budget for his department. MOTION (Czuprynko/Hambrecht) to approve the 2020 Budget and forward to the Finance Committee for approval. Motion carried unanimously.

d) Discussion of ClearGov Application Suite.

Kleczeck Bolin reported that the Finance Committee was not interested in this program.

e) Consideration of Resolution to Contract with Centurylink for a Redundant Phone Circuit.

MOTION (Czuprynko/Vedro) to approve the resolution and forward to the August 20, 2019 County Board Meeting for approval. Motion carried unanimously.

Becky Evert, Sauk County Clerk:

a) Monthly Report/Review and Approval of Vouchers.

Evert presented the monthly report and list of bills for her department. MOTION (Vedro/Czuprynko) to approve bills in the amount of \$1,703.10. Motion carried unanimously.

b) Discussion and Approval of 2020 Budget.

Evert presented the 2020 County Clerk and 2020 Dog Fund Budgets for her department.

MOTION (Czuprynko/Hambrecht) to approve the 2020 Budgets and forward to the Finance Committee for approval. Motion carried unanimously.

Daniel Olson, Corporation Counsel Department:

a) Monthly Report/Review and Approval of Vouchers.

Olson presented the monthly report and list of bills for his department. MOTION (Czuprynko/Kriegel) to approve bills in the amounts of \$404.87. Motion carried unanimously.

b) Discussion and Approval of 2020 Budget.

Olson presented the 2020 Budget for his department. MOTION (Czuprynko/Kriegel) to approve the 2020 Budget and forward to the Finance Committee for approval. Motion carried unanimously.

Alene Kleczek Bolin, Administrative Coordinator:

a) Administrative Coordinator Monthly Report, Review and Approval of Vouchers.

i. Departmental Output and Outcome.

Kleczeck Bolin presented the monthly report and list of bills for her department.

MOTION (Czuprynko/Hambrecht) to approve the Administrative Coordinator bills in the amount of \$2,565.71 and the CJCC bills in the amount of \$6,845.14. Motion carried unanimously.

ii. Discussion and Approval of 2020 Budget.

Kleczeck Bolin presented the 2020 Budget for her department. MOTION (Czuprynko/Vedro) to approve the 2020 Budget and forward to the Finance Committee for approval. Motion carried unanimously.

Update on Tax Incremental Districts:

Kleczeck Bolin gave a brief overview to the committee and discussion took place.

Consideration of Community Development Block Grant Close Program:

a. Defederalized Funding

i. Review and Discussion of Updated Revolving Loan Fund Policy and Procedure Manual Housing

Revolving Loan Fund Program: Kleczek Bolin gave the committee a brief overview and discussion took place. MOTION (Vedro/Hambrecht) to take \$100,000.00 from the General Fund and put it in the Revolving Loan Fund to be deposited into the reserve funds in the 2025 budget. Motion carried unanimously.

Consideration of Indigenous Peoples' Day Planning, including Flag Raising Ceremony on Sunday, October 14, 2019:

Chair Vedro gave the committee a brief overview and discussion took place.

Discussion of Possibly Discontinuing Community Development Block Grant:

Kleczek Bolin gave the committee a brief overview and discussion took place. The committee requested more information before making a decision.

Discussion and Action on Wisconsin Counties Association \$500.00 Donation to a Charity named by the Sauk County Board of Supervisors: Chair Vedro gave the committee an update.

Discussion of 7 County Consortium on Groundwater Quality:

Chair Vedro gave the committee an overview and discussion took place.

Discussion and Consideration of Amending Rule Change IV.D. by adding – The process shall include that the Chair, Vice Chair and a member of E&L shall independently review and rate applications and the top 3 candidates shall be selected for interview by the group: Chair Vedro gave the committee an overview and discussion took place.

MOTION (Hambrecht/Vedro) to amend the change by and making it the full E&L Committee instead of just 3 members from the committee and forward to the August 20, 2019 County Board Meeting for approval. Motion carried unanimously.

Discussion of Reimbursement of Legal Expenses for Supervisor Berlin and former Supervisor Wenzel:

Discussion took place among the committee. Supervisor Krueger submitted an invoice to be reimbursed for his legal fees from the past. Supervisor Berlin agreed to waive her attorney client rights to make the invoice available to the full board to allow a decision for reimbursement to be made at the August 20, 2019 County Board Meeting. MOTION (Czuprynko/Riek) to forward both reimbursement requests from Supervisor Berlin/Former Supervisor Wenzel and Supervisor Krueger to the August 20, 2019 County Board Meeting. Motion carried unanimously.

Discussion of Process for Reimbursement of Costs Associated with Ethic Complaints:

MOTION (Czuprynko/Riek) to postpone the discussion to the September E&L meeting with more input from Corporation Counsel. VOTE: AYES (4): Vedro, Hambrecht, Czuprynko and Riek. NAYS: (1): Kriegl. Motion carried.

Facilitation of Process for Performance Feedback of Administrative Coordinator and Corporation Counsel Positions:

Chair Vedro gave the committee an overview and discussion took place. This item will be put on the September E&L agenda for more discussion.

MOTION (Czuprynko/Riek) to set the next regular meeting for Tuesday, September 3, 2019 at 3:00 p.m. Motion carried unanimously and the meeting adjourned at 5:42 p.m.

Respectfully submitted,

Becky Evert
Sauk County Clerk