

## MINUTES

### Executive & Legislative Committee

Tuesday, March 5, 2024 at 5:00 p.m.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

**Members Present:** McCumber, Deitrich, Peper and Krueger (Via Zoom)

**Members Absent:** Gruber

**County Personnel:** Tony Tyczynski and Sandy Diech, Veteran Service Officer and Coordinator; Steve Pate, MIS Coordinator; Jed Seidl, Emergency Management; Brent Miller, Administrator; Brian Desmond, Corporation Counsel and Autumn Bates, Lead Deputy Sauk County Clerk

**County Personnel Absent:** Becky Evert, Sauk County Clerk

Chair McCumber called the meeting to order at 5:00 p.m. and compliance with the open meeting law was verified.

MOTION (Peper/Deitrich) to approve the scrivener's error of Tuesday, April 11<sup>th</sup> to Thursday, April 11<sup>th</sup>. Motion carried unanimously.

MOTION (Deitrich/Peper) to approve minutes from the previous meeting. Motion carried unanimously.

**Communications:** None.

**Public comment:** None.

#### **Tony Tyczynski, Veteran Services:**

##### **a) Monthly report/review and approval of vouchers:**

Tyczynski and Sandy presented the monthly report and list of bills for the department.

MOTION (Peper/Deitrich) to approve the bills in the amount of \$1,961.73.

Motion carried unanimously.

##### **b) Discussion and possible action on 2023 annual report for Veterans Service:**

MOTION (Peper/Deitrich) to accept the 2023 annual report. Motion carried unanimously.

##### **c) Discussion and possible action on review of Veterans Services budget carryforward request:**

MOTION (Deitrich/Peper) to approve the carryforward. Motion carried unanimously.

#### **Jed Seidl, Emergency Management:**

##### **a) Monthly report/review and approval of vouchers:**

Seidl presented the monthly report and list of bills for the department.

MOTION (Krueger/Deitrich) to approve the bills in the amount of \$1,403.78.

Motion carried unanimously.

##### **b) Discussion and possible action on 2023 annual report for Emergency Management:**

MOTION (Krueger/Deitrich) to accept the 2023 annual report. Motion carried unanimously.

##### **c) Discussion and possible action on resolution to adopt the Public Participation Plan as part of the Sauk County 2024 Hazard Mitigation Plan Update:**

MOTION (Deitrich/Peper) to approve the resolution and forward to county board for approval. Motion carried unanimously.

#### **Steve Pate, MIS:**

##### **a) Monthly report/review and approval of vouchers:**

Pate presented the monthly report and list of bills for the department.

MOTION (Krueger/Deitrich) to approve the bills in the amount of \$182,741.95.

Motion carried unanimously.

**b) Discussion and possible action on computer donation requests:**

MOTION (Deitrich/Krueger) to approve the computer donations. Motion carried unanimously.

**c) Discussion and possible action on resolution authorizing the acquisition of a learning management system from TalentLMS:**

MOTION (Krueger/Deitrich) to approve the resolution and forward to county board for approval.  
Motion carried unanimously.

**d) Discussion and possible action on resolution authorizing the renewal of Sauk County's existing Microsoft Enterprise Agreement:**

MOTION (Krueger/Deitrich) to approve the resolution and forward to county board for approval. Motion carried unanimously.

**e) Discussion and possible action on review of MIS 2023 budget carryforward request:**

MOTION (Deitrich/Peper) to approve the carryforward request. Motion carried unanimously.

**Autumn Bates, Lead Deputy Sauk County Clerk:**

**a) Monthly report/review and approval of vouchers:**

Bates presented the monthly report and list of bills for the department.  
MOTION (Peper/Deitrich) to approve the bills in the amount of \$5,523.75.  
Motion carried unanimously.

**b) Discussion and possible action on 2023 annual report for County Clerk:**

MOTION (Krueger/Peper) to accept the 2023 annual report. Motion carried unanimously.

**Brian Desmond, Corporation Counsel Department:**

**a) Monthly report/review and approval of vouchers:**

Desmond presented the monthly report and list of bills for the department.  
MOTION (Krueger/Deitrich) to approve the bills in the amount of \$8,267.62.  
Motion carried unanimously.

**b) Discussion and possible action on 2023 annual report for Corporation Counsel:**

MOTION (Krueger/Dietrich) to accept the 2023 annual report. Motion carried unanimously.

**Brent Miller, Administrator:**

**a) Administrator monthly report/review and approval of vouchers:**

Miller presented the monthly report list of bills for the department.  
MOTION (Deitrich/Peper) to approve the bills in the amount of \$44,651.86.  
Motion carried unanimously.

**b) Discussion and possible action on 2023 annual report for Administrator:**

MOTION (Krueger/Deitrich) to accept the 2023 annual report. Motion carried unanimously.

MOTION (Peper/Deitrich) to set the next regular meeting of E&L to Thursday, April 11, 2024, at 5:00 p.m.

Motion carried unanimously and the meeting adjourned at 5:49 p.m.

Respectfully submitted,

Autumn Bates  
Lead Deputy Sauk County Clerk