

MINUTES

Executive & Legislative Committee

Tuesday, December 5, 2023 at 5:00 p.m.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

Members Present: McCumber, Deitrich, Gruber, Peper and Krueger

Members Absent:

County Personnel: Steve Pate, MIS Coordinator; Tony Tyczynski, Veteran Service Officer; Jed Seidl, Emergency Management; Brent Miller, Administrator; Brian Desmond, Corporation Counsel and Autumn Bates, Lead Deputy County Clerk

County Personnel Absent:

Chair McCumber called the meeting to order at 5:00 p.m. and compliance with the open meeting law was verified.

MOTION (Peper/Gruber) to adopt the agenda. Motion carried unanimously.

MOTION (Gruber/Peper) to approve minutes from the previous meeting. Motion carried unanimously.

Communications: None.

Public comment: None.

Tony Tyczynski, Veteran Services:

a) Monthly report/review and approval of vouchers:

Tyczynski presented the monthly report and list of bills for the department.

MOTION (Gruber/Deitrich) to approve the bills in the amount of \$3,123.58 (October Invoices) and \$1,126.08 (November Invoices). Motion carried unanimously.

Jed Seidl, Emergency Management:

a) Monthly report/review and approval of vouchers:

Seidl presented the monthly report and list of bills for the department.

MOTION (Deitrich/Gruber) to approve the bills in the amount of \$1,148.00 (October Invoices) and \$106.25 (November Invoices). Motion carried unanimously.

b) Discussion and possible action on resolution accepting a hazard mitigation grant, authorizing a contract with Civi Tek Consulting, LLC for hazard mitigation updates, included in the 2024 budget.

MOTION (Gruber/Peper) to approve the resolution and forward to county board for approval.

Motion carried unanimously.

Steve Pate, MIS:

a) Monthly report/review and approval of vouchers:

Pate presented the monthly report and list of bills for the department.

MOTION (Peper/Deitrich) to approve the bills in the amount of \$127,987.50 (October Invoices) and \$361,576.70 (November Invoices). Motion carried unanimously.

b) Discussion and possible action on computer donation requests: None.

c) Discussion and possible action on resolution authorizing the purchase of a replacement electronic health records system for the health department:

MOTION (Krueger/Peper) to approve the resolution and forward to county board for approval.

Motion carried unanimously.

Autumn Bates, Deputy County Clerk:

a) Monthly report/review and approval of vouchers:

Bates presented the monthly report and list of bills for the department.

MOTION (Gruber/Deitrich) to approve the bills in the amount of \$7,851.32 (October Invoices) and \$1,214.97 (November Invoices). Motion carried unanimously.

Brian Desmond, Corporation Counsel Department:

a) Monthly report/review and approval of vouchers:

Desmond presented the monthly report and list of bills for the department.

MOTION (Deitrich/Gruber) to approve the bills in the amount of \$14,269.93 (October Invoices) and \$11,548.12 (November Invoices). Motion carried unanimously.

Brent Miller, Administrator:

a) Administrator monthly report/review and approval of vouchers:

Miller presented the monthly report list of bills for the department.

MOTION (Krueger/Peper) to approve the bills in the amount of \$31,330.55 (October Invoices) and \$33,568.58 (November Invoices). Motion carried unanimously.

Discussion and possible action on resolution to amend the Rules of the County Board – Committee Consolidation:

MOTION (Krueger/Deitrich) to approve the resolution and forward to county board for approval.

Motion carried unanimously.

MOTION (Krueger/Deitrich) to set the next regular meeting of E&L to January 2, 2024 at 5:00 p.m.

Motion carried unanimously and the meeting adjourned at 5:27 p.m.

Respectfully submitted,

Autumn M. Bates

Sauk County Lead Deputy Clerk