

## MINUTES

### Executive & Legislative Committee

Tuesday, February 2, 2021 at 3:00 p.m.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

**Members Present:** McCumber, Lohr (Virtual), Czuprynko, Krueger and McAuliffe

**Members Absent:**

**County Personnel:** Jeff Jelinek, Emergency Management; Steve Pate, MIS Coordinator; Rebecca Roeker, Interim Corporation Counsel; Brent Miller, Administrator and Michelle Commings, Deputy County Clerk

**County Personnel Absent:**

Chair McCumber called the meeting to order at 3:00 p.m. and compliance with the open meeting law was verified.

MOTION (Czuprynko/McAuliffe) to adopt the agenda. Motion carried unanimously.

MOTION (Czuprynko/McAuliffe) to approve minutes from the previous meeting. Motion carried unanimously.

**Communications:** None.

**Public Comment:** None.

#### **Jeff Jelinek, Emergency Management:**

##### **a) Monthly Report/Review and Approval of Vouchers:**

Jelinek presented the monthly report and list of bills for his department.

MOTION (Czuprynko/McAuliffe) to approve the bills in the amount of \$106.25 (2021)

Motion carried unanimously.

#### **Steve Pate, MIS:**

##### **a) Monthly Report/Review and Approval of Vouchers:**

Pate presented the monthly report and list of bills for the department.

MOTION (McAuliffe/Czuprynko) to approve the bills in the amount of \$74,242.14 (2020) and \$281,826.51 (2021).

Motion carried unanimously.

##### **b) Consideration of Computer Donation Requests:** None.

##### **c) Discussion and action on resolution approving licenses, implementation and ongoing support and maintenance for Tyler Technologies timekeeping and related software:**

MOTION (Krueger/Czuprynko) to approve the resolution and forward to county board for approval.

Motion carried unanimously.

##### **d) Discussion and action on resolution authorizing a backup system support agreement from Digicorp for a three year term:**

MOTION (Czuprynko/McAuliffe) to approve the resolution and forward to county board for approval.

Motion carried unanimously.

#### **Becky Evert, County Clerk:**

##### **a) Monthly Report/Review and Approval of Vouchers:**

Commings presented the monthly report and list of bills for the County Clerk's Office.

MOTION (Czuprynko/Krueger) to approve the bills in the amount of \$526.52 (2020) and \$44,445.76 (2021).

Motion carried unanimously.

**Rebecca Roeker, Interim Corporation Counsel Department:**

**a) Monthly Report/Review and Approval of Vouchers:**

Roeker presented the monthly report and list of bills for the department.

MOTION (Czuprynko/McAuliffe) to approve the bills in the amount of \$6,007.12 (2020) and \$12,188.80 (2021).

Motion carried unanimously.

**Brent Miller, Administrator:**

**a) Administrator Monthly Report/Review and Approval of Vouchers:**

Miller presented the monthly report and list of bills for the department.

MOTION (Krueger/Czuprynko) to approve the bills in the amount of \$1,476.62 (2020) and \$41.97 (2021).

Motion carried unanimously.

**b) CJCC Monthly Report/Review and Approval of Vouchers:**

Miller presented the monthly report and list of bills for the department.

MOTION (Czuprynko/McAuliffe) to approve the bills in the amount of \$3,552.09 (2020) and \$1,987.20 (2021).

Motion carried unanimously.

**Board Rule Changes: Discussion and action on language to be placed on all agendas:**

Miller gave the committee a brief overview. Discussion took place among the committee.

MOTION (McAuliffe/Czuprynko) to approve the rule change and forward to county board for approval. Motion carried unanimously.

MOTION (Czuprynko/Krueger) to set the next regular meeting of E&L to Monday, March 1, 2021 at 3:00 p.m.

Motion carried unanimously and the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Michelle A. Commings  
Deputy Sauk County Clerk