



Sauk County Health Department

505 Broadway Suite 372
 Baraboo WI 53913
 (608)355-3290
 (608)355-4329 Fax

PLEASE TYPE or PRINT

To receive a license, mail the completed application and fee(s), check or money order payable to: **"Sauk County Health Department"** with completed application, to the address displayed on the left.

OFFICE USE ONLY	
Date Rec:	
Check #	
Amount:	
<input type="checkbox"/> 15 mo	



Public Health
 Prevent. Promote. Protect.

DATCP LICENSE APPLICATION

ESTABLISHMENT NAME	COUNTY	BUSINESS PHONE ()	
ESTABLISHMENT ADDRESS STREET	CITY	STATE	ZIP
LEGAL LICENSEE (name of sole proprietor, LLC, LLP or INC.)	EMAIL ADDRESS	BUSINESS PHONE ()	
LEGAL LICENSEE MAILING ADDRESS	CITY	STATE	ZIP
NAME OF AGENT FOR THE CORPORATION / OPERATOR (if applicable)	INTENDED DATE OF OPENING FOR BUSINESS		
CONTACT PERSON & TITLE	PHONE NUMBER & EMAIL		

Check appropriate category for each of the following section(s).

RESTAURANT	
<input type="checkbox"/> Inspection Fee Only –Temporary Event	\$65.00 (\$65.00 License Fee, No Preinspection fee)
<input type="checkbox"/> Temporary Event Restaurant	\$200.00 (\$200.00 License Fee)
<input type="checkbox"/> Prepackaged Off-Premise	\$360.00 (\$180.00 License Fee + \$180.00 Preinspection fee)
<input type="checkbox"/> Low Complexity*	\$780.00 (\$390.00 License Fee + \$390.00 Preinspection fee)
<input type="checkbox"/> Moderate Complexity*	\$1,120.00 (\$560.00 License Fee + \$560.00 Preinspection fee)
<input type="checkbox"/> High Complexity*	\$1,840.00 (\$920.00 License Fee + \$920.00 Preinspection fee)
<input type="checkbox"/> Additional Food Prep Area (within establishment)	\$180.00
<input type="checkbox"/> Plan Review	\$100.00
Facility Type: <input type="checkbox"/> Full Service <input type="checkbox"/> Mobile <input type="checkbox"/> Special Organization 4-12 <input type="checkbox"/> Caterer	
*To be determined by Sanitarian at time of inspection	
If the facility is engaged in any other food operation (ex. Food processing, retail food sales, or food warehouse storage), please contact the assigned Sanitarian to ensure the application is completed correctly.	

STATE OF WISCONSIN CERTIFIED FOOD MANAGER ID NO.:	EXPIRATION DATE:
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LODGING	No. of Rental Units
<input type="checkbox"/> Bed & Breakfast (8 or Less rental units)	\$380.00 (\$190.00 License Fee + \$190.00 Preinspection fee) _____
<input type="checkbox"/> Tourist Rooming House (1-4 rental units) (Cabin, Cottage, etc.)	\$380.00 (\$190.00 License Fee + \$190.00 Preinspection fee) _____
<input type="checkbox"/> Hotel/ Motel/ Resort (5-30 rental units)	\$700.00 (\$350.00 License Fee + \$350.00 Preinspection fee) _____
<input type="checkbox"/> Hotel/ Motel/ Resort (31-99 rental units)	\$950.00 (\$475.00 License Fee + \$475.00 Preinspection fee) _____
<input type="checkbox"/> Hotel/ Motel/ Resort (100-199 rental units)	\$1,210.00 (\$605.00 License Fee + \$605.00 Preinspection fee) _____
<input type="checkbox"/> Hotel/ Motel/ Resort (200+ rental units)	\$1,670.00 (\$835.00 License Fee + \$835.00 Preinspection fee) _____
Lodging Facility – Does the facility have a restaurant for tourists, transients or guests on the premises? <input type="checkbox"/> Yes <input type="checkbox"/> No	

CAMPGROUND	No. of Sites
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<input type="checkbox"/> Campground (1-25 Sites)	\$600.00 (\$300.00 License Fee + \$300.00 Preinspection fee)	_____
<input type="checkbox"/> Campground (26-50 Sites)	\$850.00 (\$425.00 License Fee + \$425.00 Preinspection fee)	_____
<input type="checkbox"/> Campground (51-100 Sites)	\$1,040.00 (\$520.00 License Fee + \$520.00 Preinspection fee)	_____
<input type="checkbox"/> Campground (101-199 Sites)	\$1,210.00 (\$605.00 License Fee + \$605.00 Preinspection fee)	_____
<input type="checkbox"/> Campground (200+ Sites)	\$1,400.00 (\$700.00 License Fee + \$700.00 Preinspection fee)	_____
<input type="checkbox"/> Special Event Campground (All sites)	\$200.00 (\$200.00 License Fee)	_____
<input type="checkbox"/> Plan Review	\$100.00	

Campground Facility – Does the facility have a restaurant for patrons? Yes No

Lavout and plan must be submitted with application for new and remodeled campos.

