

## MINUTES

### **Executive & Legislative Committee**

**Thursday, February 2, 2017 at 8:30 a.m.**

**Sauk County West Square Building, County Board Room, 505 Broadway, Baraboo WI**

**Members Present:** Krueger, Fordham, Polivka, Hambrecht and Czaprynyko.

**Members Absent:** None.

**County Personnel:** Jeff Jelinek, Emergency Management; Tracy Hameau, Emergency Management; Janelle Krueger, Criminal Justice Coordinator; Steve Pate, MIS Coordinator; Michelle Commings, Sauk County Deputy Clerk; Todd Liebman, Corporation Counsel ; Ashley Litscher, Administrative Coordinators Office, Debra O'Rourke, Corporation Counsel's Office; and Michelle Posewitz, Personnel Director.

**County Personnel Absent:** Becky Evert, Sauk County Clerk.

**Others Present:** Rose E. Lee, Gary Wegner, Dan Holzman, Theresa Krusko, Eric Peterson, Peter Vedro, Henry Netzing, Sylvia Kriegl, Tim Damos, Jeff Seering, Bill Wenzel, Jean Berlin, Chuck Spencer, Tom Kriegl and Rebecca Hovde.

Chair Krueger called the meeting to order at 8:30 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Hambrecht) to adopt the agenda. Motion carried unanimously.

MOTION (Fordham/Polivka) to approve the minutes of the regular meeting on January 3, 2017 and the special meeting on January 17, 2017. Motion carried unanimously.

### **Public Comment:**

- 1) Rose E. Lee, Baraboo, re: Changes to Chapter 35 Code of Ordinances.
- 2) Dan Holzman, Baraboo, re: Late posting of meeting notice; transparency in county government.
- 3) Theresa Krusko, Baraboo, re: Short meeting notice; changes to Chapter 35 Code of Ordinances.
- 4) Sylvia Kriegl, Baraboo, re: Change in meeting day; Administrative Coordinator position.
- 5) Gary Wegner, Baraboo, re: Trying to learn what's going on at the county level.

### **Communications**

- 1) 01/17/2017 Notice: 03/06/2017 Meeting of MATC Appointment Board. *(Letter on file)*
- 2) 01/24/2017 Notice: 03/23/2017 Meeting of Western Technical College District Board Appointment Committee. *(Letter on file)*
- 3) 01/30/2017 Letter: Ho-Chunk Gaming Compact Funds. *(Letter on file)*
- 4) 02/01/2017 Email: Open records request from Senator Jon Erpenbach's office. *(E-mail on file)*

### **Janelle Krueger, Criminal Justice Coordinator:**

a) Krueger presented the monthly report and list of bills for the department.

MOTION (Fordham/Polivka) to approve 2016 bills in the amount of \$7,044.98 and 2017 bills in the amount of \$75.14. Motion carried unanimously.

b) MOTION (Fordham/Polivka) to postpone the annual report for the Criminal Justice Coordinator until the March meeting. Motion carried unanimously.

*\*Supervisor Czaprynyko arrived at 8:55 a.m.*

### **c) Consideration of Resolution Authorizing Contract With The Jesse Crawford Recovery Center For Sober Living Services In Baraboo, Wisconsin.**

MOTION (Fordham/Czaprynyko) to approve and forward to County Board for approval. Motion carried unanimously.

**Jeff Jelinek, Emergency Management:**

- a) Jelinek introduced his new employee, Tracy Hameau, and presented the monthly report and list of bills for his department. MOTION (Czuprynko/Fordham ) to approve bills in the amount of \$1,484.78. Motion carried unanimously.
- b) MOTION (Hambrecht/Polivka) to postpone the annual report for Emergency Management until the March meeting. Motion carried unanimously.

**Steve Pate, MIS Department:**

- a) Pate presented the monthly report and list of bills for his department. MOTION (Fordham/Czuprynko) to approve 2016 bills in the amount of \$22,300.25 and 2017 bills in the amount of \$66,618.87. Motion carried unanimously.
- b) MOTION (Polivka/Fordham) to postpone the annual report for MIS Department until the March meeting. Motion carried unanimously.
- c) Consideration of computer donation requests: MOTION (Polivka/Czuprynko) to approve computer donation request to North Freedom Fire Department. Motion carried unanimously.
- d) **Consideration of Resolution Authorizing The Purchase Of An Uninterruptable Power Supply (UPS).** MOTION (Fordham/Czuprynko) to approve and forward to County Board for approval. Motion carried unanimously.
- e) **Consideration of Resolution Authorizing The Purchase Of Additional Equipment For The Fiber Optic Network Upgrade.** MOTION (Czuprynko/Polivka) to approve and forward to the Property & Insurance Committee for approval. Motion carried unanimously.

**Michelle Commings, County Clerk Department:**

- a) Commings presented the monthly report and list of bills for her department. MOTION (Polivka/Czuprynko) to approve 2016 bills in the amount of \$12,744.98 and 2017 bills in the amount of \$4,335.79. Motion carried unanimously.
- b) Commings presented the annual report for the department.

**Todd Liebman, Corporation Counsel Department:**

- a) Liebman presented the monthly report and list of bills for his department. MOTION (Czuprynko/Polivka) to approve bills in the amount of \$668.98. Motion carried unanimously.
- b) MOTION (Polivka/Czuprynko) to postpone the annual report for Corporation Counsel until the March meeting. Motion carried unanimously.

**Ashley Litscher, Administrative Coordinators Office:**

- a) Litscher presented the monthly report and list of bills for the department. MOTION (Fordham/Polivka) to approve bills in the amount of \$26.30. Motion carried unanimously.
- b) MOTION (Fordham/Polivka) to postpone the annual report for the Administrative Coordinator's Office until the March meeting. Motion carried unanimously.

**County Board Chair Report:**

- a) Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings. *(Report on file)*

At 10:05 a.m. Chair Krueger called a ten minute break. The meeting resumed at 10:15 a.m.

**Appearance by J. Michael Blaska, WCA Chief-of-Staff and Parliamentarian, to discuss recent questions involving Parliamentary Procedure.** Mr. Blaska responded to questions raised by the committee members, and County Board Supervisors that were in attendance.

**Discussion of possible amendments to Chapter 35, Sauk County Code of Ordinances relating to Administrative Coordinator and Corporation Counsel.** The committee was asked to review the proposed amendments and the department heads will be asked for their input. No action taken at this meeting.

**Consideration of Resolution Returning The CVSO Grant To A Block Grant Format.**

MOTION (Polivka/Czuprynko) to approve and forward to County Board. Motion carried unanimously.

**Possible closed session pursuant to Wi. Stats.19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance Evaluation Emergency Management Director.**

MOTION (Polivka/Czuprynko) to go into closed session pursuant to Wis. Stats. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance Evaluation Emergency Management Director. Roll Call: AYES (5) Krueger, Fordham, Polivka, Hambrecht and Czuprynko. NAYS (0). Motion carried unanimously.

MOTION (Czuprynko/Hambrecht) to reconvene in open session immediately following closed session. Motion carried unanimously.

MOTION (Polivka/Fordham) to adjourn until Tuesday, March 7, 2017 at 9:00 a.m. Motion carried unanimously and the meeting adjourned at 12:15 p.m.

Respectfully submitted,

Michelle Commings  
Sauk County Deputy Clerk