



**PUBLIC HEALTH  
SAUK COUNTY**  
Environmental Health

**Public Health Sauk County**  
505 Broadway, Suite 372  
Baraboo, WI 53913  
co.sauk.wi.us/environmental-health  
(608) 355-4327 | TDD (608) 355-4298

## DATCP LICENSE APPLICATION

To begin the licensing process, mail the completed application to the address displayed above. Once the application is received, a sanitarian will contact you to discuss the licensing process and schedule a preinspection. **Preinspection scheduling may take up to 30 days after the application is submitted.**

ESTABLISHMENT NAME (Doing business as...)	COUNTY	ESTABLISHMENT PHONE (     )	
ESTABLISHMENT ADDRESS STREET	CITY	STATE	ZIP
LEGAL LICENSEE (name of sole proprietor, LLC, LLP or INC.)	EMAIL ADDRESS	BUSINESS PHONE (     )	
LEGAL LICENSEE ADDRESS STREET (Mailing/Billing Address)	CITY	STATE	ZIP
PRIMARY CONTACT NAME	INTENDED DATE OF OPENING FOR BUSINESS		
NAME OF FORMER BUSINESS (if applicable)	NAME OF FORMER OPERATOR (if applicable)	LICENSE/ID NO. (if applicable)	

Check appropriate category for each of the following section(s). Licensing fees are due at the time of the licensing preinspection. Please contact us if you need clarification on license types or plan review requirements.

FOOD ESTABLISHMENTS SERVING MEALS (OVER 50% OF SALES ARE MEALS)	
<input type="checkbox"/> Mobile base no food prep	\$200.00 (\$100.00 License Fee, \$100.00 Preinspection fee)
<input type="checkbox"/> Transient Processing TCS (Temporary events)	\$200.00 (\$200.00 License Fee)
<input type="checkbox"/> Transient Non-TCS (Temporary events)	\$150.00 (\$150.00 License Fee)
<input type="checkbox"/> Transient TCS Prepackaged (Temporary Events)	\$150.00 (\$150.00 License Fee)
<input type="checkbox"/> Prepackaged Off-Premise	\$275.00 (\$150.00 License Fee + \$125.00 Preinspection fee)
<input type="checkbox"/> Simple	\$350.00 (\$200.00 License Fee + \$150.00 Preinspection fee)
<input type="checkbox"/> Moderate	\$900.00 (\$500.00 License Fee + \$400.00 Preinspection fee)
<input type="checkbox"/> Complex	\$1,300.00 (\$800.00 License Fee + \$500.00 Preinspection fee)
<input type="checkbox"/> Plan Review	\$100.00

FOOD ESTABLISHMENT NOT SERVING MEALS (LESS THAN 50% OF SALES ARE MEALS)	
<input type="checkbox"/> Mobile base no food prep	\$200.00 (\$100.00 License Fee, \$100.00 Preinspection fee)
<input type="checkbox"/> Prepackaged TCS (only selling prepackaged foods)	\$250.00 (\$125.00 License Fee + \$125.00 Preinspection fee)
<input type="checkbox"/> Simple Non TCS	\$300.00 (\$150.00 License Fee + \$150.00 Preinspection fee)
<input type="checkbox"/> Simple TCS	\$300.00 (\$150.00 License Fee + \$150.00 Preinspection fee)
<input type="checkbox"/> Moderate	\$900.00 (\$500.00 License Fee + \$400.00 Preinspection fee)
<input type="checkbox"/> Complex	\$1,300.00 (\$800.00 License Fee + \$500.00 Preinspection fee)
<input type="checkbox"/> Micro markets	\$40.00 License Fee for single market or \$60.00 for multiple at one location
<input type="checkbox"/> Plan Review	\$100.00

LODGING	
<input type="checkbox"/> Bed & Breakfast (8 or Less rental units)	\$450.00 (\$250.00 License Fee + \$200.00 Preinspection fee)
<input type="checkbox"/> Tourist Rooming House (1-4 rental units)	\$450.00 (\$250.00 License Fee + \$200.00 Preinspection fee)
<input type="checkbox"/> Hotel/ Motel/ Resort (5-30 rental units)	\$675.00 (\$375.00 License Fee + \$300.00 Preinspection fee)
<input type="checkbox"/> Hotel/ Motel/ Resort (31-99 rental units)	\$925.00 (\$525.00 License Fee + \$400.00 Preinspection fee)
<input type="checkbox"/> Hotel/ Motel/ Resort (100-199 rental units)	\$1,100.00 (\$650.00 License Fee + \$450.00 Preinspection fee)
<input type="checkbox"/> Hotel/ Motel/ Resort (200+ rental units)	\$1,300.00 (\$800.00 License Fee + \$500.00 Preinspection fee)