RECREATIONAL & EDUCATIONAL CAMP

<input type="checkbox"/> Recreational Education Camp	\$1,720.00 (\$860.00 License Fee + \$860.00 Preinspection fee)	_____
<input type="checkbox"/> Plan Review	\$100.00	

Total Capacity of Camp (maximum number of persons accommodated at one time): _____

SWIMMING POOL (Per pool) *

<input type="checkbox"/> \$510.00 (\$255.00 License Fee + \$255.00 Preinspection fee) Per Pool		
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Type of pool (indicate the number of each type of pool on property in check box):

<input type="checkbox"/> Cold Soak (below 72 F)	<input type="checkbox"/> Experimental	<input type="checkbox"/> Therapy	<input type="checkbox"/> Wading
<input type="checkbox"/> Combination	<input type="checkbox"/> Lap	<input type="checkbox"/> Diving	<input type="checkbox"/> Mobile
<input type="checkbox"/> Whirlpool	<input type="checkbox"/> Exercise	<input type="checkbox"/> Swimming	

_____ No. of pools

WATER ATTRACTION (Per attraction)

<input type="checkbox"/> Water Attraction	\$600.00 (\$300.00 License Fee + \$300.00 Preinspection fee)	
<input type="checkbox"/> Plan Review	\$100.00	

Type of water attraction (indicate the number of each type of attraction on property in check box):

<input type="checkbox"/> Activity	<input type="checkbox"/> Vortex	<input type="checkbox"/> Interactive Play Attractions	<input type="checkbox"/> Wave
<input type="checkbox"/> Leisure River	<input type="checkbox"/> Zero-Depth Entry	<input type="checkbox"/> Vanishing Edge	

_____ No. of attractions

WATER ATTRACTION (With up to 2 (Two) Pool Slides/ Waterslides per Basin)
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NOTE: This section includes any pool with a slide that is not defined as a children’s slide per ATCP 76.04 (8).

<input type="checkbox"/> Water Attraction (with up to 2 pool slides/ waterslides per basin)	\$850.00 (\$425.00 License Fee + \$425.00 Preinspection fee)	
<input type="checkbox"/> Per Waterslide or Pool Slide (in excess of 2 per basin)	\$510.00 (\$255.00 License Fee + \$255.00 Preinspection fee)	

_____ No. of attractions with up to 2 slides per basin

****Department of Commerce plan of approval required for new/ altered/ modified pools.**

RETAIL FOOD ESTABLISHMENT

A. DOES NOT ENGAGE IN FOOD PROCESSING. Sells only prepackaged, potentially hazardous foods (foods that require cooling or freezing).

B. PROCESSING FOOD AT RETAIL. Complete Questions 1 - 3

1. Do you intend to process potentially hazardous foods? YES NO

2. Annual dollar volume \$ _____ Enter total gross retail food sales at this location during the last 12 months (if not operating that long, estimate sales for 12 months.)

3. Check all PROCESSING OPERATIONS (listed below) that this establishment will be conducting during the coming license year.

Bakery Cooking Ice Making Packing/Packaging Seafood Dept. Hot/Cold Beverages

Delicatessen Limited Processor Popping Corn Shell Egg Bottling Freezing Wild Game

Meat Cutting Produce Processing Smoking/Curing Catering Grinding Meat Distributor

Vacuum Packaging Restaurant Confectionary Mixing Ice Cream/Soft Serve Salvage

TEMPORARY EVENT Retail Food – Sauk County ONLY (MD2)* \$95.00 (\$95.00 License Fee)

TEMPORARY EVENT Retail Food – INSPECTION ONLY * \$65.00 (\$65.00 License Fee)

Does Not Engage in Food Processing (E) * \$170.00 (\$70.00 License Fee + \$100.00 Preinspection fee)

Very Small – Engaged in Food Processing NOT Potentially Hazardous (Food Sales LESS than \$25,000) (D1) * \$195.00 (\$95.00 License Fee + \$100.00 Preinspection fee)

