

MINUTES

Executive & Legislative Committee

Friday, August 25, 2017 at 9:00 a.m.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

Members Present: Krueger, Fordham, Polivka, Hambrecht and Czuprynko

Members Absent:

County Personnel: Deb O'Rourke, Principal Asst. Corporation Counsel; Alene Kleczek Bolin, Administrative Coordinator; And Michelle Posewitz, Personnel Director.

County Personnel Absent:

Others Present: Theresa Krusko, Rose Lee, Mary Carol Solum, John Eric Allen, Sylvia Kriegl, Chuck Spencer, Tim Damos, Tom Kriegl, Bill Wenzel, and Jean Berlin.

Chair Krueger called the meeting to order at 9:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Hambrecht) to adopt the agenda. Motion carried unanimously.

Public Comment:

- a) Theresa Krusko, re: Search for new Corporation Counsel.
- b) Rose Lee, re: Replacement of Corporation Counsel.
- c) John Eric Allen, re: Hiring of Administrative Coordinator/Corporation Counsel.
- d) Mary Carol Solum, re: Retirement of Corporation Counsel, hiring process, review of Administrative Coordinator.

Communications:

- a) Notice of retirement dated 08/18/2017 – Corporation Counsel. *(Letter on file)*

Discussion of Recruitment: Corporation Counsel

- a) Review of Job Description presented by Posewitz. No changes were recommended.
- b) Possible Process and Timeline: Posewitz distributed a draft time line. Committee discussed interview panel and method of advertising. Hambrecht selected as the E & L representative on the interview committee. Timeline will be finalized and distributed to County Board.

Possible closed session pursuant to Wis. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. 6 Month Performance Evaluation Administrative Coordinator:

MOTION (Polivka/Czuprynko) to go into closed session pursuant to Wis. Stats. 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility. Performance appraisal of Administrative Coordinator. Roll Call: AYES (5) Krueger, Fordham, Hambrecht, Polivka and Czuprynko. NAYS (0). ABSENT: (0). Motion carried unanimously.

MOTION (Polivka/Czuprynko) to adjourn. Motion carried unanimously and the meeting adjourned at 10:34 a.m.

Respectfully submitted,

Joan Fordham

Vice Chair, Sauk County Board