CAMPGROUND	
<input type="checkbox"/> Campground (1-25 Sites)	<b>\$650.00</b> ( <del>\$350.00</del> License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/> Campground (26-50 Sites)	<b>\$800.00</b> ( <del>\$450.00</del> License Fee + <b>\$350.00</b> Preinspection fee)
<input type="checkbox"/> Campground (51-100 Sites)	<b>\$950.00</b> ( <del>\$550.00</del> License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/> Campground (101-199 Sites)	<b>\$1,100.00</b> ( <del>\$650.00</del> License Fee + <b>\$450.00</b> Preinspection fee)
<input type="checkbox"/> Campground (200+ Sites)	<b>\$1,250.00</b> ( <del>\$750.00</del> License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Special Event Campground (All sites)	<b>\$200.00</b> ( <b>\$200.00</b> License Fee)
<input type="checkbox"/> Plan Review	<b>\$100.00</b>

SWIMMING POOLS AND WATER ATTRACTIONS	
<input type="checkbox"/> Simple	<b>\$600.00</b> ( <del>\$300.00</del> License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/> Simple with Features	<b>\$650.00</b> ( <del>\$350.00</del> License Fee + <b>\$300.00</b> Preinspection fee)
<input type="checkbox"/> Moderate	<b>\$800.00</b> ( <del>\$400.00</del> License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/> Moderate with Features	<b>\$850.00</b> ( <del>\$450.00</del> License Fee + <b>\$400.00</b> Preinspection fee)
<input type="checkbox"/> Complex	<b>\$1,000.00</b> ( <del>\$500.00</del> License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Complex with Features	<b>\$1,050.00</b> ( <del>\$550.00</del> License Fee + <b>\$500.00</b> Preinspection fee)

RECREATIONAL & EDUCATIONAL CAMP	
<input type="checkbox"/> Simple	<b>\$1,100.00</b> ( <del>\$600.00</del> License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Simple with Hospitality	<b>\$1,150.00</b> ( <del>\$650.00</del> License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Moderate	<b>\$1,200.00</b> ( <del>\$700.00</del> License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Moderate with Hospitality	<b>\$1,250.00</b> ( <del>\$750.00</del> License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Complex	<b>\$1,300.00</b> ( <del>\$800.00</del> License Fee + <b>\$500.00</b> Preinspection fee)
<input type="checkbox"/> Complex with Hospitality	<b>\$1,350.00</b> ( <del>\$850.00</del> License Fee + <b>\$500.00</b> Preinspection fee)

**NOTE:**

1. Additional fees may be invoiced at your next inspection if your establishment has a change in processes or level of operation.
2. If the Environmental Health staff is unable to conduct and/or complete an inspection due to intimidating, threatening, or other behavior that obstructs the inspector, a re-inspection fee will be charged for each additional visit conducted.

Your signature below will acknowledge that you have received a copy of the code or information as to where to obtain a copy and will comply with all applicable Wisconsin Administrative Code(s). Personally identifiable information you provide may be used for purposes other than that for which it was collected. Wis. Stat. §15.04 (1)(m)

SIGNATURE – APPLICANT	DATE SIGNED
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Wis. Stat. § 97.67 (5) and § 97.605 (1)(c) "No license may be issued until all applicable fees have been paid."

Wis. Stat. § 97.67 (1) "No person...who has not been issued a license under this section may conduct, maintain, manage or operate a campground and camping resort, recreational camp and educational camp or public swimming pool, as defined by department rule."

Wis. Stat. § 97.605 (1)(a) "No person may conduct, maintain, manage or operate a hotel, restaurant, temporary restaurant, tourist rooming house, vending machine commissary or vending machine if the person has not been issued an annual license by the department or by a local health department that is granted agent status under § 97.615 (2)."

Wis. Stat. § 463.10 (3) LICENSE REQUIRED. Except as provided in sub. (5), no person may tattoo or attempt to tattoo another, designate or represent himself or herself as a tattooist or use or assume the title "tattooist" and no tattoo establishment may be operated unless the person and the establishment are licensed by the department under this section or by a local health department that is designated as the department's agent under s. 463.16. Except as provided in s. 463.16, fees for licenses issued under this section shall be as determined under s. 440.03 (9).

Wis. Stat. § SPS 221.04 (4)(c) The department or its agent may refuse to issue or renew a license to operate an establishment under any of the following circumstances:

1. All applicable fees owed to the department or its agent have not been paid, including the license fee, pre-inspection fee, re-inspection fee, or other applicable fees.
2. The operator of an establishment has not corrected a condition for which the department or agent has issued a written health or safety-related order.
3. All applicable fees owed to the department or its agent have not been paid, including the license fee, pre-inspection fee, re-inspection fee, or other applicable fees.
4. The operator has modified, repaired or maintained the establishment in a manner that is not in accordance with what the department recognizes as safe practice as outlined in this chapter.
5. The operator, license applicant, or licensee has failed to provide the department or its agent with information required under sub. (3).
6. The operator or license applicant has violated ch. 463, Stats., this chapter, or any order, ordinance, or regulation created by a village, city, county, or local board of health having jurisdiction, provided such violation is related to the operation of an establishment.

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