Very Small – Engaged in Food Processing. ENGAGED in Potentially Hazardous (Food Sales LESS than \$25,000) (D2) * \$195.00 (\$95.00 License Fee + \$100.00 Preinspection fee)

Large – Engaged in Food Processing NOT Potentially Hazardous (Food Sales at least \$25,000 or more) (C) * \$490.00 (\$295.00 License Fee + \$195.00 Preinspection fee)

Small – Engaged in Food Processing. ENGAGED in Potentially Hazardous (Food Sales at least \$25,000 to \$1,000,000) (B) * \$685.00 (\$410.00 License Fee + \$275.00 Preinspection fee)

Large – Engaged in Food Processing. ENGAGED in Potentially Hazardous (Food Sales at least \$1,000,000 or more) (A) * \$1,765.00 (\$1,060.00 License Fee + \$705.00 Preinspection fee)

Plan Review \$100.00

**To be determined by Sanitarian at time of inspection*

Check the appropriate box indicating when the business is in operation:

Year Round Other *Check all that apply.*

January February March April

May June July August

September October November December

NOTE:

1. Additional fees may be invoiced at your next inspection if your establishment has a change in processes or level of operation.

2. If the Environmental Health staff is unable to conduct and/or complete an inspection due to intimidating, threatening, or other behavior by the operator, or facility staff, that obstructs a county inspector, a re-inspection fee will be charged for each additional visit conducted.

Your signature below will acknowledge that you have received a copy of the code or information as to where to obtain a copy and will comply with all applicable Wisconsin Administrative Code(s). Personally identifiable information you provide may be used for purposes other than that for which it was collected. Wis. Stat. §15.04 (1)(m)

SIGNATURE – APPLICANT	DATE SIGNED
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Wis. Stat. § 97.67 (5) and § 97.605 (1)(c) "No license may be issued until all applicable fees have been paid."

Wis. Stat. § 97.67 (1) "No person...who has not been issued a license under this section may conduct, maintain, manage or operate a campground and camping resort, recreational camp and educational camp or public swimming pool, as defined by department rule."

Wis. Stat. § 97.605 (1)(a) "No person may conduct, maintain, manage or operate a hotel, restaurant, temporary restaurant, tourist rooming house, vending machine commissary or vending machine if the person has not been issued an annual license by the department or by a local health department that is granted agent status under § 97.615 (2)."

Wis. Stat. § 463.10 (3) LICENSE REQUIRED. Except as provided in sub. (5), no person may tattoo or attempt to tattoo another, designate or represent himself or herself as a tattooist or use or assume the title "tattooist" and no tattoo establishment may be operated unless the person and the establishment are licensed by the department under this section or by a local health department that is designated as the department's agent under s. 463.16. Except as provided in s. 463.16, fees for licenses issued under this section shall be as determined under s. 440.03 (9).

Wis. Stat. § SPS 221.04 (4)(c) The department or its agent may refuse to issue or renew a license to operate an establishment under any of the following circumstances:

1. All applicable fees owed to the department or its agent have not been paid, including the license fee, pre-inspection fee, re-inspection fee, or other applicable fees.
2. The operator of an establishment has not corrected a condition for which the department or agent has issued a written health or safety-related order.
3. All applicable fees owed to the department or its agent have not been paid, including the license fee, pre-inspection fee, re-inspection fee, or other applicable fees.
4. The operator has modified, repaired or maintained the establishment in a manner that is not in accordance with what the department recognizes as safe practice as outlined in this chapter.
5. The operator, license applicant, or licensee has failed to provide the department or its agent with information required under sub. (3).
6. The operator or license applicant has violated ch. 463, Stats., this chapter, or any order, ordinance, or regulation created by a village, city, county, or local board of health having jurisdiction, provided such violation is related to the operation of an establishment.

Within **30 days** after receiving a complete application for a license, the department or its agent shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing, for the denial.

A license shall not be issued to an operator without prior inspection.

Information requested on this application must be provided to obtain a license. Personal information you provide may be used for purposes other than that which is was originally collected (s.15.04(1)(m), Wis Stats). **Operating without a license is a violation of Wisconsin Law.** If you have been operating without a license, you will be required to pay a surcharge in addition to the license fee. Licenses are not transferrable between persons or locations. Licenses expire annually on June 30. The license fee is not prorated for partial license years. The department may inspect premises at any reasonable time. Missing information may delay the issuance of your license.

Created: 10/04/16

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