

## MINUTES

### **Executive & Legislative Committee**

**Tuesday, May 2, 2017 at 9:00 a.m.**

**Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI**

**Members Present:** Krueger, Fordham, Polivka, Hambrecht and Czuprynko.

**Members Absent:**

**County Personnel:** Jeff Jelinek, Emergency Management; Steve Pate, MIS Coordinator; Becky Evert, Sauk County Clerk; Todd Liebman, Corporation Counsel and Alene Kleczek Bolin, Administrative Coordinator

**County Personnel Absent:**

**Others Present:** Tim Damos, Theresa Krusko and Tom Kriegl

Chair Krueger called the meeting to order at 9:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Fordham) to adopt the agenda. Motion carried unanimously.

MOTION (Fordham/Hambrecht) to approve the minutes of the regular meeting on April 4, 2017 and the minutes of the special meeting on April 18, 2017. Motion carried unanimously.

**Public Comment:** None.

### **Communications**

- a) 04/10/2017 WCA Memorandum: 2017 WCA Annual Business Meeting Resolutions
- b) 04/20/2017 Letter To: Jeff Seering
- c) 04/25/2017 Letter To: Dan Hill

### **Jeff Jelinek, Emergency Management:**

- a) Jelinek presented the monthly report and list of bills for his department.

MOTION (Czuprynko/Polivka) to approve bills in the amount of \$268.62. Motion carried unanimously.

### **Steve Pate, MIS Department:**

- a) Pate presented the monthly report and list of bills for his department.

MOTION (Czuprynko/Fordham) to approve bills in the amount of \$126,336.19.

Motion carried unanimously.

- b) Consideration of computer donation requests: None.

### **Becky Evert, Sauk County Clerk:**

- a) Evert presented the monthly report and list of bills for her department.

MOTION (Polivka/Czuprynko) to approve bills in the amount of \$4,557.51. Motion carried unanimously.

### **Todd Liebman, Corporation Counsel Department:**

- a) Liebman presented the monthly report and list of bills for his department.

MOTION (Polivka/Czuprynko) to approve bills in the amount of \$278.79. Motion carried unanimously.

### **Alene Kleczek Bolin, Administrative Coordinator:**

- a) Kleczek Bolin presented the monthly report and list of bills for her department.

MOTION (Fordham/Polivka) to approve bills in the amount of \$66.45. Motion carried unanimously.

b) Kleczek Bolin presented the monthly report and list of bills for the Criminal Justice Coordinators department.

MOTION (Polivka/Czuprynko) to approve bills in the amount of \$9,777.50. Motion carried unanimously.

**County Board Chair Report:**

a) Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings. *(Report on file)*

b) Mid-Term Assessment: May 30, 2017.

c) Update: Vacancy in District 5.

d) Vacancy on Board of Adjustment.

**Consideration of Strategic Issues for Each Department Reporting to the Executive and Legislative Committee:**

Discussion took place among the committee.

The following strategic issues were brought forward by the committee:

- 1) MIS – Future planning for software system upgrades.
- 2) Administrative Coordinator – Placemaking Initiative  
(Communication, Social Media & Public Information)

The committee took a 5 minute break. The meeting resumed at 10:20 a.m.

**Resolution Honoring Douglas Ament for Months of Service:**

MOTION (Polivka/Czuprynko) to approve resolution and forward to county board for approval.

Motion carried unanimously.

**Resolution Honoring Connie Lehman for 1+ Years of Service:**

MOTION (Fordham/Czuprynko) to approve resolution and forward to county board for approval.

Motion carried unanimously.

**Consideration of Resolution Authorizing Reimbursement For Attendance At The WCA Conference In Wisconsin Dells At The Kalahari:**

MOTION (Polivka/Czuprynko) to approve the resolution and forward to county board for approval.

Motion carried unanimously.

**Discussion: 04/20/2017 Special Meeting:**

Chair Krueger announced that the Administrative Coordinator has e-mailed County Board Supervisors the meeting notes from the April 20, 2017 meeting.

Discussion took place among the committee.

MOTION (Polivka/Hambrecht) to adjourn until Tuesday, June 6, 2017 at 9:00 a.m. Motion carried unanimously and the meeting adjourned at 11:30 a.m.

Respectfully submitted,

Becky Evert  
Sauk County Clerk

