

## MINUTES

### **Executive & Legislative Committee**

**Tuesday, June 6, 2017 at 9:00 a.m.**

**Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI**

**Members Present:** Fordham, Polivka, Hambrecht and Krueger (9:20 a.m.).

**Members Absent:** Czuprynko (Excused)

**County Personnel:** Jeff Jelinek, Emergency Management; Steve Pate, MIS Coordinator; Michelle Commings, Lead Deputy Sauk County Clerk; Todd Liebman, Corporation Counsel and Alene Kleczek Bolin, Administrative Coordinator

**County Personnel Absent:** None.

**Others Present:** Jean Berlin and Bill Wenzel.

Vice Chair Fordham called the meeting to order at 9:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Hambrecht) to adopt the agenda. Motion carried unanimously.

MOTION (Polivka/Hambrecht) to approve the minutes of the regular meeting on May 2, 2017.

**Public Comment:** None.

**Communications:** None.

#### **Jeff Jelinek, Emergency Management:**

a) Jelinek presented the monthly report and list of bills for his department.

MOTION (Hambrecht/Polivka) to approve bills in the amount of \$5,272.01. Motion carried unanimously.

b) Debrief training events.

c) Presentation and discussion of 2018 Mission, Vision, and Goals.

#### **Steve Pate, MIS Department:**

a) Pate presented the monthly report and list of bills for his department.

\*Chair Krueger arrived at 9:20 a.m.

MOTION (Polivka/Hambrecht) to approve bills in the amount of \$56,663.35. Motion carried unanimously.

b) Consideration of computer donation requests: None.

c) Presentation and discussion of 2018 Mission, Vision, and Goals.

#### **Michelle Commings, Lead Deputy County Clerk:**

a) Commings presented the monthly report and list of bills for the department.

MOTION (Polivka/Fordham) to approve bills in the amount of \$6,795.63. Motion carried unanimously.

b) Presentation and discussion of 2018 Mission, Vision, and Goals.

#### **Todd Liebman, Corporation Counsel Department:**

a) Liebman presented the monthly report and list of bills for his department. Liebman also presented a letter received from Steve Wildeck, Vice chancellor, UW Colleges, supporting Science Building Naming Request. (*Letter on file*)

MOTION (Fordham/Hambrecht) to approve bills in the amount of \$2,885.76. Motion carried unanimously.

b) Review of 2017 Mission, Vision, and Goals; 2018 Mission, Vision, and Goals to be reviewed at the July meeting.

**Alene Kleczek Bolin, Administrative Coordinator:**

a) Kleczek Bolin presented the monthly report and list of bills for her department.

MOTION (Polivka/Hambrecht) to approve bills in the amount of \$494.00. Motion carried unanimously.

b) Criminal Justice Program, Monthly Report, Review and Approval of Vouchers.

MOTION (Polivka/Fordham) to approve bills in the amount of \$6,982.78. Motion carried unanimously.

c) 2018 Mission, Vision, and Goals was presented for the Administrative Coordinator's Office;

CJCC 2018 Mission, Vision, and Goals will be presented after that committee meets on 06/15.

**County Board Chair Report:**

a) Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings.

b) MOTION (Polivka/Hambrecht) to postpone County Board Chair's 2018 Mission, Vision, and Goals to the July meeting. Motion carried unanimously.

**Discussion & Evaluation of Mid-Term Assessment:**

The 05/30/2017 Mid-Term Assessment was discussed, as well as some strategies for future Mid-Term meetings.

At 11:10 a.m. Chair Krueger called a 5 minute break. The meeting resumed at 11:15 a.m.

**Possible closed session pursuant to Wi. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance Evaluation: Corporation Counsel:**

MOTION (Fordham/Polivka) to go into closed session pursuant to Wi. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance Evaluation:

Corporation Counsel, allowing Todd Liebman, Corporation Counsel and Alene Bolin Kleczek, Administrative Coordinator to remain. Roll Call: AYES (4) Krueger, Fordham, Hambrecht and Polivka.

NAYS (0). ABSENT: (1) Czuprynko. Motion carried unanimously.

MOTION (Polivka/Hambrecht) to adjourn until July 5, 2017 at 9:00 a.m. Motion carried unanimously and the meeting adjourned at 12:40 p.m.

Respectfully submitted,

Michelle A. Commings  
Deputy Sauk County Clerk