

## MINUTES

### **Executive & Legislative Committee**

**Tuesday, August 1, 2017 at 9:00 a.m.**

**Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI**

**Members Present:** Krueger (arrived at 9:07 a.m.), Fordham, Polivka, Hambrecht and Czuprynko (arrived at 9:24 a.m.)

**Members Absent:**

**County Personnel:** Jeff Jelinek, Emergency Management; Steve Pate, MIS Coordinator;

Becky Evert, Sauk County Clerk; Todd Liebman, Corporation Counsel; Alene Kleczek Bolin, Administrative Coordinator and Chris Polzer, Criminal Justice Programs Manager

**County Personnel Absent:**

**Others Present:** Tim Damos, Baraboo News Republic, Chuck Spencer and Carla Campion

Vice-Chair Fordham called the meeting to order at 9:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Hambrecht) to adopt the agenda. Motion carried unanimously.

MOTION (Hambrecht/Polivka) to approve the minutes of the regular meeting on July 5, 2017. Motion carried unanimously.

**Public Comment:** None.

### **Communications:**

a) 07/03/2017 WCA Memorandum: 2017 WCA Annual Business Meeting.

### **Jeff Jelinek, Emergency Management:**

a) Jelinek presented the monthly report and list of bills for his department.

MOTION (Polivka/Fordham) to approve bills in the amount of \$260.23. Motion carried unanimously.

b) Jelinek presented the preliminary 2018 budget for his department.

MOTION (Fordham/Hambrecht) to approve the preliminary 2018 budget for the department and forward to Administrative Review for approval. Motion carried unanimously.

Chair Krueger arrived at 9:07 a.m. and Vice-Chair Fordham turned the meeting over to Chair Krueger.

### **Steve Pate, MIS Department:**

a) Pate presented the monthly report and list of bills for his department.

MOTION (Fordham/Polivka) to approve bills in the amount of \$72,082.99. Motion carried unanimously.

b) Consideration of computer donation request: None.

c) Pate presented the preliminary 2018 budget for his department.

MOTION (Hambrecht/Czuprynko) to approve the preliminary 2018 budget for the department and forward to Administrative Review for approval. Motion carried unanimously.

d) Consideration of a Resolution Authorizing the Purchase of Replacement WM Servers.

MOTION (Fordham/Polivka) to approve the resolution and forward to county board for approval. Motion carried unanimously.

Supervisor Czuprynko arrived at 9:24 a.m.

### **Becky Evert, Sauk County Clerk:**

a) Evert presented the monthly report and list of bills for her department.

MOTION (Polivka/Czuprynko) to approve bills in the amount of \$2,104.98. Motion carried unanimously.

b) Evert presented the preliminary 2018 budgets for her department.

MOTION (Fordham/Hambrecht) to approve the preliminary 2018 County Clerk budget and forward to Administrative Review for approval. Motion carried unanimously.

MOTION (Polivka/Fordham) to approve the preliminary 2018 dog budget and forward to Administrative Review for approval. Motion carried unanimously.

**Todd Liebman, Corporation Counsel Department:**

a) Liebman presented the monthly report and list of bills for his department.

MOTION (Czuprynko/Polivka) to approve bills in the amount of \$527.98. Motion carried unanimously.

b) Liebman gave a brief overview of the preliminary 2018 budget for his department. Liebman didn't have numbers available as he has been out on military leave. The committee will consider the Corporation Counsel preliminary 2018 budget at a special meeting prior to the August 15, 2017 county board meeting.

**Alene Kleczek Bolin, Administrative Coordinator:**

a) Criminal Justice Program, Monthly Report, Review and Approval of Vouchers.

MOTION (Hambrecht/Fordham) to approve bills in the amount of \$291.78. Motion carried unanimously.

b) Kleczek Bolin presented the monthly report for her office.

c) Consideration of 2018 Mission, Vision, and Goals for the Criminal Justice Program.

MOTION (Fordham/Hambrecht) to approve the 2018 Mission, Vision, and Goals for the Criminal Justice Program. Motion carried unanimously.

d) Kleczk Bolin presented the 2018 preliminary budget for her department.

MOTION (Fordham/Polivka) to approve the Administrative Coordinator preliminary 2018 budget and forward to Administrative Review for approval. Motion carried unanimously.

**County Board Chair Report:**

a) Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings.

b) The committee will consider the Chair preliminary 2018 budget at a special meeting prior to the August 15, 2017 county board meeting.

MOTION (Polivka/Hambrecht) to adjourn until September 5, 2017 at 9:00 a.m. Motion carried unanimously and the meeting adjourned at 11:10 a.m.

Respectfully submitted,

Becky Evert  
Sauk County Clerk